

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, August 12<sup>th</sup>, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance/Clerk, Mike Girard, Engineers' Assistant, Brad Rigoulot, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

There were no visitors present.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, July 22<sup>nd</sup>, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Letter and information about board openings. B) CRASIF – Breakroom News August 2025. C) MCRCSIP – Refund letter. D) MCRCSIP – Crash training follow-up letter.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

PUBLIC ACT 51, SECTION 18J, MCL247.668j CERTIFICATION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Director of Finance and Human Resources/Clerk and the Chairman of the Board to sign and submit the certification of Public Act 51, Section 18j and MCL247.668j to the State.

All Ayes.

Motion Carried

2025 COMMISSIONERS SEMINAR:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the Managing Director and two Commissioners to attend the 2025 Commissioners Seminar at Double Tree in Bay City, Michigan, from September 21<sup>st</sup>, 2025, through September 22<sup>nd</sup>, 2025, including registration and lodging.

All Ayes.

Motion Carried

2025 CRASIF ANNUAL MEETING:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the Managing Director and two Commissioners to attend the 2025 CRASIF annual meeting at Double Tree in Bay City, Michigan, from September 22<sup>nd</sup>, 2025, through September 23<sup>rd</sup>, 2025, including registration and lodging.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit – We are pumping the water down. We pumped about four feet down so far, but we are hoping we can pump six to eight feet down. We will then remove the sand and clay overburden and see how deep the gravel is in that area. We can reach twenty-nine feet with our excavator. B) Wash Bay – we are looking into the detention area that may be required. We will meet with the Drain Commission to gain a better understanding of the requirements. We should have no problem with going out for bids in January 2026. C) Township proposals are about 90% ready to take to the townships so they can have time to make decisions.

Director of Finance/Clerk, Mike Girard, reported on the following: A) MTF update through June. B) Humana Renewal C) MERS Conference

MERS 2025 RETIREMENT CONFERENCE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director, Director of Finance and Human Resources, and any Commissioners to attend the 2025 Annual MERS Retirement Conference on October 16<sup>th</sup>-17<sup>th</sup>, 2025, including registration and hotel reservations for two nights.

All Ayes.

Motion Carried.

EMPLOYER AND EMPLOYEE DELEGATES – MERS ANNUAL CONFERENCE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to appoint Christopher Cannon as the employer delegate, Mike Girard as the employer alternate, for the 2025 MERS Officer Form and authorize the chair to sign on behalf of the Board.

All Ayes.

Motion Carried

CAP ON PREMIUM FOR RETIREE POST-65 SUPPLEMENTAL PLAN:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize capping the post-65 retiree supplemental health care individual plan premiums to \$330.00 per month, per person.

All Ayes.

Motion Carried.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Second application of brine has been completed, with the last boost completed yesterday. B) The bridge and culvert crew are working on maintenance of culverts. C) The Gradall is ditching in Woodhull Township. D) Arm mowers are currently operating in Woodhull, Caledonia, and Rush Townships. E) MDOT catch basin repair on M-21 near Heslips Auto was repaired last week. F) MDOT culvert replacement and catch basin repair on M-21 and Smith was completed last week. I) Summer temps will all be gone after this week.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) The Shipman box culvert is set, and the stream is open. B) Since the last meeting, we paved Shaftsbury, Juddville, Brewer, Hintz Roads, Meridian, Dean, Day, and Park Lane. The Lennon Green subdivision was started with plans to finish on Thursday, along with River Lane. C) CN Railroad will be closing Byron on August 25<sup>th</sup> for about five days.

Equipment Superintendent, Matt Sprague, reported on the following: A) Working towards getting equipment winter-ready, and working on everyday maintenance issues.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	313,732.61
Interstate Billing Service/AIS	512.64
Alta Construction Equipment LLC	3,900.00
Auto Value	325.29
BARTZ EXCAVATING LLC	2,850.00
Certified Power Inc	3,186.08
Coffield Oil Company, Inc.	8,490.51
Consumers Energy	3,493.19
Constine Gravel Company	1,328.26
County Road Association Self-I	10,902.00
D&D Truck & Trailer Parts	2,064.63
D&K Truck Company	1,358.72
Delta Dental Plan of Michigan	2,801.39

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Jack Doheny Company	681.59
BSB Communications	423.50
Fishbeck	2,587.20
Flex Administrators	53.40
Genesee County Road Commission	4.63
Gilbert Sales & Service	347.50
Gilbert's Do It Best Hardware	748.75
H2A ARCHITECTS INC	59,954.75
Hanes Geo Components	920.00
Health Alliance Plan DP 271101	23,664.00
Alliance Health Life 270301	12,504.20
HODGE GLASS	300.00
Renae Holt	1,000.00
Home Depot Credit Services	561.36
Hutson Inc	1,907.30
J&H Oil Company	9,047.01
Kimball Midwest	4,477.36
Lunghamer Ford-Owosso	3,564.77
Maurer's Textile Rental Service	1,750.14
Michigan Cat	1,594.80
Michigan Chloride Sales LLC	Void
Michigan Chloride Sales LLC	250,946.03
Michigan Kenworth-Grand Rapids	1,882.06
MICHIGAN PAVEMENT MARKINGS LLC	148.60
Michigan Paving & Materials	265,220.81
Michigan Pipe & Valve	901.44
Mid Michigan Contracting Inc	7,700.00
AVERI MUNRO	343.00
Ocenasek Inc	2,078.08
Owosso Bolt & Brass Company	140.65
PLATINUM MECHANICAL INC	375.00
Pomp's Tire	4,938.16
Pro Comm Inc	300.48
Ricoh USA Inc	132.68
Rowe Professional Services Com	7,323.50
SLH Metals Inc	95.00
Strauss Tool Company	300.00
Summit Fire Protection	615.00
Sumbera Excavating	788.46
TBD CONSTRUCTION INC	80,175.90
Thatch Computer Consulting	1,336.50
Truck & Trailer Specialties In	11,754.00
Vandervelde Sales and Service	5,358.73
Vision Service Plan	785.50
Waste Management	713.60
Winter Equipment Company	10,241.28
Wolf Creek Landscape Services	63,726.13

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Voucher #6070 (Checks 24936 – 24995) totaling \$1,199,358.17. Payroll Vouchers #6069 (Checks 27620 – 27625) totaling \$79,056.66.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

NEXT MEETING:

The next regular board meeting is Tuesday, August 26<sup>th</sup>, 2025, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to leave regular session and enter into closed session to review the closed session minutes of July 22<sup>nd</sup>, 2025, at 8:36 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave closed session and enter back into regular session at 8:38 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the closed session minutes of July 22<sup>nd</sup>, 2025.

All Ayes.

Motion Carried.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:39 a.m.

All Ayes.

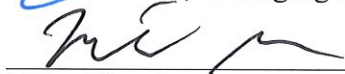
Motion Carried.

Respectfully Submitted,



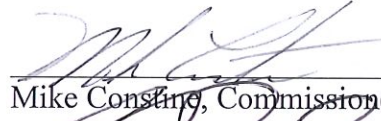
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Chris Cannon, Managing Director



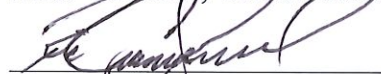
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Mike Girard  
Director of Finance/Clerk



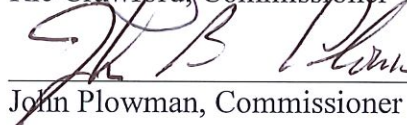
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Mike Considine, Commissioner



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Ric Crawford, Commissioner



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John Plowman, Commissioner