

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Wednesday, September 25<sup>th</sup>, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Plowman

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Engineers' Assistant, Brad Rigoulot, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

There were no visitors present.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the minutes from Tuesday, September 3<sup>rd</sup>, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Breakroom News September 2024.

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2024 COMMUNICATIONS WORKSHOP:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve up to four (4) supervisory employees and any Commissioners to attend the Communications Workshop held at the Comfort Inn & Suites and Conference Center in Mt. Pleasant, Michigan on October 28<sup>th</sup>, 2024.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize two (2) Commissioners and four (4) management employees to attend the Seven County Council Meeting on Tuesday, October 8<sup>th</sup>, 2024 hosted by the Montcalm County Road Commission as a cost not to exceed \$20.00 per attendee.

All Ayes.

Motion Carried.

BID EXTENSION REQUEST – MAURER’S TEXTILE & RENTAL SERVICES INCORPORATED:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign the bid extension request from Maurer’s Textile and Rental Services Incorporated for the August 2024 to August 2027 uniform rental & laundry services.

All Ayes.

Motion Carried.

APPROVAL OF THE 2024 TRANSPORTATION ASSET MANAGEMENT PLAN; 2024 ROAD & BRIDGE ASSET MANAGEMENT PLAN:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, and approved unanimously, to accept and adopt the 2024 Transportation Asset Management Plan and the 2024 Road & Bridge Asset Management Plan, as presented, and authorize the Managing Director and Director of Finance and Human Resources/Clerk to sign the Proof of Acceptance for the Certification of the Transportation Asset Management Plan.

All Ayes.

Motion Carried.

2025 CAPITAL OUTLAY BUDGET:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to approve the 2025 capital outlay budget for equipment and buildings of \$2,349,000.00.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road pit, Carrick has a lot of material hauled off the north side and is ready to process. Carrick will be out on another job during that time, so we will work on reclaiming the north side. Carrick will then be back in to process as long as the weather allows. B) Conference call with Rowe and H2A Architects about the potential wash bay. Discussed the scope of the project and gained an understanding of their proposal. C) Attended the Northern Michigan County Road Association Conference and gave a general summary of the event. D) The Durand School Superintendent is interested in solar speed limit signs. They discovered a bill that allows the school superintendent to reduce the speed limit in school zones by 20 miles per hour, a previous speed study doesn't support the reduction. E) Two Tandems that were ordered for 2025 will not be delivered until mid-2026 and will have an additional ten thousand dollar cost due to being a newer model year. G) The first meeting for contract negotiations will be held on October 22 after the board meeting. H) Planning to rent a grinder and conveyer so we can process the millings we have. We need to make room for the millings that will be coming in from next years federal aid project.

WASH BAY DESIGN:

A motion was made by Commissioner Constine, supported by Commissioner Plowman, to authorize the Managing Director to sign an agreement with H2A Architects to create a site plan for a future wash bay not to exceed a cost of \$35,000.00.

All Ayes.

Motion carried.

FOUR-TEN HOUR WORKWEEK:

A motion was made by Commissioner Plowman, supported by Commissioner Constine, to accept Managing Director, Chris Cannon's, recommendation on extending the four-ten hour workweek through October 17<sup>th</sup> with the agreement that he will bring a Letter of Agreement from AFSCME Local 1071.1 Union to the board for approval at the next board meeting. The hours during the first two weeks of October would be from 6:30 a.m. until 4:30 p.m. Monday through Thursday.

All Ayes.

Motion carried.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Discussed the Humana insurance renewal for the post-65 healthcare.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Arm mowers are working in Bennington and Antrim Townships. B) The bridge crew is replacing culverts on south M-52. C) Gradall is down but we are using the excavator to ditch in Caledonia and then moving into Fairfield. Only two more townships are remaining in the cycle. D) Crack filling is being done in Owosso Township. E) Concrete patching to start on M-52 on September 30th. F) County roadside mowing is about halfway done, westside is complete. G) Ocenasek started hauling gravel for the Consumers Energy gas line project on September 23rd.

Engineers' Assistant, Brad Rigoulot, reported on the following: A) The pavement painters have been prepping by marking their points, the actual painting should start to happen this weekend. B) The bridge projects on Reed, Juddville, and Durand roads are going to be delayed by a few weeks. C) The Lansing Road project for 2026 when complete will have a larger paved shoulder. Currently, the section only has a one-foot shoulder, when complete it will have a three foot shoulder.

