

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 14<sup>th</sup>, 2025, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

Greg Squire, from Scientific Brake Inc.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Monday, December 23<sup>rd</sup>, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Breakroom News January 2025.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR NEW QUAD AXLE ROCK BOX END DUMP TRAILER:

Bids were opened for a new quad-axle rock box end dump trailer.

BID FOR USED JLG 600S BOOM LIFT:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the used JLG 600S boom lift bid to Herc Rentals Inc., unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

BID FOR 2025 GRAVEL HAULING PRIVATE SOURCE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 gravel hauling – private source to both Ocenasek Inc, and L & D Carey & Sons, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

BID FOR 2025 PULVERIZING AND COLD MILLING:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to award the 2025 pulverizing and cold milling bid to Pavement Recycling Inc, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

RESOLUTION WITH RURAL TASK FORCE FOR FEDERAL AID:

On a motion duly made by Commissioner Constine seconded by Commissioner Plowman and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the Shiawassee County Road Commission will accept federal funds through the Rural Task Force Region V and provide the required twenty percent local matching funds for the following projects:

<b>Year</b>	<b>Project</b>
<b>2026</b>	Lansing Road - Bancroft Road to 1371ft west of Newburg Road
<b>2027</b>	State Road - Hibbard Road to Lyons Road
<b>2028</b>	Lansing Road - 1 mile west of Lemon Road to Bancroft Road
<b>2029</b>	Lansing Road - .5 miles east of Winegar Road to 1 mile west of Lemon Road

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission will provide the required twenty percent match for the federal funds from Rural Task Force Region V for 2026 through 2029.

2025 CRA HIGHWAY CONFERENCE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize up to three (3) commissioners and two (3) management personnel to attend the 2025 CRA Highway Conference at a registration cost of \$275.00 per attendee plus lodging and applicable fees.

All Ayes.

Motion Carried.

2025 NEW COMMISSIONERS SEMINAR:

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to approve two Commissioners to attend the 2025 New Commissioners Seminar at Comfort Inn Suites in Mount Pleasant, Michigan on, February 18<sup>th</sup>, 2025 including registration of \$175.00.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, very little happening this week. We are moving the berm and reclaiming on the north side when possible. B) Met with Tony Newman and the new Drain Commissioner. The meeting went very well, hoping to continue operating as we have. C) The owner of the potential pit property is willing to allow us to do some soil bores on his property. Chris is contacting SME to schedule the test bores. The parcel is 77 acres. D) Township meetings are going well, Middlebury is tonight and Shiawassee is tomorrow night. E) Our 500 tons of County backup salt has been delivered to Corunna.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Reviewed the MTF payment through November 2024. B) Discussed the IT security review that Thatch Consulting conducted.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Arm mowers are working in Rush and Burns Townships. B) Tree and limb cutting is being done in all the districts. C) Performing winter maintenance and anti-icing.

Equipment Superintendent, Matt Sprague, reported on the following: A) Supreme Floors are in resealing the saw cuts in the garage. B) The F550 is expected to be delivered in the middle of February. C) Currently we have no major breakdowns. D) Looking to be about mid-summer for the tandems.

ACCOUNTS PAYABLE:

Advanced Benefit Solutions Inc	633.95
Interstate Billing Service/AIS	3,125.48
Alta Construction Equipment LLC	1,744.23

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Auto Value	394.78
Thomas Buckelew	290.00
Carrier & Gable Inc	2,706.75
Certified Power Inc	3,181.09
Coffield Oil Co Inc	1,870.57
Consumers Energy	5,173.41
Culligan of Owosso	98.50
D&D Truck & Trailer Parts	3,307.77
D&K Truck Company	2,210.59
Delta Dental Plan of Michigan	3,049.04
Fertilizer Dealer Supply Inc	1,722.31
Fishbeck	2,730.05
Flex Administrators	44.50
Flint New Holland Inc	946.96
Foster Swift Collins & Smith P	1,034.10
Jason Gutting	290.00
H2A ARCHITECTS INC	9,041.75
Health Alliance Plan DP 271101	23,401.28
Alliance Health Life 270301	11,696.51
Renae Holt	1,000.00
Home Depot Credit Services	247.47
Hutson Inc	1,996.63
INTERSTATE BATTERIES	124.90
Ionia County Rd Commission	80.00
J&H Oil Company	10,769.66
Jay's Septic Tank Service	280.00
Kimball Midwest	2,189.91
Ryan Kruger	90.00
Lunghamer Ford-Owosso	212.65
M&K Truck Centers of Flint	53.72
Matco Tools	214.95
Maurer Heating & Cooling	68.05
Maurer's Textile Rental Service	1,779.75
MCLAREN RENT-ALL	165.60
Michigan Cat	1,370.18
Michigan Chloride Sales LLC	1,890.36
G.L. Nequist Maintenance	2,978.00
Shawn Norton	290.00
American United Life Insurance	1,235.02
Precision Computer Solutions I	11,961.00
Pro Comm Inc	2,022.19
Ravenna Hydraulics	3,483.91
Ricoh USA Inc	275.54
John Rosser	290.00
Safety-Kleen Corporation	751.18
Jody Smith	290.00
Thatch Computer Consulting	985.00
Truck & Trailer Specialties In	981.04
Verizon Wireless	489.12
Vision Service Plan	745.66
Waste Management	700.18

A motion was made by Commissioner Constine, supported by Commissioner Plowman to approve Accounts Payable Voucher #6037 (Checks 24259 – 24312) totaling \$128,705.29. Payroll Voucher #6037-2 (Checks 27531 – 27536) totaling \$72,820.88.

Roll Call Vote

Ayes, Commissioners Constine, Plowman and Crawford

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Greg Squire, from Scientific Brake Inc. asked if the bids are reviewed by more than just price because his trailer has some decent upgrades included. Matt Sprague responded saying the bids will be reviewed thoroughly.

COMMISSIONERS COMMENTS:

None.

NEXT MEETING:

The next regular board meeting is Tuesday, January 28<sup>th</sup>, 2025, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave the regular session and enter into a closed session to review the closed session minutes and discuss administrative wages at 8:20 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave the closed session and enter back into the regular session at 9:34 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the closed session minutes of December 23<sup>rd</sup>, 2024.

All Ayes.

Motion Carried.

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to increase the salaries of the Foreman, Garage Superintendent, Engineers Assistant, Superintendent, Director of Finance, and Managing Director to the middle of the wage survey. All adjustments are effective January 1<sup>st</sup>.

All Ayes.

Motion Carried.

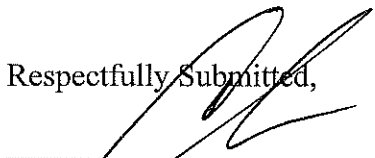
ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 9:38 a.m.

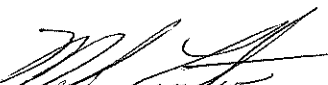
All Ayes.


Motion Carried.

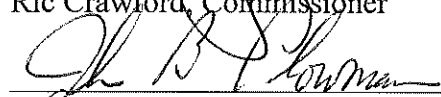
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John Plowman, Commissioner