

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 12th, 2026, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Plowman.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, Engineer's Assistant, Brad Rigoulot, and Equipment Superintendent, Matt Sprague.

VISITORS:

Dave O'Berry – Shiawassee County resident

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Tuesday, April 28th, 2026.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News – Regulator Awareness B) Letter from HUD - Received grant for New Lothrop Road Bridge of \$1,000,000.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2026 CRASIF/MCRCSIP MEETING:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize up to three staff, and any Commissioners who would like to attend the annual CRASIF/MCRCSIP Membership Meeting, July 22 & 23, 2026, including one night's stay.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Wash Bay – The contractor is getting some of the material onsite. They ran into a problem with the city of Corunna on the waterline material; H2A is working to resolve. The front corner of the footer was getting groundwater; they are working to resolve that issue as well. B) The City of Perry is working on a lighting grant for Lansing Road, most of the project is out of our jurisdiction. We sent a letter stating we are in support of the project. C) Verizon came and reviewed the site for a potential cell tower; they think it will work and are going to have a contract drawn up. We will have our attorney review and bring it back to the board for review. D) Art Krupp, the Sign Shop Group Leader, is retiring after 34 years of service. His last day is scheduled to be the 21st of May. E) Two very large culverts on State and Henderson Roads need replacing. We will probably end up replacing them ourselves, but we are looking into a liner system. F) The mechanics are all going to a training at Ferris State University. Two of them will be attending a class on hydraulics, and the others will attend a class on emissions. Both classes are one-day trainings. G) After testing several brands of communication headsets, we have decided that the Setcom brand headsets best fit our needs.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Reviewed MTF for March. B) Reviewed the CRASIF premium refund.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) On MDOT roads, we have been working on shouldering and curb sweeping is also being completed by a contractor. B) Graders are scraping gravel roads, preparing for brine. C) Gravel hauling started with Sciota Township on May 11th, Owosso Township is next. D) Arm mower crew is discing shoulders on the primary asphalt roads. E). The bridge crew is replacing culverts throughout the county. We had a culvert failure yesterday in Hidden Lakes Subdivision in Woodhull Township; the road is closed. F) Gradall has started its rotation for the season. G) Summer help will be starting on May 6th and May 18th. We are interviewing to fill two more positions this week.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) Lansing Road project is underway, Lois Kay is the contractor. The berm is removed and the joints are milled. The road has also been widened by two feet. B) Beard Road was paved last week and Shaftsbury is being done today. Tomorrow we should get to Warren Road with Allen and Vincent to follow. C) The railroad has a closure on Bath Road, hoping they will be done by Friday, but likely will be into next week. D) Painters looking to stripe last year's chipseals near the end of this week. E) Memorial Healthcare is looking to extend the Commons and is asking for a letter of support stating that we would maintain the road if they extend it.

Equipment Superintendent, Matt Sprague, reported on the following: A) MCRCSIP representatives and their appraiser will be on-site to review our buildings. B) Mechanics are installing backup cameras on equipment as they are in for service. The install takes about a day, sometimes a little more.

ACCOUNTS PAYABLE:

ALLIED UNIVERSAL	3,698.17
BSB Communications	262.50
CE&A Professional Services Co	57.00
Coffield Oil Company, Inc.	14,853.98
Consumers Energy	3,831.67
Corunna Auto Value	34.45
County Road Association of MI	470.00
Culligan of Owosso	385.00
D&D Truck and Trailer Parts	1,255.58
D&K Truck Co	5,596.40
Dalton Elevator	220.85
Fertilizer Dealer Supply Inc	340.10
Flex Administrators	53.40
H2A ARCHITECTS INC	7,372.00
Hanes Geo Components	1,125.00
Home Depot Credit Services	1,575.59
Hutson Inc	538.93
INTERSTATE BATTERIES	317.75
J&H Oil Company	13,038.46
J.R. HEINEMAN & SONS INC	71,497.80
K&J Repair	684.00
Kimball Midwest	3,097.74
Lunghamer Ford-Owosso	126.71
Maurer's Textile Rental Service	1,108.22
Michigan Cat	2,243.17
Owosso Bolt & Brass Company	48.40
Pomp's Tire	4,062.27
Professional Services Industrial	4,360.00
Renae Holt	1,500.00
Ricoh USA Inc	165.88
Rowe Professional Services Com	5,164.75
Shawn Norton	150.00
Shults Equipment LLC	18,216.00
SLH Metals Inc	253.64
Sumbera Excavating	1,140.56
Thatch Computer Consulting	1,445.50
Truck & Trailer Specialties In	16,268.00
Vision Service Plan	725.44
Waste Management	829.75
Watkins Ross	4,700.00

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #6105 (Checks 25770 – 25809) totaling \$192,814.66. Payroll Vouchers #6107 (Checks 27764 – 27769) totaling \$73,273.59.

Roll Call Vote

Ayes, Commissioners Crawford, Constine, and Plowman.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

None

COMMISSIONERS COMMENTS:

None.

NEXT MEETING:

The next regular board meeting is Tuesday, May 26th, 2026, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave the regular session and enter into a closed session to discuss the administrative handbook at 8:21 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford, and Plowman

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave the closed session and enter back into the regular session at 8:42 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford, and Plowman.

Nays, None.

Motion Carried.

ADMINISTRATIVE HANDBOOK UPDATE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to adjust the vacation schedule in the administrative handbook to include forty (40) hours of vacation after ninety (90) days.

All Ayes.

Motion Carried.

AJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:43 a.m.


All Ayes.

Motion Carried.


Respectfully Submitted,



Chris Cannon, Managing Director




Mike Girard, Director of Finance/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John Plowman, Commissioner

