

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, November 26<sup>th</sup>, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

Bert DeClerg, Vernon Township Supervisor, and Karen Histed from Michigan Chloride Sales.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, November 12<sup>th</sup>, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP – November 2024 Pool Cue. B) Byron School picture with students and the plow they painted. C) CRA communication about possible legislation proposing a significant funding increase.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR 2025 LIQUID DUST CONTROL PROGRAM:

Bids were opened for the 2025 liquid dust control program.

BID OPENING FOR 2025 PAVEMENT MARKING PROGRAM:

Bids were opened for the 2025 pavement marking program.

BITUMINOUS SCRATCH COURSE PAVING PROGRAM BID EXTENSION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and passed unanimously to approve and authorize the Managing Director to sign the bid extension request from Ace-Saginaw Paving Company for the 2025 Bituminous Scratch Course Paving Program.

All Ayes.

Motion Carried.

DESIGN AND ENGINEERING SERVICES FOR LYTLE OVER THE SHIAWASSEE:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign the proposal from Rowe Professional Services for design engineering services for Lytle Road over the Shiawassee River not to exceed \$69,200.00.

All Ayes.

Motion Carried

DESIGN AND ENGINEERING SERVICES FOR HIBBARD OVER THE BURGESS DRAIN:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign the proposal from Rowe Professional Services for design engineering services for the Hibbard Road culvert over the Burgess Creek not to exceed \$82,020.00.

All Ayes.

Motion Carried

DESIGN AND ENGINEERING SERVICES FOR LANSING ROAD PHASE TWO:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign the proposal from Rowe Professional Services for design engineering services for Lansing Road phase two not to exceed \$55,000.00.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, is mostly idle. We will be working on reclamation when the weather permits. Carrick is leaving their

equipment on site and will return in the spring to process more gravel. B) The MTA May meeting is on December 3<sup>rd</sup> at the Bennington Township Hall, they will be honoring Lee Ash as he is retiring. C) New solar school speed zone signs were installed at the Durand School D) SCRC paving project, if we extend two miles into Fairfield Township they also pave an additional two miles. E) Carrick is interested in extending their gravel processing and hauling bids. F) H2 Architects were in to review the site and gather more information to work on the wash bay plans. G) Substrata sent us a test kit to send them a sample of gravel, they will then send back their recommendation for the product. F) Talked about the process of selecting the next Chairman of the Board.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Discussed the physical inventory count. B) Discussed the open enrollment and insurance cost. C) Reviewed the October financial statement.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Arm mowers are working in Sciota and Venice Townships. B) The bridge crew is working on drainage and catch basin repairs. C) The Gradall ditching process is complete for all the townships. They are finishing up a few small miscellaneous jobs throughout the county. D) Tree and limb cutting is being done in all the districts. E) MDOT ditch cleanouts are all completed on I-69. F) A snowplow (showed a picture) was painted by students from Byron Schools. G) Graders are out scraping when the weather allows.

Equipment Superintendent, Matt Sprague, reported on the following: A) The Managing Director's pickup is out by the road for sale. B) Gradall is in the shop, we are replacing the main hydraulic cylinder. C) The door rollers on the Corunna salt barn are shot, we are working to find replacements. D) Salters are installed on the trucks except for three. E) Michigan CAT said they would extend the bid on another grader if we were interested.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	768.50
ACRISURE LLC	633.95
Interstate Billing Service/AIS	10,200.00
ALLIED UNIVERSAL	1,355.50
Auto Value	3.81
Autozone	29.08
Certified Power Inc	1,620.90
Cintas Corporation	196.44
Consumers Energy	132.44
CORUNNA MILLS	462.60
County Road Association Self-I	14,668.00
D&D Truck & Trailer Parts	1,892.24
D&K Truck Company	1,764.15
Daystarr Communications	65.00
Delta Dental Plan of Michigan	3,051.82
DK Security	54.65
EQUIPMENT DISTRIBUTORS	155.00
Brent Friess	540.00
Health Alliance Plan DP 271101	25,397.00
Alliance Health Life 270301	10,833.15
Hutson Inc	207.72
VC3	120.00

	T360
J&H Oil Company	14,328.46
Kimball Midwest	3,595.02
Paul Kirby	90.00
Knapheide Truck Equipment-Flint	6,050.00
Lunghamer Ford-Owosso	1,394.22
M&M Pavement Marking Inc	5,926.00
Maurer's Textile Rental Service	1,139.70
MHK TRUCK & EQUIPMENT INC	16,000.00
Modern Shiawassee	650.00
G.L. Nequist Maintenance	915.00
North American Overhead Door	764.16
American United Life Insurance	1,170.44
PLATINUM MECHANICAL INC	870.00
John Plowman	289.60
Pomp's Tire	4,403.36
Ravenna Hydraulics	1,607.22
Ricoh USA Inc	171.51
Rose Pest Solutions	72.00
Rowe Professional Services Com	6,984.00
Selleck and Brown Auto Detail	210.00
State of Michigan-MDOT	6,586.84
Summit Fire Protection	64.00
Valley Truck Parts	1,108.96
Verizon Wireless	489.12
Vision Service Plan	745.66

A motion was made by Commissioner Constine, supported by Commissioner Plowman to approve Accounts Payable Voucher #6031 (Checks 24121 – 24167) totaling \$149,777.22. Payroll Voucher #6029 & #6030 (Checks 27458 – 27469) totaling \$130,399.65.

#### Roll Call Vote

Ayes, Commissioners Constine, Plowman and Crawford

Nays, None.

Motion Carried.

#### PUBLIC COMMENTS:

Bert DeClerg asked when Commissioner Plowman's term expires. He also was wondering if anything could be done on the corner of Durand and Lansing Road, he said trucks are cutting the corner.

#### COMMISSIONERS COMMENTS:

None.

#### NEXT MEETING:

The next regular board meeting is Tuesday, December 10<sup>th</sup>, 2024, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave the regular session and enter into a closed session to discuss contract negotiations with AFSCME Local 1071.1 at 9:03 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to leave the closed session and enter back into the regular session at 9:47 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Plowman, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the closed session minutes of November 12<sup>th</sup>, 2024.

All Ayes.

Motion Carried.

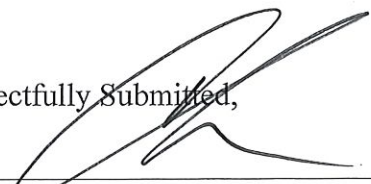
ADJOURN:

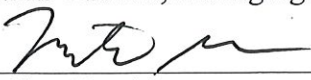
Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 9:48 a.m.

All Ayes.

Motion Carried.


Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John Plowman, Commissioner

