

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Wednesday, March 13<sup>th</sup>, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Ric Crawford.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Deputy Clerk/AP Averil Munro, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

Bert DeClerg, Vernon Township Supervisor.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the minutes from Tuesday, February 27<sup>th</sup>, 2024.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP COVID-19 Guideline update. B) MCRCSIP letter about the loss control visit. C) CRASIF Breakroom News – Bucket Safety. D) Michigan State Police – Commercial vehicle enforcement. E) MCRCSIP – Board candidates.

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR 2024 COUNTY ASPHALT AND GRAVEL MOWING:

Bids were opened for county asphalt and gravel mowing.

BID OPENING FOR 2024 STATE HIGHWAY CATCH BASIN CLEANOUT SERVICES:

Bids were opened for state highway catch basin cleanout services.

BID OPENING FOR LIGHT FIXTURE REPLACEMENT IN CORUNNA ROAD MAIN BUILDING:

Bids were opened for the light fixture replacement.

2024 BITUMINOUS PAVING/ASPHALT OVERLAY BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 bituminous paving/asphalt overlay bid to Ace-Saginaw Paving, Capital Asphalt, Michigan Paving & Materials, and Rieth-Riley, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 BITUMINOUS PAVING/SCRATCH COURSE BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 bituminous paving/scratch course bid to Ace-Saginaw Paving, Capital Asphalt, Michigan Paving & Materials, and Rieth-Riley, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 ASPHALT SKIP PATCH BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 asphalt skip patch bid to Ace-Saginaw Paving and Capital Asphalt, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 GRAVEL HAULING BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 gravel hauling bid, from the Ruess Road pit, to L&D Carey, Jackson Trucking, Carrick Trucking, and Ocenasek, and private source 22A and 23A to Fisher Transportation and Ocenasek, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 CRACKFILL MELTER & MATERIAL BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 crackfill melter & material bid to National Highway Maintenance, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

2024 6A STONE BID:

A motion was made by Commissioner Constine supported by Commissioner Michalec, and passed unanimously to award the 2024 6A stone bid to Jackson Trucking for delivered 6A stone and to Sumbera Excavating for 6A stone picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 COLD PATCH BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 cold patch bid to Ace-Saginaw Paving, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 GUARDRAIL & POSTS MATERIAL BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 guardrail & posts material bid to Action Traffic, RMD Holdings, and Jensen Bridge, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 LIMESTONE BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 limestone bid to Burroughs North, Jackson Trucking, and Ocenasek, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 PEASTONE BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 peastone bid to Jackson Trucking and Sumbera for delivery, and Sumbera Excavating Incorporated for pickup, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

2024 CORRUGATED PLASTIC PIPE BID:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, and passed unanimously to award the 2024 corrugated plastic pipe bid to Vandervelde Sales, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 PROCESS GRAVEL BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 process gravel bid for 22A and 23A delivered to Ocenasek, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 ROADSIDE GRASS SEED & MULCH BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 roadside grass seed & mulch bid to Hanes Geo Components for grass seed and La Crosse Seed for mulch, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2024 SAND BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 sand bid for 2NS sand delivered and class 2 sand delivered to Ocenasek Incorporated; 2NS sand picked up and class 2 sand picked up to Sumbera Excavating, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried

2024 SIGNS & SIGNPOSTS BID:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, and passed unanimously to award the 2024 signs and signposts bid to Michigan State Industries, MD Solutions, Lightle Enterprises, and Sign Solutions, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

2024 CRACK FILLING PROGRAM BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to award the 2024 crack filling program bid to K&B Asphalt, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried.

DAN THOMAS SPRINKLER COMPANY CONTRACT:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the sprinkler maintenance contract for 2024.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR BENNINGTON ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the Bennington Road over the Bear Creek Bridge for the year 2027.

RESOLUTION WITH MDOT FOR BENNINGTON ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that rehabilitation is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow rehabilitation of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for rehabilitation of the Bennington Road over the Shiawassee River Bridge for the year 2027.

RESOLUTION WITH MDOT FOR HENDERSON ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Henderson Road over the Shiawassee River Bridge for the year 2027.

RESOLUTION WITH MDOT FOR JOHNSTONE ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Johnstone Road over the Shiawassee River Bridge for the year 2027.

RESOLUTION WITH MDOT FOR JUDDVILLE ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Juddville Road over the Shiawassee River Bridge for the year 2027

RESOLUTION WITH MDOT FOR LANSING ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Lansing Road over the GTW RR/Garrison Road Bridge for the year 2027.

