

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, January 12th, 2026, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Plowman.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

None

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Tuesday, December 23rd, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from ITC about upcoming electric transmission line project. B) CRASIF – Breakroom News for January. C) H2A Architects – Advance notice bid document for wash bay.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:2026 ADMINISTRATIVE HANDBOOK EMPLOYEES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to increase the personnel covered by the Administrative Handbook a three percent wage increase effective January 1st, 2026.

All Ayes.

Motion Carried.

FISHBECK ENVIRONMENTAL REGULATORY SERVICES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director to sign the proposal from Fishbeck for environmental regulatory services not to exceed \$14,530.00 for the Ruess Road pit.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) The property owner, where we conducted the soil bores, asked if he could have a copy of the results. I plan on giving him a copy and filing one for our records, but the results didn't show much gravel. B) The salt backup order of 1950 tons for Corunna and 350 tons for Perry is starting to be delivered. The deliveries are coming in slowly, with two or three trucks per day. C) Tonight is New Haven and Hazelton's meeting; Hazelton said we don't need to attend their meeting. The Middlebury Townships meeting is tomorrow night. Caledonia's meeting was scheduled for March 16th but has been moved to January 20th. D) The NPDES annual permit process has been completed and paid for online. EGLE requires this permit for our operations at the Ruess Road pit.

Director of Finance/Clerk, Mike Girard, reported on the following: A) Reviewed the physical inventory count results compared to the records.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Winter maintenance and patching in the county. B) MDOT routes - we have been patching, some cable guardrail repairs, and winter maintenance. C). Tree cutting resumed with two crews working on Doyle and Tyrrell Roads. D) Arm Mowers started again in Shiawassee and Woodhull Townships.

Equipment Superintendent, Matt Sprague, reported on the following: A) The radio repeater is down. Procom, our provider for the system, is working on getting the parts to repair. B) Starting to work on some of the equipment needed for spring between winter breakdowns. C) Started to order some of the equipment on our capital outlay schedule.

ACCOUNTS PAYABLE:

Autozone	216.23
C & S Motors, Inc.	542.87
Carrier & Gable Inc	133.40
Certified Power Inc	402.46
Coffield Oil Company, Inc.	2,457.29

Consumers Energy	5,715.38
County Road Association of MI	350.00
Culligan of Owosso	146.00
D&D Truck and Trailer Parts	527.66
D&K Truck Co	2,174.04
Detroit Salt Company	29,658.51
Flex Administrators	473.40
Gilbert's Do It Best Hardware	79.99
Rena Holt	1,500.00
Home Depot Credit Services	984.59
Hutson Inc	752.13
INTERSTATE BATTERIES	175.50
J&H Oil Company	10,714.16
Jay's Septic Tank Service	280.00
Kimball Midwest	1,304.64
Lepley & Sons Towing	182.00
Lunghamer Ford-Owosso	1,062.22
Maurer's Textile Rental Service	1,755.33
Michigan Kenworth-Grand Rapids	335.78
Kevin Ondrus	83.00
Pomp's Tire	9,585.53
Precision Computer Solutions I	11,961.00
Ravenna Hydraulics	4,003.00
Ricoh USA Inc	182.34
Rowe Professional Services Com	15,246.75
SME	1,865.50
Thatch Computer Consulting	1,325.50
Verizon Wireless	441.23
Vision Service Plan	610.00
Waste Management	781.71

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Voucher #6090 (Checks 25434 – 25468) totaling \$108,009.14. Payroll Vouchers #6089 (Checks 27719 – 27723) totaling \$80,140.64.

Roll Call Vote

Ayes, Commissioners Constine, Crawford, and Plowman.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

None

COMMISSIONERS COMMENTS:

Commissioner Constine talked about the cost to produce gravel from our pit compared to the cost of obtaining it from a private source.

NEXT MEETING:

The next regular board meeting is Tuesday, January 27th, 2026, at 7:30 a.m.

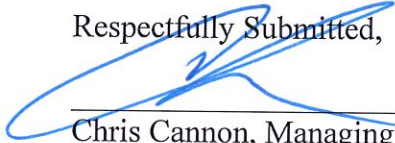
ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 8:23 a.m.


All Ayes.

Motion Carried.

Respectfully Submitted,



Chris Cannon, Managing Director



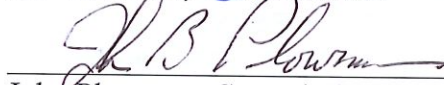
Mike Girard, Director of Finance/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John Plowman, Commissioner