Equipment Superintendent, Matt Sprague, reported on the following: A) Chris's old pickup and a 1-ton dump truck that didn't sell the first time around, will be put back in the auction. B) The arm mower installation on the new tractor should be done next week. C) Gradall is still down, think it's the hydraulic pump. A new one is about twenty-one thousand. We have it at the repair shop to see if it can be rebuilt. D) J&H did not elect to extend the fuel bid so we will be opening bids at the next meeting. E) Garage floor is going well, they think it will be done by next Tuesday. F) The new haul truck is getting picked up for repair. We discovered a cracked brace, this is being covered under the warranty.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	727,740.06
Ace-Saginaw Paving Company	494,067.61
ACRISURE LLC	613.50
Action Traffic Maintenance Inc	1,841.00
Advanced Drainage Systems	3,634.59
Interstate Billing Service/AIS	4,515.33
H. K. Allen Paper Company	941.50
Allied Universal Tech Services	1,596.00
Alpine Tree Service LLC	40,000.00
Alta Construction Equipment LL	191,160.00
Auto Value	426.79
Autozone	33.14
Carrier & Gable Inc	13,480.80
Carrick Trucking & Gravel LLC	222,724.75
Corby Energy Services, Inc	216,423.00
Consumers Energy	3,654.24
CORUNNA MILLS	81.24
County Road Association of Mic	750.00
Culligan of Owosso	144.75
D&D Truck & Trailer Parts	2,631.86
D&K Truck Company	237.43
Dalton Elevator	274.00
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,509.91
Delau Fire Services	295.00
Jack Doheny Company	80.23
E4 Solutions	33,807.00
Fahrner Asphalt Sealers	1,282.35
Fishbeck	2,357.62
Flex Administrators	44.50
Flint New Holland Inc	839.71
Foster Swift Collins & Smith P	1,903.60
Brent Friess	540.00
Geoshack	1,491.25
Health Alliance Plan DP 271101	22,430.87

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Alliance Health Life 270301	10,833.15
Home Depot Credit Services	81.91
Humana Insurance Co	12,736.40
Hutson Inc	751.27
J&H Oil Company	5,689.75
Jay's Septic Tank Service	240.00
Kimball Midwest	1,221.94
Edw C Levy Co	9,633.23
Lunghamer Ford-Owosso	1,704.76
M&K Truck Centers of Flint	125.96
M&M Pavement Marking Inc	177.71
Maurer's Textile Rental Service	1,528.66
MCRCSIP	803.93
Michigan Cat	5,365.11
Michigan Chloride Sales LLC	117,722.80
Lloyd Miller & Sons	1,199.93
National Industrial Maintenance	10,836.00
Northwoods Printers LLC	156.45
American United Life Insurance	1,256.45
Pomp's Tire	2,621.44
Professional Services Industries	1,450.00
Ricoh USA Inc	142.77
John Rosser	90.00
Rose Pest Solutions	72.00
Rowe Professional Services Com	21,257.50
Schultz Inc	2,412.80
State of Michigan-MDOT	76,361.48
Thatch Computer Consulting	1,317.50
Truck & Trailer Specialties In	757.08
Vanderveelde Sales and Service	7,947.06
Verizon	489.06
Vision Service Plan	716.78
Waste Management	640.84
Watkins Ross	4,500.00
Win's Electrical Supply Company	8.97
Wolf Creek Landscape Services	39,637.00

A motion was made by Commissioner Constine, supported by Commissioner Plowman to approve Accounts Payable Voucher #6022 (Checks 23897 – 23967) totaling \$2,337,106.32. And electronic payments totaling \$124,835.84. Payroll Voucher #6020 & 6021 (Checks 27249 – 27441) totaling \$129,253.80.

**Roll Call Vote**

Ayes, Commissioners Constine, Plowman and Crawford

Nays, None.

Motion Carried.

**PUBLIC COMMENTS:**

There were no comments.

**COMMISSIONERS COMMENTS:**

Commissioner Constine inquired about the stop sign at the Ruess Road pit entrance.

NEXT MEETING:

The next regular board meeting is Wednesday, October 9<sup>th</sup>, 2024, at 7:30 a.m.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Plowman, to adjourn at 9:16 a.m.


All Ayes.

Motion Carried.

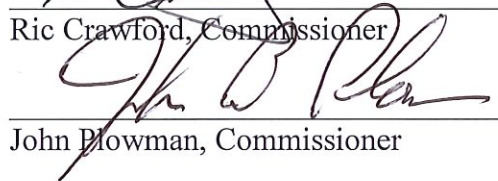
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John Plowman, Commissioner