

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, October 28<sup>th</sup>, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance/Clerk, Mike Girard, Engineers' Assistant, Brad Rigoulot, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

There were no visitors present.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, October 14<sup>th</sup>, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Oxcart – Email about fee structure changes.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:BID EXTENSION REQUEST FROM ACE – SAGINAW PAVING COMPANY:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve and authorize the Managing Director to sign the bid extension request from Ace – Saginaw Paving Company to extend their 2023 bid for HMA Scratch Course through December 31, 2026.

All Ayes.

Motion Carried.

2025 NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS ANNUAL CONFERENCE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director & Director of Finance to attend the 2025 Northern Michigan Association of Road Commissions Annual Conference held at The Highlands at Harbor Springs in Harbor Springs, Michigan, from Wednesday, December 10<sup>th</sup>, 2025 through Friday, December 12<sup>th</sup>, 2025 including registration and lodging.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit: is currently idle. B) Potential pit property in Perry Township, we dug some test holes with our bigger excavator. We didn't find any gravel, only sand. C) Jeremy and I toured the potential pit property on Simpson Road. SME is scheduled to complete five soil bores on December 22nd. D) There is a new asphalt plant that is almost complete in Perry Township; they are having an open house soon. This could be really convenient for us when we only need a few tons. E) The Drain Commission is looking at selling their excavator, it's a Cat 320, and we might be interested if it's a good deal.

Director of Finance/Clerk, Mike Girard, reported on the following: A) Reviewed Work Compensation audit results. B) Discussed changes to our benefits open enrollment process. C) MERS Conference was well attended and had a good variety of sessions.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) M-Routes, we are busy patching and shouldering. There has been an increase in deer carcasses that need to be moved off the roads. B) The Gradall is currently working in Owosso Township. Vernon Township is next and the last one in the rotation. C) The Bridge & Culvert Crew is completing the last few asphalt culverts for the season. D) Graders are scraping gravel roads, and pulled the berm on some problem areas. E) Arm mowers are working in Shiawassee and Owosso Townships.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) M&M has been in to do some painting, but they still have a bit to complete. B) We plan on doing a few skip patches yet this season, the Village of Byron is planning on a few areas using our contract as well.

Equipment Superintendent, Matt Sprague, reported on the following: A) Last week we had our safety day, the topic was chainsaw safety. The trainer did a great job keeping everyone's attention. The day was half spent in class, then the remainder was hands-on using saws and logs we set into the ground. B) The Sheriff's Department has come in and removed all the cars they had on our property. We still have one out there that is the property of the State Police, we have calls in to them.

ACCOUNTS PAYABLE:

Shiawassee County Health Depar	581.00
Ace-Saginaw Paving Company	883.25
Advanced Benefit Solutions Inc	633.95
AIS Construction Equipment	1,902.77
H. K. Allen Paper Co., Inc.	90.00
C & S Motors, Inc.	389.79
Christopher Cannon	249.20
Certified Power Inc	407.06
Cintas Corporation	508.09
Coffield Oil Company, Inc.	9,778.67
Consumers Energy	170.15
D&D Truck & Trailer Parts	3,243.24
D&K Truck Company	1,645.76
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,814.91
Detroit Salt Company LLC	6,437.05
Brent Friess	540.00
Genesee County Road Commission	9.04
Gilbert's Do It Best Hardware	56.48
Mike Girard	249.20
Hanes Geo Components	1,760.00
Health Alliance Plan DP 271101	23,877.60
Alliance Health Life 270301	11,462.94
Humana Insurance Co	25,010.70
J&H Oil Company	7,832.54
Kessler Equipment Company	395.00
Kimball Midwest	2,181.06
Lunghamer Ford-Owosso	134.87
M&K Truck Centers of Flint	418.03
M&M Pavement Marking Inc	107,664.29
Maurer's Textile Rental Service	646.53
Michigan Cat	5,226.49
Michigan Paving & Materials Co	515.08
MICHIGAN SPILL RESPONSE	4,848.75
American United Life Insurance	1,518.40
Pro Comm Inc	134.78
Ravenna Hydraulics	775.08
Rose Pest Solutions	75.00
Rowe Professional Services Com	4,027.50
Shults Equipment LLC	4,171.85
SLH Metals Inc	285.00
State of Mich-Finance Cashier	3,045.69
Strauss Tool Company	350.00
Valley Truck Parts	1,805.13
Vandervelde Sales and Service	18,779.06

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Voucher #6080 (Checks 25194 – 25238) totaling \$257,595.98. Payroll Vouchers #6079 (Checks 27649 – 27650) totaling \$78,822.04.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

NEXT MEETING:

The next regular board meeting is Wednesday, November 12<sup>th</sup>, 2025, at 7:30 a.m.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:21 a.m.

All Ayes.

Motion Carried.

Respectfully Submitted,

Chris Cannon, Managing Director

Mike Girard  
Director of Finance/Clerk

Mike Constine, Commissioner

Ric Crawford, Commissioner

John Plowman, Commissioner