

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, February 28<sup>th</sup>, 2023 at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine & John Michalec

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Equipment Superintendent, Jeremy Dietz, Superintendent of Operations, Troy Howes, and Engineering Tech, Clarence Jodway

VISITORS:

Shaundel Elowski, Rieth-Riley, Max Suris, ADS, Colton Oedy, Hutch Paving, Aaron Downing, Michigan Paving and Materials.

PUBLIC COMMENTS:

There were no public comments.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the minutes from Tuesday, February 14<sup>th</sup>, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Shiawassee Conservation Annual meeting and invite.

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR SEASONAL MATERIALS:

Bids were opened for seasonal materials including plastic pipe, cold patch, guardrail & posts, roadside grass seed, mulch, signs and sign posts, gravel, limestone, sand, 6A stone and peastone.

BID OPENING FOR BITUMINOUS PAVING, GRAVEL HAULING, CRACK FILLING, CRACK FILL MELTER & SUPPLIES:

Bids were opened for bituminous paving, gravel hauling, crack filling, crackfill melter and supplies.

BID OPENING FOR COUNTY ASPHALT MOWING, COUNTY GRAVEL MOWING, HIGHWAY MOWING I-69, HIGHWAY MOWING M ROUTES, AND HIGHWAY CURB SWEEPING:

Bids were opened for County asphalt mowing, County gravel mowing, highway mowing I-69, highway mowing M routes, and highway curb sweeping.

MOTION TO APPROVE AUDIT SERVICES FROM MANER COSTERISAN:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to authorize the Managing Director to sign the contract between the Shiawassee County Road Commission and Maner Costerisan for audit services for fiscal years 2022 through 2024.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR BENNINGTON ROAD BRIDGE OVER THE BEAR CREEK:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the following resolution with MDOT for the Bennington Road Bridge over the Bear Creek:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE, BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the Bennington Road Bridge over the Bear Creek for the year 2026.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR HIBBARD ROAD CULVERT OVER THE BURGESS DRAIN:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the following resolution with MDOT for the Hibbard Road culvert over the Burgess Drain:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE, BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the Hibbard Road Culvert over the Burgess Drain for the year 2026.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR LYTLE ROAD BRIDGE OVER THE SHIAWASSEE:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the following resolution with MDOT for the Lytle Road Bridge over the Shiawassee:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE, BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the Lytle Road Bridge over the Shiawassee for the year 2026.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR TYRRELL ROAD BRIDGE OVER THE AUSTIN CREEK DRAIN:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the following resolution with MDOT for the Tyrrell Road over the Austin Creek Drain:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE, BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the Tyrrell Road Bridge over the Austin Creek Drain for the year 2026.

All Ayes.

Motion Carried.

MOTION TO SEND UP TO SEVEN EMPLOYEES TO THE INTEGRATED VEGETATION MANAGEMENT SEMINAR IN MOUNT PLEASANT:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to send up to seven employees to the Integrated Vegetation Management Seminar at a cost not to exceed \$455.00

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Troy Howes gave his letter stating his intent to retire on 6-30-23 B) Summer Help discussion about possibly adding one temporary person for the yard and two more for the maintenance department. C) Truck & Trailer is putting together a trip to Wisconsin to a truck factory for a tour. Would like to send Jeremy and one mechanic to Wisconsin. No cost to the Road Commission, Truck and Trailer covers all cost.

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to send Equipment Superintendent, Jeremy Dietz and one other employee to the truck factory in Wisconsin.

All Ayes.

Motion Carried.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) MERS 4<sup>th</sup> quarter reports B). Revenue accrual for future financial statements.

Superintendent of Operations, Troy Howes, reported on the following: A) Winter maintenance has been the main priority since last meeting. B) Another storm is coming this weekend. C) Some tree cutting between storms when we can.

Equipment Superintendent, Jeremy Dietz, reported on the following A) The new truck is here, still a few minor details before ready for the road. B) Lee Nations took a tandem truck to an elementary school for the kids to see. Also mentioned we will be participating in future Touch-A-Truck event. C) Commissioner Constine asked if the graders will cut the ice on gravel roads, he responded with not that well, the graders still are having a difficult time cutting it.

ACCOUNTS PAYABLE:

Action Traffic Maintenance Inc	25,600.00
Advanced Drainage Systems	1,668.40
Interstate Billing Service/AIS	6,057.26

Auto Crafters	3,893.93
Bandit Industries Inc	181.33
Thomas Buckelew	290.00
CE&A Professional Services Co	488.40
Cintas Corporation	690.52
Consumers Energy	204.10
County Road Association of Mi	432.00
Cummins Sales and Service	770.00
D&D Truck & Trailer	2,623.21
D&K Truck Company	914.11
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,695.73
Delux Trophies & Awards	13.00
Detroit Salt Company LLC	34,083.76
Dornbos Sign & Safety	2,874.10
Brent Friess	520.00
Jason Gutting	290.00
Health Alliance Plan DP 271101	14,969.32
Alliance Health Life 270301	9,411.36
Humana Insurance Co	13,220.68
J&H Oil Company	9,385.35
Kennedy's Auto Repair LLC	125.00
Kimball Midwest	2,268.17
Lunghamer Ford-Owosso	3,135.22
Matco Tools	128.20
MERS Retiree Health Funding V	178,601.00
Michigan Cat	551.06
MITA	75.00
Shawn Norton	290.00
David O'Berry	290.00
Ocenasek Inc	759.00
American United Life Insurance	3,433.17
Rose Pest Solutions	65.00
Jody Smith	290.00
State of Michigan-EGLE	200.00
State Spring Alignment & Brake	123.00
James Svrcek	290.00
Truck & Trailer Specialties In	860.76
Vision Service Plan	416.43
Young Chevrolet-Oldsmobile-Cad	248.20

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the Accounts Payable Voucher #5936 (Checks 22201 – 22243, Void 22229) totaling \$323,490.77 and Payroll Voucher #5934 & 5935 (Checks 26965 – 26975) totaling \$81,403.88 including direct deposits of \$65,772.57.

Roll Call Vote

Ayes, Commissioners Constine & Michalec.

Nays, None.

Motion Carried.

CALL TO THE PUBLIC:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to leave regular session and go into closed session at 10:08 a.m.

Ayes, Commissioners Constine & Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to leave closed session and enter into regular session at 10:39 a.m.

Ayes, Commissioners Constine & Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the closed session minutes of Tuesday, February 14<sup>th</sup>, 2023 and place them on file.

Roll Call Vote

Ayes, Commissioners Constine & Michalec.

Nays, None.

Motion Carried.

ADJOURN:

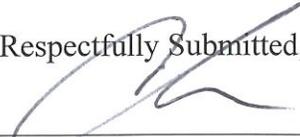
Motion by Commissioner Michalec supported by Commissioner Constine, to adjourn at 10:40 a.m.

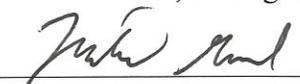
All Ayes.

Motion Carried.

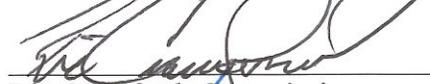
The next regular board meeting is Tuesday, March 14th, 2023, at 7:30 a.m.

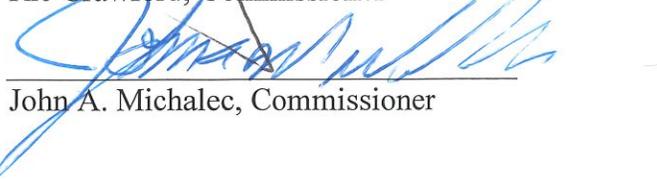
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/  
Clerk

  
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Mike Constine, Commissioner

  
\_\_\_\_\_  
Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner