

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, April 22nd, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman.

Commissioners Absent: None.

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Engineers' Assistant, Brad Rigoulot, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

Ron Krick, Gross Construction Inc.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Wednesday, April 9th, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Letter summarizing loss control site visit on April 4th. B) Drain Commission – Letter for the Youngs Drain Review.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR 2025 PERRY SALT BARN POURED WALL/CURB:

Bids were opened for Perry salt barn poured wall/curb.

2025 CRA FINANCE AND HUMAN RESOURCE SEMINAR:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the Assistant Director of Finance & Human Resources to attend the 2025 CRA Finance and Human Resource Seminar being held in Gaylord, Michigan from May 20th, 2025 through May 22nd, 2025 at the Treetops Resort including registration of \$295.00 per attendee and lodging of \$95.00 per night for two (2) night plus any applicable fees.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, Carrick Trucking and Gravel is currently processing gravel. We are going to have at least three years of gravel processed. This year, the townships are scheduled to use about 25,000 tons of gravel. B) Looking like a good year for township projects. Almost all the township contracts are complete. C) We hosted the Seven County Council meeting on April 15th, and we had a great turnout and everything went very well. D) Meeting tomorrow with H2A Architects to review the wash bay progress. E) Reviewed the building and grounds survey to show the work the City of Corunna is doing out front of our property.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Docuware progress update. B) Audit update – Presentation is scheduled for the 27th of May.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Scraping gravel roads with graders and trucks to get back in shape. B) Will be removing berm next week on the gravel projects. C) The bridge and culvert crew started replacing culverts ahead of the projects. Reed and Church Roads were just completed. D) Gradall to start in Perry Township on April 28th. E) Adopt-A-Highway trash pickup and shoulder repairs on state roads. F) Gravel hauling will start the week of May 5th. H) The three new hires started this week.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) Lansing Road project has begun, they are starting with the joint work and guardrail. B) Shipman Road box culvert project contractor has come in and completed the tree removal; they will be back in July to start the construction. C) Our paving program will start in Vernon Township and work clockwise, about 20 miles are ready to pave. D) The railroad will be closing the crossings on Newburg Road on May 26th and Byron Road on August 25th.

Equipment Superintendent, Matt Sprague, reported on the following: A) The CAT grader is expected to be in port today. B) Single axle chassis is expected soon, we will store it until the build in January. C) The new pickup is almost ready for the road, they are just finishing up a few things. D) Harris Electrical has completed the wiring in the new barn. They are just waiting for the light fixtures to come in to complete the job.

ACCOUNTS PAYABLE:

Advanced Benefit Solutions Inc	613.50
Interstate Billing Service/AIS	5,445.53
Thomas Buckelew	290.00
Carrick Trucking & Gravel LLC	64,580.75
CE&A Professional Services Co	662.90
Cintas Corporation	243.58
City of Corunna	2,571.70
Coffield Oil Co Inc	2,993.69
C. Stoddard & Sons Inc	75.00
D&D Truck & Trailer Parts	1,957.27
D&K Truck Company	565.08
Dalton Elevator	521.68
Daystarr Communications	65.00
EJ USA Inc	904.80
BSB Communications	481.25
Brent Friess	540.00
Gray's Towing	585.00
Jason Gutting	290.00
Humana Insurance Co	12,826.00
Hutson Inc	33.45
JOES BODY SHOP INC	500.00
Kimball Midwest	1,628.82
M&K Truck Centers of Flint	183.54
Maner Costerisan	11,000.00
Maurer's Textile Rental Service	1,034.31
G.L. Nequist Maintenance	969.00
Shawn Norton	290.00
American United Life Insurance	1,234.60
Owosso Bolt & Brass Company	33.86
Pomp's Tire	1,523.50
Pro Comm Inc	6,314.85
Ravenna Hydraulics	808.49
Ricoh USA Inc	172.54
John Rosser	290.00
Rose Pest Solutions	75.00
Rowe Professional Services Com	14,702.50
Schultz Inc	2,557.80
SLH Metals Inc	2,840.00
Jody Smith	290.00
Thatch Computer Consulting	1,030.00
Truck & Trailer Specialties Inc	1,520.92
TSC Stores	110.96
Waste Management	728.02

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Vouchers #6054 (Checks 24593 – 24635) totaling \$146,084.89. Payroll Voucher #6053 (Checks 27569 – 27574) totaling \$73,407.70.

Roll Call Vote

Ayes, Commissioners Plowman, Constine, and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Crawford mentioned that one of the road commissions at the Seven County Council meeting was using cameras in the MDOT trucks. They said that MDOT covers the additional cost.

NEXT MEETING:

The next regular board meeting is Tuesday, May 13th, 2025, at 7:30 a.m.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:30 a.m.

All Ayes.

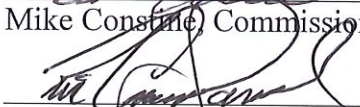
Motion Carried.


Respectfully Submitted,


Chris Cannon, Managing Director


Mike Girard
Director of Finance & Human Resources/Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John Plowman, Commissioner