

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 23<sup>rd</sup>, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Troy Howes, Engineer's Assistant, Bradley Rigoulot, Equipment Superintendent, Jeremy Dietz, Equipment Superintendent Matt Sprague and AFSCME Local 1071 Steward, Art Krupp.

VISITORS:

None.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the minutes from Monday, May 8<sup>th</sup>, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Communication letter from CRASIF calling for Board of Trustee candidates.

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

OVERHEAD DOOR BID REQUEST:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Garage Superintendent to request bids for replacement of the North and South overhead doors. Not to exceed \$34,000.00

All Ayes.

Motion Carried.

2023 NATIONAL WORK ZONE AWARENESS:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the purchase of Hi-Vis class II coats with SCRC logo, safety hooded sweatshirts, and twelve (12) polo or V-neck shirts for all administrative staff including commissioners at a cost not to exceed \$3,300.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit – Carrick processed 50,000 tons of gravel, enough for the year. Going to strip east and north sides of pit. Maybe we need to start rationing the gravel and was a discussion on methods of rationing gravel B) SCRC is hosting the next Seven County Council meeting, thinking of having at Owosso Township Hall. We need to think of a discussion topic for the meeting. C) Advertisement is posted for a mechanic in various locations.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Updated the status of audit. B) Presented the financial statements for April 2023. C) Discussed potential accounting changes in regard to accounting for federal aid funds.

Superintendent of Operations, Troy Howes, reported on the following: A) Graders are prepping for brine in Perry and then will be in Antrim, and Burns. B) Gradall will be in Venice Township, and Sciota Township is complete. C) Bridge crew is out getting ahead of projects with culvert replacements Working on Shipman Road, one on Hibbard, Mason Road has 5. Miller Road has a box culvert needing repair due to a washout. D) Arm mowing in Antrim and Woodhull Townships. E) Gravel hauling will be starting 5-30-23 with Jackson Trucking on Lainsburg Road. F) EGLE 5 year audit went well, few minor findings. We will get letter stating what corrections are needed.

Engineer's Assistant, Brad Rigoulot, reported on the following: A) Delaying Johnstone project, MDOT is using road as detour route for M-52 project. Bringing Hibbard Road project forward a year in its place. B) Michigan Paving started work on their projects last Friday. C) Carland Road is being crushed today, Mason Road has been crushed and shaped.

Equipment Superintendents, Jeremy Dietz and Matt Sprague, reported on the following: A) Online auction with Rangerbid is June 20th. B) Chinook Construction is the contractor that will be doing the counter top replacement. C) Pole barn bids are posted and due June 12th. D) Update about summer job posting dates and said we did receive several applications.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	6,488.30
Advanced Drainage Systems	1,053.00
Interstate Billing Service/AIS	12,964.93
Auto Value	194.17
Carrick Trucking & Gravel LLC	111,865.75
CCP Industries	1,348.84
CE&A Professional Services Co	56.00
Cintas Corporation	183.97
Coffield Oil Co Inc	1,102.20
Consumers Energy	169.12
C. Stoddard & Sons Inc	200.00
Culligan of Owosso	132.00
D&D Truck & Trailer	223.08
Dalton Elevator	596.11
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,641.19
DK Security	49.50
First Bankcard	2,162.90
Flint New Holland Inc	1,827.98
Brent Friess	520.00
Genesee County Road Commission	17.22
Genesee Urgent Care	110.00
H2O Compliance Services Inc	773.00
Health Alliance Plan DP 271101	14,969.32
Alliance Health Life 270301	11,589.92
Henn Lesperance PLC	1,883.00
Renaë Holt	1,000.00
Humana Insurance Co	12,619.74
Hutson Inc	669.93
J&H Oil Company	16,638.04
Jackson Trucking LLC	3,171.26
Kimball Midwest	1,216.81
Knapheide Truck Equipment-Flint	1,547.56
M&K Truck Centers of Flint	137.92
Maner Costerisan	5,500.00
MERS Retiree Health Funding V	179,119.80
Michigan Paving & Materials	522.60
Pomp's Tire	2,677.81
Pro Comm Inc	2,500.00
Ravenna Hydraulics	368.57

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Ricoh USA Inc	96.14
Rose Pest Solutions	69.00
Kathy Sawyer	2,100.00
Vandervelde Sales and Service	23,646.15
Verizon Wireless	493.59
Waste Management	824.97
Win's Electrical Supply Company	36.55

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5950, (Checks 22447 – 22493) totaling \$428,142.94 including a MERS ACH of \$179,119.80 and Payroll Voucher #5949 (Checks 27024 – 27034) totaling \$68,979.75 including direct deposits of \$57,042.37.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

CLOSED SESSION:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to leave regular session and go into closed session for property discussion at 8:34 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and enter into regular session at 9:14 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the closed session minutes of Monday, May 8<sup>th</sup>, 2023 and place them on file.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec & Constine.

Nays, None.

Motion Carried.

ADJOURN:

Motion by Commissioner Michalec, supported by Commissioner Crawford, to adjourn at 9:18 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, June 13<sup>th</sup>, 2023, at 7:30 a.m.

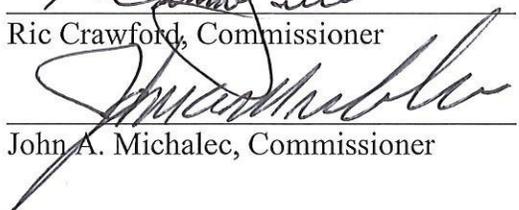
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/  
Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner