

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 24th, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Equipment Superintendent, Jeremy Dietz, Superintendent of Operations, Troy Howes and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

Bert DeClerg, Supervisor of Vernon Township

PUBLIC COMMENTS:

There were no public comments.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the minutes from Tuesday, January 10th, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) United Way – Thank you card B) MERS of Michigan – New rules for transferred and rehired participants and C) CRASIF – Breakroom News – January 2023 edition.

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

CRA BOARD OF DIRECTORS BALLOT:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, authorize the Managing Director, Chris Cannon, to place the ballot on behalf of the Shiawassee County Board for the 2023-2024 CRA Board of Director position for a three (3) year term to represent the Southern Michigan county road agencies.

All Ayes.

Motion Carried.

ADVERTISEMENT FOR BIDS FOR BITUMINOUS PAVING, GRAVEL HAULING, CRACK FILL MELTER & SUPPLIES:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the advertisement for bids for bituminous paving, gravel hauling, crack fill melter and supplies.

All Ayes.

Motion Carried.

ADVERTISEMENT FOR BIDS ON SEASONAL MATERIALS:

A motion was made by Commissioner Crawford, seconded by Commissioner Michalec, to approve the advertisement for bids on 2023 seasonal materials, county roadside mowing, MDOT roadside mowing and MDOT curb sweeping.

All Ayes.

Motion Carried.

2023 NEW COMMISSIONERS WORKSHOP:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to authorize Commissioner Ric Crawford to attend the 2023 New Commissioners Workshop on Tuesday, February 21st, 2023 at the Comfort Inn & Suites in Mt. Pleasant, Michigan at a cost not to exceed \$140.00.

All Ayes.

Motion Carried.

2023 SAFETY SUMMIT:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director & Equipment Superintendent to attend the 2023 Safety Summit being held by CRASIF at the Treetop Resort in Gaylord, Michigan including lodging for two rooms for one night. There is no registration fee for this course.

All Ayes.

Motion Carried.

ACT 51 CERTIFIED MILEAGE DIGITAL SIGNATURES:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director to electronically sign the ACT 51 Certified Mileage cover page and submit it to MDOT upon approval of the certification from the board.

All Ayes.

Motion Carried.

PROPOSAL FROM ROWE PROFESSIONAL SERVICES - DURAND ROAD OVER THE HOLLY DRAIN; REED ROAD OVER THE PORTER CREEK; JUDDVILLE ROAD OVER THE MISTEGUAY CREEK:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to authorize the Managing Director to sign the proposal from ROWE Professional Services Company for the design and engineering services of Durand Road over the Holly Drain, Reed Road over the Porter Creek and Juddville Road over the Misteguay Creek at a cost not to exceed \$36,000.00.

All Ayes.

Motion Carried.

PROPOSAL FROM ROWE PROFESSIONAL SERVICES – CARLAND ROAD ½ MILE NORTH OF HENDERSON ROAD TO THE COUNTY LINE:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director to sign the proposal with ROWE Professional Services Company for the design and engineering services of Carland Road – ½ mile north of Henderson Road to the County line (Phase 5) at a cost not to exceed \$57,000.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) M-21 Property B) Ruess Road Pit Update C) Carland Road Federal Aid Project 2024 and D) Newberry Road Bridge.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) Year-end Update and B) Marijuana Tax Update.

Superintendent of Operations, Troy Howes, reported on the following: A) Crews are continuing to cut and trim trees where needed B) M-71 brush mowing is complete from Corunna to Durand, started brush mowing on south M-52, brush mowing on county roads when available and C) Winter event on Sunday with crews working most of the day, preparing for another storm tomorrow and Thursday D) Fenner Road between Simpson and M-21 on radar to look at the drainage there. Does not look like there is a road issue there now, but Shawn will continue to watch it as the winter weather breaks in the spring.

Equipment Superintendent, Jeremy Dietz, reported on the following A) One of our Bucket trucks went down, but we have the sign shop guys working with the tree crews to cut brush and limbs B) Shop keeping busy getting ready for the next storm this week and C) Budgeted

Capital Outlay – Most of the items are on order already that the board approved in 2022 for 2023 delivery and D) New Tandem Axle truck – still waiting on a few parts to wrap up the truck. Should be delivered in the next couple weeks. They do not have a lot to do to the truck once the truck arrives, so should have it on the road yet this winter. Wings are interchangeable if going on the same style truck. Chairman, Mike Constine inquired on the total cost of the truck. Jeremy did not have the exact number for the total price of the new truck, he will bring the exact amount back to the next board meeting on February 14th, 2023.

ACCOUNTS PAYABLE:

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|-----------------------------------|------------|
| Interstate Billing Service/AIS | 1,713.24 |
| CCP Industries | 699.65 |
| CE&A Professional Services Co | 55.00 |
| Certified Power Inc | 368.25 |
| Cintas Corporation | 354.98 |
| Clean Harbors Environmental | 3,984.00 |
| Consumers Energy | 224.02 |
| County Road Association of Mic | 980.00 |
| D&D Truck & Trailer | 43.17 |
| D&K Truck Company | 865.75 |
| Daystarr Communications | 65.00 |
| Delta Dental Plan of Michigan | 2,502.83 |
| Fertilizer Dealer Supply Inc | 48.75 |
| Ferrall's Tree Trimming | 1,495.00 |
| First Bankcard | 2,234.45 |
| Flint New Holland Inc | 2,648.68 |
| Brent Friess | 520.00 |
| Genesee County Road Commission | 7.72 |
| H2O Compliance Services Inc | 305.00 |
| Health Alliance Plan DP 271101 | 15,416.75 |
| Alliance Health Life 270301 | 9,645.76 |
| Renae Holt | 1,000.00 |
| Hubbard Supply Co | 590.34 |
| Humana Insurance Co | 13,220.68 |
| J&H Oil Company | 16,204.68 |
| Clarence Jodway | 76.19 |
| Kimball Midwest | 1,347.98 |
| Loomis, Ewert, Parsley, Davis, | 536.50 |
| Knapheide Truck Equipment-Flin | 354.02 |
| Lacal Equipment Inc | 885.65 |
| Dyleen Lucier | 70.00 |
| Lunghamer Ford-Owosso | 1,402.80 |
| MLive Media Group | 347.60 |
| MERS Retiree Health Funding V | 178,601.00 |
| Michigan Cat | 3,859.53 |
| State of Michigan | 10.00 |
| North American Overhead Door | 329.25 |
| Ocnasek Inc | 1,090.88 |
| Pomp's Tire | 3,027.06 |
| Bradley Rigoulot | 31.61 |
| Rose Pest Solutions | 65.00 |

| | |
|--------------------------------|----------|
| Rowe Professional Services Com | 3,112.50 |
| SLH Metals Inc | 998.25 |
| State of Michigan-MDOT | 8,049.00 |
| United Parcel Service | 20.79 |
| Valley Truck Parts | 2,281.91 |
| Vision Service Plan | 701.57 |
| Waste Management | 695.76 |
| Win's Electrical Supply Compan | 422.84 |

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the Accounts Payable Voucher #5931 (Checks 22094 – 22143) totaling \$283,611.39 and Payroll Voucher #5930 (Checks 26946 – 26952) totaling \$63,534.47 including direct deposits of \$55,318.87.

Roll Call Vote

Ayes, Commissioners Constine, Crawford & Michalec.

Nays, None.

Motion Carried.

CALL TO THE PUBLIC:

Vernon Township Supervisor, Bert DeClerg expressed his gratitude to the workers over the Christmas holiday and all the hours they put in and their hard work. He inquired on the painting schedule for the Township. He stated that on one of his roads, that had been chip sealed, the paint was coming off and Managing Director stated the new chip seals will be painted again this year. He asked if there were different levels of thickness in the paint and Managing Director, Chris Cannon stated no, the paint is actually thinner and does not last as long. He has it on his desk to bring to the board to possibly go to a every two year schedule. Half the county the first and the other half the second year.

COMMISSIONERS COMMENTS:

Chairman Constine stated that we need to be looking for new gravel area. Possibly looking into the Michigan Central Gravel Pit which is almost across the road from the M-21 pit to dig some test holes

ADJOURN:

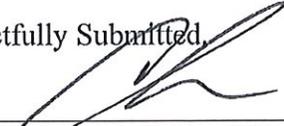
Motion by Commissioner Crawford supported by Commissioner Michalec, to adjourn at 8:16 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, February 14th, 2023, at 7:30 a.m.

Respectfully Submitted,



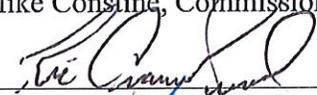
Chris Cannon, Managing Director



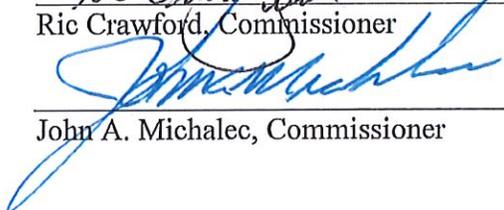
Jennifer Schiebner
Director of Finance & Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner