

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 28<sup>th</sup>, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Commissioner Crawford.

Commissioners Present: Ric Crawford, Mike Constine & John Michalec

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, Equipment Superintendent, Matt Sprague, and AFSCME Local 1071 representative, Terry Raymond.

VISITORS:

William Tucker IV, C.P.A. and Principle of Maner Costerisan, Shiawassee County Commissioner, Brad Howard.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the minutes from Tuesday, May 14<sup>th</sup>, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Call for Trustee Candidates.

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR GARAGE FLOOR REPAIR:

No bids were received.

PRESENTATION OF THE 2023 FINANCIAL AUDIT:

Presentation of the 2023 Financial Audit by William Tucker IV, C.P.A. and Principle of Maner Costerisan

2023 FINANCIAL AUDIT:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the 2023 Financial Audit performed by Maner Costerisan and presented by William Tucker IV, C.P.A, and a Principal at Maner Costerisan.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit update, the driveway was paved 4 inches thick and 200 feet in length. Carrick is done until the fall, but they may bring in a long-reach excavator to get more gravel on the north side of the pond. B) Planning on attending a strategy meeting offered by MCRC SIP, the session coincides with the grand opening of their new location. C) Met with the county and they plan to run an ad for a new commissioner for two weeks. They hope to make the appointment during the next county board meeting. D) Dave O'Berry is retiring on June 20<sup>th</sup> after 32 years, we will be having a pancake breakfast for him. E) We have hired the 5 summer help positions that we wanted to fill.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Update on the Finance & HR Seminar in Bay City. B) April financial statement.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Carrick Trucking is hauling gravel in Antrim Township they should finish this week. B) Arm mowers are in Burns Township and Woodhull Township. C) The mowing will be starting next week on the highways and the county roads. D) The bridge crew is replacing culverts on township projects. E) Gradall is in New Haven Township and will be in Middlebury Township next. F) The highway crew is working on shoulders and sinkhole repairs on M-21. G) Scraping in Perry Township and Woodhull Townships ahead of the brine. That will be the halfway point.

Equipment Superintendent, Matt Sprague, reported on the following: A) The new John Deere Tractor is here, we are waiting for the mower that's scheduled for a July delivery. B) Pro Electric installed the garage lights, and they make a big difference. C) We are starting a thirty-day trial for GPS software with Samsara. D) The tandems we were supposed to get in the 4<sup>th</sup> quarter are now not going to be delivered until 2025. This is due to the availability of Allison Transmissions.

ACCOUNTS PAYABLE:

44 North	633.95
Ace-Saginaw Paving Company	1,127.38
H. K. Allen Paper Company	21.00
Auto Value	167.82
Carrick Trucking & Gravel LLC	139,093.74
CE&A Professional Services Co	56.50
Consumers Energy	205.75
D&D Truck & Trailer Parts	119.00
D&K Truck Company	3,991.07
Delta Dental Plan of Michigan	2,908.76
Dornbos Sign & Safety	833.32
Brent Friess	540.00
Health Alliance Plan DP 271101	21,533.99
Alliance Health Life 270301	12,715.25
Humana Insurance Co	12,736.40
J&H Oil Company	8,839.66
Jay's Septic Tank Service	240.00
Kimberly's Creations LLC	462.00
Kimball Midwest	715.16
Arthur Krupp	90.00
Maner Costerisan	6,000.00
Maurer's Textile Rental	1,020.04
Michigan Kenworth-Grand Rapids	68.33
Pro Electric	20,582.27
Red River Specialties LLC	10,740.00
Rose Pest Solutions	72.00
Truck & Trailer Specialties In	465.52
Vandervelde Sales and Service	2,034.00

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #6006 (Checks 23560 – 23587) totaling \$240,012.91 and electronic payments of \$1,597.78. Payroll Voucher #6005 (Checks 27359 – 27365) totaling \$72,982.55.

Roll Call Vote

Ayes, Commissioners Constine, Michalec, and Crawford

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Brad Howard talked about Byron's bi-centennial celebration July 12-13 which will include a parade.

COMMISSIONERS COMMENTS:

Commissioner Constine asked if there were any regulations on how close to the road someone can place something for sale.

NEXT MEETING:

The next regular board meeting is Tuesday, June 11<sup>th</sup>, 2024, at 7:30 a.m.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to leave the regular session and go into closed session to review closed session minutes at 8:09 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Michalec, and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Michalec, to leave the closed session and enter into the regular session at 8:11 a.m.

All Ayes.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Michalec, to approve the May 14<sup>th</sup>, 2024 closed session minutes.

All Ayes.

Motion Carried.

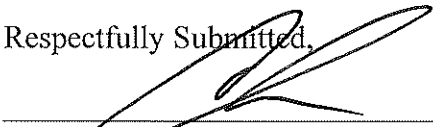
ADJOURN:

Motion by Commissioner Michalec, supported by Commissioner Constine, to adjourn at 8:15 a.m.

All Ayes.

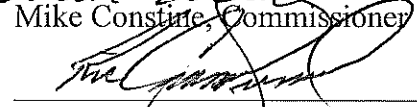
Motion Carried.

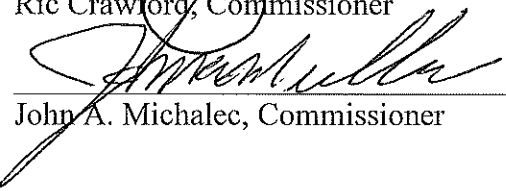
Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner