

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, August 8<sup>th</sup>, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, Engineer's Assistant, Bradley Rigoulot, Equipment Superintendent, Matt Sprague and AFSCME Local 1071 Steward, Ryan Kruger.

VISITORS:

Shiawassee County Commissioner, Bill Johnson

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the minutes from Tuesday, July 25<sup>th</sup>, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News – Electrical Hazards Step and Touch. B) Commissioners Seminar information flyer.

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

BID OPENING FOR BOILER REPLACEMENT:

Bids were opened for boiler replacement. They will be compiled and brought to the August 22<sup>nd</sup>, 2023 Board Meeting for award.

BID OPENING FOR DOZER:

Bids were opened for used dozer. They will be compiled and brought to the August 22<sup>nd</sup>, 2023 Board Meeting for award.

PUBLIC ACT 51, SECTION 18J, MCL247.688j CERTIFICATION:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to authorize the Director of Finance and Human Resources/Clerk and the Chairman of the Board to sign and submit the certification of Public Act 51, Section 18j and MCL247.668j to the State.

All Ayes.

Motion Carried

2023 NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS ANNUAL CONFERENCE:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director, Director of Finance Human Resources/Clerk, & Superintendent of Operations to attend the 2023 Northern Michigan Association of Road Commissions Annual Conference held at Little River Casino & Resort in Manistee, Michigan, from Wednesday, September 13<sup>th</sup>, 2023 through Friday, September 15<sup>th</sup>, 2023 including registration and lodging.

All Ayes.

Motion Carried.

EMPLOYER AND EMPLOYEE DELEGATES – MERS ANNUAL CONFERENCE:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to appoint Christopher Cannon as the employer delegate, Mike Girard as the employer alternate, Jim Svrcek as the employee delegate and Kevin Ondrus as the employee alternate for the 2023 MERS Officer and Employee Delegate Form and authorize the chair to sign on behalf of the Board.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit drag line was down and should be running today. Carrick Trucking will be back the end of September and hoping to process 100,000 tons of gravel. B) Bennington Road Bridge rail has rotted. Shut the shoulder down using concrete blocks. The rest of the bridge is in good shape. C)

New Lothrop Road Bridge was inspected Monday and had to be shut down, the structure has six beams and most are rotted through. Earliest possible date to replace the structure is 2026-2027. D) Discussed the need to possibly increase the capital outlay budget by offsetting with our big project. Typically spend about one million on equipment, but with inflation the dollars are not going as far. E) Chris said he will be on vacation next week.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) June financial statement. B) June MTF update. C) Discussed email from MDOT about the termination of the jurisdictional transfer payment. D) Update on the status of the worker compensation audit.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Second application of brine is almost complete, Sciota will be done tomorrow along with the boost application for Vernon and Burns. Perry Township is scheduled for Friday, then all townships will be finished. B) Gradall just completed Middlebury Township, starting in in Hazelton Township today. C) Bridge Crew is working on routine culvert replacements, next year's project culverts and some highway repairs. D) Arm mowing in Burns Township and M-21 moving to M-52. E) Gravel hauling contractor, Ocenasek Trucking, to start on August 14<sup>th</sup>, 2023, Jackson Trucking in a couple of weeks, and L.D. Carey & Sons Trucking at the end of August, first of September. F) County mowing of asphalts and gravels is now complete and scheduled to be back for the second mowing on September 5<sup>th</sup> G) Crews are removing berms ahead of gravel projects.

Equipment Superintendent, Matt Sprague, reported on the following: A) New John Deere grader should be delivered in a week. B) The new automated flaggers are here. C) Lowboy trailer had to be red tagged, it is headed to the scrap yard. The trailer is well past its useful life.

ACCOUNTS PAYABLE:

44 North	613.50
Advanced Drainage Systems	3,814.97
Agnew Signs	995.00
Interstate Billing Service/AIS	1,556.06
Applied Innovations	10,876.80
Cintas Corporation	493.08
Coffield Oil Co Inc	389.69
Consumers Energy	2,531.58
Culligan of Owosso	105.00
D&D Truck & Trailer	1,883.45
D&K Truck Company	25.38
Dependable Sewer Cleaners	2,002.10
Fertilizer Dealer Supply Inc	23.11
Ferrall's Tree Trimming	1,600.00
Flint New Holland Inc	428.74
Gilbert's Do It Best Hardware	204.91
Hanes Geo Components	833.00
Rena Holt	1,000.00
Home Depot Credit Services	258.72
Hubbard Supply Co	68.50
VC3	96.00
J&H Oil Company	10,977.97

	T212
Jackson Trucking LLC	4,785.00
Kimball Midwest	2,914.50
Lunghamer Ford-Owosso	3,026.05
Maurer Heating & Cooling	39.60
Maurer's Textile Rental	2,331.33
Maverick Environmental Equip	17,000.00
Michigan Cat	939.49
Michigan Chloride Sales LLC	76,396.86
Pomp's Tire	5,123.00
Professional Services Industri	2,741.00
Ravenna Hydraulics	1,920.76
Ricoh USA Inc	66.13
Rieth-Riley Construction Co	1,781.25
SLH Metals Inc	1,428.00
Truck & Trailer Specialties	28,954.00
Valley Truck Parts	843.84
Waste Management	589.66
Wolf Creek Landscape Services	33,356.78

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5962 (Checks 22694 – 22733) totaling \$225,014.81, and Payroll Voucher #5963 (Checks 27098 – 27111) totaling \$64,792.73 including direct deposits of \$58,186.61.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to leave regular session and go into closed session for property discussion at 9:07 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to leave closed session and enter into regular session at 9:37 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the closed session minutes of Tuesday, July 11<sup>th</sup>, 2023 and place them on file.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

ADJOURN:

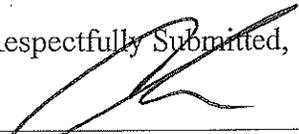
Motion by Commissioner Crawford, supported by Commissioner Michalec, to adjourn at 9:38 a.m.

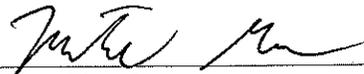
All Ayes.

Motion Carried.

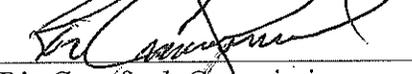
The next regular board meeting is Tuesday, August 22<sup>nd</sup>, 2023, at 7:30 a.m.

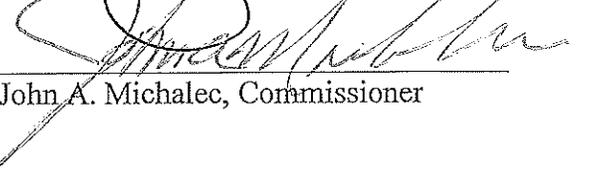
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner