

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Monday, December 23rd, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

Bert DeClerg, Vernon Township Supervisor, and Jeff Aspey, from AFSCME Michigan AFL-CIO.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, December 10th, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRC SIP – Letter to review the findings from November, 13th site visit. B) Acrisure – Information about the new minimum wage law and paid sick leave.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR USED JLG BOOM LIFT:

Bids were opened for a used JLG Boom Lift.

BID OPENING FOR 2025 PULVERIZING AND COLD MILLING :

Bids were opened for 2025 pulverizing and cold milling.

BID OPENING FOR 2025 GRAVEL HAULING PRIVATE SOURCE:

Bids were opened for 2025 gravel hauling private source.

2025 CORRUGATED PLASTIC PIPE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to approve and authorize the Managing Director to sign the bid extension request from VanderVelde Sales & Service to extend their 2024 Corrugated Plastic Pipe bid through December 31st, 2025.

All Ayes.

Motion Carried.

2025 WEIGHMASTER LAW ENFORCEMENT SERVICES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman and passed unanimously, to authorize the Managing Director to sign the agreement with the Michigan State Police for the 2025 weighmaster law enforcement services, not to exceed 75 hours at a cost ranging from \$6,713.23 to \$7,625.37.

All Ayes.

Motion Carried.

2025 COUNTY ENGINEER'S WORKSHOP:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize two (2) employees, to attend the 2025 County Engineer's Workshop held at Shanty Creek Resort in Bellaire, Michigan from February 11th, 2025 through February 13th, 2025 including two rooms for three (3) nights and registration fees.

All Ayes.

Motion Carried

2025 TRUCK TRAFFIC ENFORCEMENT SEMINAR:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Engineer's Assistant and the Engineering Technician to attend the 2025 Truck Traffic Enforcement Seminar being held in Bay City, Michigan on January 21st-23rd, 2025, including registration fee and hotel lodging, two rooms for two nights.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING – TUESDAY JANUARY 21st, 2025:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to authorize up to three (3) Commissioners and three (3) management employees to attend the Seven County Council Meeting on Tuesday, January 21st, 2025 hosted by the Ionia County Road Commission as a cost not to exceed \$20.00 per attendee.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR SHIPMAN ROAD OVER RUSH CREEK:

On a motion duly made by Commissioner Constine, seconded by Commissioner Plowman, and passed with 3 ayes, 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 218259CON, Contract Number 24-5499, and

WHEREAS, this contract is for: The removal and replacement of the structure #9868 with a precast concrete box culvert, which carries Shipman Road over Rush Creek, Section 3, T07N, R04E, Venice Township, Shiawassee County, Michigan; including clearing and earthwork, drainage, riprap, aggregate surface course and guardrail; and all together with necessary related work.

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that the Managing Director Chris Cannon be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

2024 BUDGET AMENDMENT NO. 1:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve and sign the 2024 Budget Amendment No. 1 as presented and place it on file.

Roll Call Vote

Ayes, Commissioners Plowman, Constine and Crawford.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, we are reclaiming areas when we can. B) The My Waters Permit for the pit has been submitted for online. C) The Small Urban meeting was held last week and we ended with federal funds for year 2027 on State Road from the Corunna City Limits to Hibbard Road. D) Township folders are complete, I'm meeting with supervisors and going through them.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Discussed the status of the MDOT audit for 2022.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Arm mowers are working in Fairfield and Antrim Townships. B) The bridge crew is working on drainage and catch basin repairs. C) Tree and limb cutting is being done in all the districts. E) Performing winter maintenance and anti-icing on highways.

Equipment Superintendent, Matt Sprague, reported on the following: A) Around the first of February the new service truck should be in service. B) The two tandems from 2024 are scheduled to be delivered near the end of March. C) Going to accept bids for a quad axel rock box trailer to be opened next meeting. D) Guys are staying busy in the shop.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	6,825.56
Interstate Billing Service/AIS	1,036.56
H. K. Allen Paper Company	218.00
Alta Construction Equipment LL	4,873.45
Auto Value	769.33
Autozone	37.20
C&S Motors	2,171.95
Cintas Corporation	691.37
Coffield Oil Co Inc	1,780.82
Consumers Energy	177.96
Mike Constine	543.37
Ricky Crawford	249.24
D&D Truck & Trailer Parts	4,684.66
D&K Truck Company	2,933.76
Dalton Elevator	520.00
Daystarr Communications	65.00
BSB Communications	175.00
Flex Administrators	420.00
Foster Swift Collins & Smith P	388.50
Brent Friess	540.00
Genesee County Road Commission	4.10
Geoshack	366.00
Gilbert Sales & Service	2,084.25
Humana Insurance Co	12,826.00
Hutson Inc	1,675.91
VC3	120.00
J&H Oil Company	10,133.55
K&J Repair	1,053.28
Kimball Midwest	2,306.83
Knapheide Truck Equipment-Flint	2,265.72
Lunghamer Ford-Owosso	103.07
M&K Truck Centers of Flint	319.44
Matco Tools	1,348.00
Maurer's Textile Rental Service	1,135.16
Michigan Chloride Sales LLC	1,800.00
Michigan Pipe & Valve	172.86
Pomp's Tire	1,428.88

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Ravenna Hydraulics	3,102.79
Rose Pest Solutions	72.00
Rowe Professional Services Com	1,620.00
Shiawassee Co Treasurer	3,000.00
Shiawassee Co Treasurer	60,000.00
State of Michigan-MDOT	5,283.17
Thatch Computer Consulting	940.00
Truck & Trailer Specialties In	302.00
Valley Truck Parts	1,253.87
Vanderveelde Sales and Service	12,706.20

A motion was made by Commissioner Constine, supported by Commissioner Plowman to approve Accounts Payable Voucher #6035 (Checks 24210 – 24257) totaling \$157,219.40. Payroll Voucher #6036 (Checks 27526 – 27530) totaling \$73,768.74.

Roll Call Vote

Ayes, Commissioners Constine, Plowman and Crawford

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Bert DeClerg asked if State and Grand River Roads are part of the State System. Chris Cannon explained it isn't but it is a primary road which is a high-priority road. It used to get salted sooner when there were three trucks on the State system.

Jeff Aspey thanked the Road Commission on behalf of the United Way for the assistance and the use of our space for the Christmas gift delivery.

COMMISSIONERS COMMENTS:

None.

NEXT MEETING:

The next regular board meeting is Tuesday, January 14th, 2025, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to leave the regular session and enter into a closed session to discuss contract negotiations with AFSCME Local 1071.1 at 8:24 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave the closed session and enter back into the regular session at 9:24 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.
Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the closed session minutes of December 10th, 2024.

All Ayes.
Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to increase the Payroll Clerk to \$29.32 per hour effective January 1st.

All Ayes.
Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to increase the Assistant Director of Finance & HR to \$30.76 per hour effective January 1st.

All Ayes.
Motion Carried.

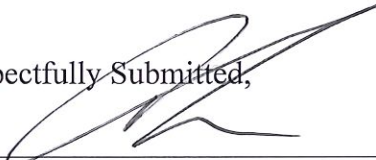
A motion was made by Commissioner Constine, supported by Commissioner Plowman, to increase the Engineering Tech to \$29.95 per hour effective January 1st.

All Ayes.
Motion Carried.

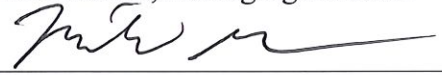
ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 9:49 a.m.

All Ayes.
Motion Carried.

Respectfully Submitted,


Chris Cannon, Managing Director



Mike Girard
Director of Finance & Human Resources/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John Plowman, Commissioner