

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 27th, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance/Clerk, Mike Girard, Engineers' Assistant, Brad Rigoulot, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

William Tucker IV, C.P.A. and Principle of Maner Costerisan.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, May 13th, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Caledonia Township – Letter for invitation to open house for MDOT project on M-21.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

PRESENTATION OF THE 2024 FINANCIAL AUDIT:

Presentation of the 2024 Financial Audit by William Tucker IV, C.P.A. and Principle of Maner Costerisan

2024 FINANCIAL AUDIT:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the 2024 Financial Audit performed by Maner Costerisan and presented by William Tucker IV, C.P.A, and Principal at Maner Costerisan.

All Ayes.

Motion Carried.

2025 MDOT ENGINEERING REIMBURSEMENT:

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to approve and sign the 2025 MDOT Engineering Reimbursement for the licensed professional engineering expenditures from July 1st, 2024 through June 30th, 2025, not to exceed \$10,000.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit – Carrick Trucking and Gravel are finished for the season, and they also removed the dozer that was sitting out there. We have enough gravel on the ground to last several years without needing to process more. B) The New Lothrop Road bridge reconstruction was submitted for funding, and we worked with our legislators to get some additional funding to enhance the bridge funding application. C) We have had some communications with the fire departments and Trent Atkins from Emergency Management about responding to power lines over the road. MCRSCIP is willing to attend a meeting if needed. We are going to set up a meeting so we can discuss and understand who bears responsibility for downed wires. D) The wash bay is at the point where we must either proceed with finishing the plans or put them on hold. I think we should continue with the project to bid in 2026. We would cover the project by cutting over \$300,000.00 from the 2025 capital outlay and greatly reducing 2026 equipment purchases and our large paving project.

H2A WASH BAY PROPOSAL:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the Managing Director to sign the agreement to complete the next phase of the wash bay design, providing buildable prints and bid services.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

Director of Finance/Clerk, Mike Girard, reported on the following: A) Docuware update. B) Finance and HR conference update.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Grader operators are scraping gravel roads in preparation for brine application. They are about 1/3 of the way done. B) The bridge and culvert crew has a few more culvert replacements remaining in advance of upcoming projects. C) The Gradall is wrapping up work in Shiawassee Township and will move on to Rush Township next. D) Carrick Trucking and Gravel completed their portion of gravel hauling on May 19th. E) Arm mowers are working in Middlebury and Shiawassee Townships. F) Wolf Creek is scheduled to begin roadside mowing in June and should be complete by the Fourth of July.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) The Lansing Road project is progressing well. B) The repainting of last year's chipseal has been completed by M&M Pavement Marking, except for one road that we missed. They will get it when they come through later this year. C) Ace-Saginaw Paving has completed 15 miles of paving so far. D) We should have the abandonment for Reed Road ready by the next board meeting.

Equipment Superintendent, Matt Sprague, reported on the following: A) The new grader arrived on May 16th. B) The new F550 pickup truck is expected in the next few weeks. C) The two new tandems are currently being outfitted at Truck and Trailer. Progress is going well, and they're expected to be completed within the next couple of weeks.

ACCOUNTS PAYABLE:

Advanced Benefit Solutions Inc	633.95
Advanced Drainage Systems	3,634.59
AIS Construction Equipment	1,662.81
H. K. Allen Paper Co., Inc.	1,950.00
Auto Value	29.56
Carrick Trucking & Gravel LLC	98,007.13
Coffield Oil Company, Inc.	10,295.76
Consumers Energy	92.57
CORUNNA MILLS	2,430.00
County Road Association Self-I	10,902.00
D&D Truck & Trailer Parts	640.19
Dalton Elevator	145.00
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,971.68
DK Security	153.65
ELITE AERIAL COMPLIANCE	1,295.00
Fertilizer Dealer Supply Inc	73.85
Flint New Holland Inc	899.15
Brent Friess	540.00
Genesee County Road Commission	4.54
Health Alliance Plan DP 271101	24,758.77
Alliance Health Life 270301	12,504.20
Hodge Glass Service	331.91
HR Direct	195.90

Humana Insurance Co	12,826.00
Kimball Midwest	1,282.60
Lunghamer Ford-Owosso	1,900.71
Maner Costerisan	5,000.00
Maurer's Textile Rental Service	638.44
Michigan Cat	828.29
Michigan Chloride Sales LLC	91,958.07
American United Life Insurance	1,432.48
Owosso Bolt & Brass Company	204.04
Pavement Recycling Inc	9,912.75
Pomp's Tire	1,198.36
Professional Services Industri	365.00
Red River Specialties LLC	5,790.00
Rose Pest Solutions	75.00
State of Michigan-MDOT	37,318.61
Vandervelde Sales and Service	10,140.28

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Voucher #6059 (Checks 24696 – 24735) totaling \$355,087.84.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

NEXT MEETING:

The next regular board meeting is Tuesday, June 10th, 2025, at 7:30 a.m.

ADJOURN:

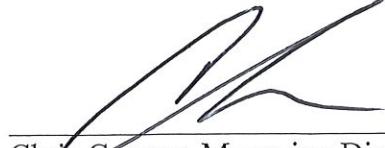
Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:21 a.m.

All Ayes.

Motion Carried.

Respectfully Submitted,

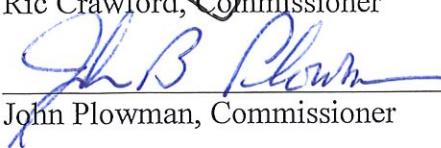
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Chris Cannon, Managing Director


Mike Girard
Director of Finance/Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John Plowman, Commissioner

