

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, March 24th, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Mike Constine & John Plowman

Commissioners Absent: Ric Crawford

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

None.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, March 11th, 2025.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP – Memo about three open board seats.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2025 BITUMINOUS PAVING/ASPHALT OVERLAY BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 bituminous paving/asphalt overlay bid to Capital Asphalt, and Michigan Paving & Materials, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 BITUMINOUS PAVING/SCRATCH COURSE BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 bituminous paving/scratch course bid to Ace-Saginaw Paving, and Michigan Paving & Materials, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 ASPHALT SKIP PATCH BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 asphalt skip patch bid to TBD Construction, Michigan Paving & Materials, and Ace-Saginaw Paving for materials picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 CRACKFILL MELTER & MATERIAL BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 crackfill melter & material bid to Crafcro Inc., unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

2025 6A STONE BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 6A stone bid to Fromm Farms for delivered 6A stone and no bids were received for 6A stone picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the

next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 COLD PATCH BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 cold patch bid to Lakeland Asphalt, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 LIMESTONE BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 limestone bid to Fromm Farms, and Ocenasek, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 PEASTONE BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 peastone bid to Fromm Farms for delivery, and no bids were received for pickup, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 PROCESS GRAVEL BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 process gravel bid for 22A and 23A delivered to Ocenasek, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 ROADSIDE GRASS SEED & MULCH BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 roadside grass seed & mulch bid to Hanes Geo Components unless not in the best interest of the Shiawassee County Road Commission as it

deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2025 SAND BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 sand bid for 2NS sand delivered and class 2 sand delivered to Fromm Farms; no bids for 2NS sand picked up and class 2 sand picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried

2025 SIGNS & SIGNPOSTS BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 signs and signposts bid to Michigan State Industries, Dornbos, and Newman, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

2025 DURA PATCH EMULSION BID:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 dura patch emulsion bid to Northcoast Products unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

ACT51 CERTIFIED MILEAGE SUBMITTAL:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to electronically sign and submit the ACT51 certified mileage report to MDOT.

All Ayes.

Motion Carried.

MOTION TO APPROVE AUDIT SERVICES FROM MANER COSTERISAN:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign the contract between the Shiawassee County Road Commission and Maner Costerisan for audit services for fiscal years 2025 through 2027.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, the EGLE permit is approved and good through 2030. Carrick will be out there processing gravel upfront. Mr. Gute is concerned about boring holes on his property before the planting season, he would prefer us to go in right after the crops are harvested. The proposal from SME is good for all of 2025. B) The advertisement for new hires ended Friday, we did receive about 30 applications for the three positions we need to fill. C) We plan to rehire four of last year's summer staff and add one new team member, maintaining the same number of summer employees as last year. D) Owosso Township has a water main project scheduled where we were planning to pave Cleveland and King Streets. In its place, they are planning to pave the Ardelean subdivision. E) Safety Awareness Week is approaching, and we typically provide the team with reflective gear to recognize the importance of safety during this week. Additionally, we offer a clothing item featuring the SCRC logo to the admin team.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Update on progress of the 2024 audit.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Tree and limb cutting is wrapping up on Durand, Beard, and Grand River Roads, and then they will be moving to Beardslee. B) Spot scraping gravels weather permitting. C) Patching in all Townships and highways. D) Arm mowers are in Perry and Antrim Townships. E) MDOT 3rd shift winter patrol ended March 21st. F) Met with the Drain Commissioner, it went well and he plans on continuing the working relationship we have. G) Began dewatering process at the Ruess Road pit. H) The City of Corunna will be doing some work in front of our building, they are installing a fence around the small building they have out there.

Equipment Superintendent, Matt Sprague, reported on the following: A) We picked up the quad axel trailer last week. B) We are putting a hitch on the Michigan special, then that should be ready to put in service. C) Working on the final touches for the bid specification with the concrete work in Perry. D) On April 9th, Mike Phillips will be here for safety training. We will also be doing aerial lift training. E) We're starting to pull a few more salters but we still need to be prepared for a winter event.

ACCOUNTS PAYABLE:

Connan Equipment Inc	62,500.00
Freightliner of Grand Rapids	87,415.00
Ace-Saginaw Paving Company	6,759.06
Action Traffic Maintenance Inc	2,060.00
Advanced Benefit Solutions Inc	613.50
Interstate Billing Service/AIS	8,476.55
Alta Construction Equipment LL	73.24
Steven Burl	75.00
CCP DIRECT	214.94
Certified Power Inc	442.44
Cintas Corporation	274.38
Coffield Oil Co Inc	408.25
COMPASS MINERALS	9,474.78
Consumers Energy	320.72
D&D Truck & Trailer Parts	1,914.95

T406

D&K Truck Company	3,000.86
Daystarr Communications	65.00
State of Michigan	75.00
Jeremy Dietz	90.00
Flint New Holland Inc	2,659.00
Brent Friess	540.00
Genesee County Road Commission	4.49
Grant's Woodshop	300.00
H2A ARCHITECTS INC	7,897.50
Health Alliance Plan DP 271101	23,113.13
Alliance Health Life 270301	12,504.20
Henn Lesperance PLC	840.85
Humana Insurance Co	12,826.00
Hutson Inc	18.49
J&H Oil Company	5,044.14
Kimball Midwest	4,293.72
Knapheide Truck Equipment-Flin	3,950.15
Lunghamer Ford-Owosso	191.95
M&K Truck Centers of Flint	5,896.75
MacAllister Rentals	1,804.00
Maurer's Textile Rental Servic	1,045.15
Michigan Cat	598.99
Michigan Pipe & Valve	2,006.61
Bryce Lee Nations	90.00
American United Life Insurance	1,309.22
Printing Systems Inc	323.92
Ravenna Hydraulics	1,404.12
Rose Pest Solutions	72.00
The Sherwin-Williams Co	77.74
SLH Metals Inc	613.11
Matthew Sprague	20.00
MICAH SPRAGUE	95.82
State of Michigan-EGLE	200.00
Dan Thomas Lawn Sprinkler	395.00
Verizon Wireless	489.12
Win's Electrical Supply Compan	331.11

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve Accounts Payable Vouchers #6049 & 6050 (Checks 24499 – 24549) totaling \$275,209.95. Payroll Voucher #6048 (Checks 27558 – 27561) totaling \$76,738.00.

Ayes, Commissioners Constine, and Plowman

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no comments.

COMMISSIONERS COMMENTS:

Commissioner Constine inquired about the removal of weight restrictions. Chris Cannon said we are monitoring daily and are in contact with our surrounding counties.

NEXT MEETING:

The next regular board meeting is Tuesday, April 8th, 2025, at 7:30 a.m.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 8:18 a.m.

All Ayes.

Motion Carried.

Respectfully Submitted,



Chris Cannon, Managing Director



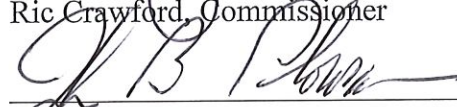
Mike Girard
Director of Finance & Human Resources/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John Plowman, Commissioner

