



# SHIAWASSEE COUNTY ROAD COMMISSION

701 West Corunna Avenue, Corunna, Michigan 48817-1229  
Phone: (989) 743-2228 - Fax: (989) 743-5008

## NOTICE TO BIDDERS SHIAWASSEE COUNTY ROAD COMMISSION

**CHRISTOPHER CANNON**  
Managing Director

**MIKE GIRARD**  
Director of Finance and  
Human Resources/  
Clerk of the Board

Commissioners:  
**MIKE CONSTINE**  
**RIC CRAWFORD**  
**JOHN PLOWMAN**

Sealed proposals will be received by the Shiawassee County Road Commission, 701 W. Corunna Avenue, Corunna, Michigan 48817 until noon, **Friday, December 20, 2024**. Proposals will be publicly opened at 7:30 a.m. on Monday, December 23, 2024, and read for the following:

### **2025 GRAVEL HAULING PROGRAM – PRIVATE SOURCE**

Michigan Department of State Highway and County approved specifications are required for all materials. Prices are to be F.O.B. Corunna, Michigan. Information will be available at the office of the Shiawassee County Road Commission or by calling (989) 743-2228. Proposals and specifications may also be obtained from the Road Commission website at [www.shiawasseeroads.com](http://www.shiawasseeroads.com) or requested via email at [generalmail@shiawasseeroads.com](mailto:generalmail@shiawasseeroads.com). Bid specification forms must be used. Bids can be mailed or hand-delivered to the Road Commission offices at the above address. This is a public bid opening. Results (bid tabulations) will be posted on our website.

**ALL BIDS MUST BE IN A SEALED ENVELOPE AND PLAINLY MARKED ON THE OUTSIDE AS “GRAVEL HAULING”. THE ENVELOPE SHALL INCLUDE THE NAME AND ADDRESS OF THE BIDDER.**

“The Shiawassee County Road Commission, in accordance with Title VI of the Civil Rights of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color, or national origin in consideration for an award.”

The Board reserves the right to reject any or all proposals or any part of the same, to waive irregularities and or informalities and to make the award in part or entirety as may appear in the best interest of the County of Shiawassee.

SHIAWASSEE COUNTY BOARD OF ROAD COMMISSIONERS  
Mike Constine, Ric Crawford, John Plowman

SHIAWASSEE COUNTY ROAD COMMISSION  
PROPOSAL FOR  
2025 GRAVEL HAULING PROGRAM – PRIVATE SOURCE

The undersigned has examined the Contract Documents (Advertisements, Proposal, General Conditions, Specifications and Special Provisions), and has reviewed the locations of the work described herein and is fully informed as to the nature of the work and conditions related to its performance, and understands that the quantities shown are approximate only, and are subject to either increase or decrease.

The undersigned hereby proposes to furnish all necessary machinery, tools, apparatus, and other means of construction, do all the work, **furnish all the materials**, and for the unit prices named in the itemized bid, to complete the work herein described in strict accordance with the specifications therefore and such other provisions and supplemental specifications as may be a part of this proposal.

The undersigned further proposes to do such extra work as may be authorized by the Shiawassee County Road Commission, prices for which are included in the itemized bid. Compensation shall be made on the basis agreed upon before such extra work begins.

The undersigned agrees to furnish proof of insurance within ten (10) days after the notification of award of the Contract.

The starting date shall be **May 12, 2025**, and the completion date for all projects will be **September 30, 2025**. The starting date may be modified depending on spring weather.

The quantities listed in the proposal are estimates and approximate only, subject to Township approval. The quantities of work to be performed are subject to increase or decrease as determined by conditions encountered in the prosecution of work. Completed work will be paid for based on actual work done and/or materials furnished, and not as a lump sum on the estimated quantities used for bidding process.

**GRAVEL HAULING SPECIFICATIONS**

The undersigned has examined the specifications and the location of work described herein and is fully informed as to the nature of the work, the conditions relating to performance and proposes to furnish gravel to the Shiawassee County Road Commission in accordance with the requirements of the 2012 edition of the “Michigan Department of Transportation Standard Specifications for Construction” with the following specifications:

**Gravel Source**

The low bidder will supply the material from a private source. The processed gravel will be 23A modified gravel with the loss by wash between 8-12%, meeting the Michigan Department of Transportation’s specifications. No other modification of the specifications will be made without the permission of the Managing Director of the Shiawassee County Road Commission. Materials will be approved prior to the placement of any material.

The contractor will be responsible for testing material to guarantee specification compliance.

## **Hauling from a Private Source**

The contractor is to load, haul and spread at designated locations throughout the county at the bid price per township.

The bid price per ton shall include the cost of material loaded and hauled from a private source.

Invoices for work completed shall include the cost (bid price per ton) for material loaded and hauled from a private source. **Invoice completed projects only, partial projects will not be approved for payment.**

## **General requirements**

The bidder will be responsible for CDL compliance of any and all employees / sub-contractors used in fulfilling the gravel transport.

