

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Wednesday, September 24th, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Deputy Director of Finance/Clerk, Averi Munro, Engineers' Assistant, Brad Rigoulot, Garage Superintendent, Matthew Sprague, and Superintendent of Operations, Jeremy Dietz.

VISITORS:

There were no visitors present.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, September 9th, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Breakroom News September 2025

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

FUEL DELIEVERED BID EXTENSION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve and authorize the Managing Director to sign the bid extension request from Coffield Oil Company, Inc. extending their October 9th, 2024 bid for fuel delivered and station pickup from November 1, 2025 through October 31, 2026.

All Ayes.

Motion Carried

FUEL DELIEVERED BID EXTENSION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve and authorize the Managing Director to sign the bid extension request from J&H Oil Company, extending their October 9th, 2024 bid for fuel station pick up from November 1, 2025 through October 31, 2026.

All Ayes.

Motion Carried

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize up to three Commissioners and three management personnel to attend the Seven County Council Meeting on Wednesday, October 15, 2025, in Eaton County at a cost not to exceed \$20.00 per attendee.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit: The pit is currently idle due to a pump failure. Replacement parts have been ordered and are still pending delivery. B) Potential Mining Property: Approximately 50 acres of possible mining property have been identified in Perry Township. A site visit is planned to evaluate the property. C) Railroad Crossing Grant: Canadian National has received a grant to install crossing gates at the Hibbard Road/M-71 railroad intersection. D) Weight Restriction Contract: The Michigan State Police have sent over the annual weight restriction contract for review. E) CRASIF Conference: The CRASIF Conference was productive. SCRC was recognized for outstanding safety performance and awarded a \$1,000 safety grant. F) Bridge Inspections: SCRC will no longer hire the contractor to perform bridge inspections. Beginning December 1, 2025, MDOT will assume responsibility for these inspections.

Deputy Director of Finance/Clerk, Averi Munro, reported on the following: A) CRASIF Audit

Superintendent of Operations, Jeremy Dietz, reported on the following: A) State Trunkline Work: M-21 tile replacement, M-71 ditching, and M-52 durapatching are complete. Remaining work includes M-52 ditching and I-69 guardrail repairs. Wolf Creek plans to finish mowing I-69, M-52, and M-71 by the end of this week. B) Roadside Mowing: The bottom half of the county has been completed. Crews are now moving north, with all mowing expected to be

finished within the next month. C) Gradall Operations: The Gradall is currently working in Middlebury Township. Three townships remain in the rotation. D) Bridge & Culvert Crew: The crew has been working on MDOT guardrail repairs and ditching. Twin squash culverts are scheduled for replacement during the week of October 6th in Hazelton Township on Byron Road between Henderson Road and Riley Road.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) Chip Seal Program: Chip sealing has been completed. Fog sealing is expected to be finished within the next week or two. Pavement markings will follow. An invoice for the chip seal work will be presented at the next board meeting. B) Smith Road Paving: The paving project went smoothly and turned out excellent. C) Skip Patching: Skip patches are being completed on Britton Road, which sustained damage from Consumers Energy truck traffic. Costs are being charged to the Consumers project. D) Seasonal Staff: Emily's last day is Tuesday. She performed exceptionally well throughout the summer.

Equipment Superintendent, Matt Sprague, reported on the following: A) Mechanics are halfway through Winter Inspections. B) Applying for the My Wish grant on October 1st.

ACCOUNTS PAYABLE:

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| Ace-Saginaw Paving Company | 717.89 |
| Action Traffic Maintenance Inc | 7,153.40 |
| Advanced Benefit Solutions Inc | 633.95 |
| Advanced Drainage Systems | 4,883.59 |
| Interstate Billing Service/AIS | 140.93 |
| Auto Value | 838.38 |
| Coffield Oil Company, Inc. | 222.23 |
| Consumers Energy | 76.34 |
| D&D Truck & Trailer Parts | 1,955.40 |
| D&K Truck Company | 2,713.63 |
| Dalton Elevator | 195.00 |
| Daystarr Communications | 65.00 |
| Delta Dental Plan of Michigan | 2,752.35 |
| Flint New Holland Inc | 5,949.69 |
| Brent Friess | 540.00 |
| Genesee County Road Commission | 4.54 |
| Gilbert's Do It Best Hardware | 0.45 |
| H2A ARCHITECTS INC | 13,491.25 |
| Health Alliance Plan DP 271101 | 24,304.80 |
| Alliance Health Life 270301 | 10,421.68 |
| J&H Oil Company | 14,687.09 |
| Kimball Midwest | 2,470.42 |
| Knapheide Truck Equipment-Flin | 5,200.00 |
| Lunghamer Ford-Owosso | 182.78 |
| Maurer's Textile Rental Servic | 1,113.24 |
| McLaren Rent It | 180.00 |
| Michigan Cat | 4,646.27 |
| Michigan Kenworth-Grand Rapids | 187.42 |
| Michigan Paving & Materials | 224,015.62 |
| NATIONWIDE CONSTRUCTION GROUP | 900.00 |
| National Industrial Maintenanc | 10,836.00 |
| Northwoods Printers LLC | 146.04 |

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| American United Life Insurance | 1,253.82 |
| Ravenna Hydraulics | 1,164.80 |
| Red River Specialties LLC | 4,999.00 |
| Ricoh USA Inc | 233.82 |
| Rose Pest Solutions | 75.00 |
| Shiawassee Health and Wellness | 240.00 |
| SLH Metals Inc | 528.00 |
| State of Michigan-MDOT | 40,964.31 |
| Valley Truck Parts | 551.88 |
| Verizon Wireless | 489.34 |
| Waste Management | 710.16 |
| Wolf Creek Landscape Services | 46,356.50 |

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Voucher #6076 (Checks 25096 – 25139) totaling \$439,192.01. Payroll Vouchers #6075 (Checks 27635 – 27639) totaling \$79,262.85.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

NEXT MEETING:

The next regular board meeting is Tuesday, October 14th, 2025, at 7:30 a.m.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:23 a.m.

All Ayes.

Motion Carried.

Respectfully Submitted,

Chris Cannon, Managing Director

Mike Girard
Director of Finance/Clerk

Mike Constine, Commissioner

Ric Crawford, Commissioner

John Plowman, Commissioner