The contractor shall at all times exercise extreme care and shall assume all liability for any damage resulting from this operation and shall hold the Shiawassee County Road Commission harmless from any claims or damages.

The bidder will work in conjunction with the Road Commission to determine the date of delivery.

No material shall be spread on the roadway without prior approval from an employee of the Shiawassee County Road Commission.

The material shall be delivered to the roads designated by the Road Commission for each township.

The delivery of a minimum of 2,000 tons per 10-hour day will be required.

All trucks must be able to spread the material in a uniform and consistent depth. No stockpiling of material will be permitted.

A load ticket will be delivered to the grader operator at the end of each day.

**It shall be the responsibility of the contractor to provide its own equipment for loading material. This equipment must be equipped with an accurate scaling system (Tons).**

The Road Commission will have the authority to randomly weigh loads to ensure contract compliance.

## **Completion Date**

The completion date for all gravel projects will be **September 30, 2025.**

## **Penalty Clause**

Liquidated damages for failure to complete all projects awarded by the completion date will be assessed damages for the total contract cost for all awarded items. Liquidated damages based on total contract cost will be as shown in table 108-1 of section 108 of the 2012 edition of the

“Michigan Department of Transportation Standard Specifications for Construction”. Extension of time may be granted for projects added after July 1<sup>st</sup>.

## **Payment**

In the event that a project falls on a road that borders two townships, the lower bid between the two townships shall prevail.

A project is considered complete for payment when all items of work including project clean up are done in accordance with the contract provisions and construction specifications. The contractor may submit a request for payment after approval is given by the project manager. Payments shall be processed within 30 days of receipt of the contractor invoice. Payments will receive final approval at a Shiawassee County Road Commission Board meeting. These meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. The unit price shall be on a “per ton” basis.

## **Insurance requirements**

### **Minimum insurance requirements**

Contractors working in the road right-of-way must have a valid certificate of auto liability, worker’s compensation, and commercial general liability insurance. Certificates shall be on file with the Shiawassee County Road Commission before work begins.

### **Minimum requirements are:**

<b>Auto Liability</b>	<b>Limits</b>
Bodily injury	\$500,000 per occurrence/\$1,000,000.00 aggregate
Property damage	\$500,000 per occurrence/\$1,000,000.00 aggregate
Hired & non-owned Liability to be included.	

### **Comprehensive Commercial Limits**

General Liability	\$500,000 bodily injury & property damage limit
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<b>Workers Compensation</b>	<b>Limits</b>
	Statutory coverage limits

To the above policy the following **Additional Insured Phrase** shall be added in its entirety:

**Shiawassee County, the Board of County Road Commissioners, County Road Commission, and all officers, agents, and employees of all of the above, for claims arising out of, under, or by reason of operations covered by this contract for “Gravel Hauling”.**

Should the policy be canceled or expire, all activities authorized by the Road Commission shall cease.

The award shall be on an individual Township basis with individual projects subject to Township approval. List of proposed projects is preliminary and is subject to increase or decrease.

A copy of this proposal, when properly signed by the Road Commission and the contractor will serve as the contract for the work described.

The Road Commission Board reserves the right to reject any or all proposals or any part of the same, to waive irregularities and/or informalities and to make the award in part or entirety as may appear to the best interest of the townships and the County of Shiawassee.

### **Renewal Options**

The Road Commission reserves the right to renew the prices bid in this proposal for additional one-year terms. Each proposed renewal is to be mutually agreed to by both parties. Pricing, terms, and conditions of the first year of the contract will remain the same for any subsequent one-year term.

Specification of private source materials supplied by contractor.

All material supplied shall meet the requirements for dense-graded aggregate, Michigan series 23A modified, conforming to the grading requirements per table 902-1, except that the percent **loss by wash shall be modified to 8-12%**; the physical requirements in table 902-1 of the 2012 Michigan Department of Transportation Standard Specifications.

**2025 GRAVEL HAULING PROGRAM BID SHEET  
 CONTRACTOR SUPPLIED MATERIAL – PRIVATE SOURCE**

<b>Township</b>	<b>23A Mod</b>	<b>22A Gravel</b>
Antrim	_____	_____
Bennington	_____	_____
Burns	_____	_____
Caledonia	_____	_____
Fairfield	_____	_____
Hazelton	_____	_____
Middlebury	_____	_____
New Haven	_____	_____
Owosso	_____	_____
Perry	_____	_____
Rush	_____	_____
Sciota	_____	_____
Shiawassee	_____	_____
Venice	_____	_____
Vernon	_____	_____
Woodhull	_____	_____

Date \_\_\_\_\_ Company Name \_\_\_\_\_

Address \_\_\_\_\_

Signed By \_\_\_\_\_ Phone \_\_\_\_\_

Printed \_\_\_\_\_

Email \_\_\_\_\_