RESOLUTION WITH MDOT FOR NEW LOTHROP ROAD BRIDGE REPLACEMENT:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

**WHERE AS**, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

**WHERE AS**, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

**THEREFORE BE IT NOW RESOLVED** that the Shiawassee County Road Commission request local bridge program funds for replacement of the New Lothrop Road over the Shiawassee River Bridge for the year 2027.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit update, Carrick is processing gravel. Plan is for them to process 100,000 tons up front then they will move out back in the fall for another 60,000 tons. B). Hoping to have 5 students for summer help this year. One for engineering, like we always have, then one in the garage, the bridge

crew, and two in the districts. C) All township proposals are getting updated reflecting the bid prices. Meeting with the townships and getting contracts.

SUMMER TEMPORARY WORKERS:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to hire up to five (5) temporary summer employees.

All Ayes.

Motion Carried.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Audit is starting next week. B) MTF update.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) State salt of 1,000 tons was delivered last week. We did work the highways for snow Sunday morning. B) Limb cutting on Grand River Road between Morrice and Laingsburg City limits is complete. C) On Monday the district graders and trucks started pulling in edges of gravels. D) Arm mowers are in Shiawassee and Fairfield Townships. E) Finished delineator repairs on I-69, started to disc the shoulders on South M-52 Monday. F) The shoulder trucks started working on edge drops in districts.

Equipment Superintendent, Matt Sprague, reported on the following: A) Chipper box is ordered. B) Revising roof bid after talking to contractors. Originally we wanted to have on continuous run of metal. That might not be a good idea due to the expansion and contraction of the metal. We would also like to change to metal specifications. C) The shop is in pretty good shape due to a pretty light winter allowing for less wear on the equipment.

ACCOUNTS PAYABLE:

Interstate Billing Service/AIS	8,563.56
Auto Value	355.19
Carrier & Gable Inc	1,321.96
Coffield Oil Co Inc	1,372.42
Consumers Energy	4,293.57
Culligan of Owosso	117.00
D&D Truck & Trailer Parts	4,780.62
D&K Truck Company	249.57
Dalton Elevator	357.75
Daystarr Communications	65.00
Fishbeck	302.00
Flex Administrators	40.00
Foster Swift Collins & Smith P	203.50
Griffin Engine Shop LLC	526.80
Renae Holt	1,000.00
Home Depot Credit Services	140.60
Hutson Inc	270.45
J&H Oil Company	14,006.39
JAMAR TECHNOLOGIES INC	270.61
Jay's Septic Tank Service	280.00
JOES BODY SHOP INC	9,615.47
Kimball Midwest	2,312.65
Lunghamer Ford-Owosso	184.93
M&K Truck Centers of Flint	113.10



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MacAllister Rentals	3,134.00
Maurer's Textile Rental	1,446.73
Michigan Cat	1,125.62
MITA	75.00
G.L. Nequist Maintenance	554.00
Ricoh USA Inc	122.54
Rose Pest Solutions	69.00
Thermal-Tec/MI Inc	407.72
Truck & Trailer Specialties In	11,138.40
Verizon Wireless	493.32
Waste Management	914.45
Win's Electrical Supply Compan	11.88

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5994 (Checks 23346 – 23381) totaling \$70,235.80 and Payroll Vouchers #5993 (Checks 27322 – 27328) totaling \$62,284.20

Roll Call Vote

Ayes, Commissioners Constine, Michalec, and Crawford

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Bert DeClerg inquired about what project the county was planning for the year.

COMMISSIONERS COMMENTS:

Commissioner Crawford asked about when the 4-10 workweek was starting and if any plans to start early.

Commissioner Michalec asked about a road closure. Then asked if we were being notified by central dispatch when roads are closed.

ADJOURN:

Motion by Commissioner Michalec, supported by Commissioner Constine, to adjourn at 8:29 a.m.

All Ayes.

Motion Carried.

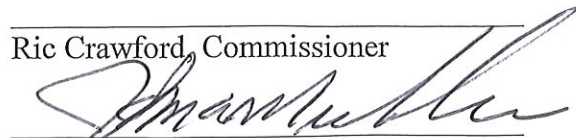
The next regular board meeting is Tuesday, March 26<sup>th</sup>, 2024, at 7:30 a.m.

Respectfully Submitted,

  
Chris Cannon, Managing Director

  
Mike Girard  
Director of Finance & Human Resources/Clerk

  
Mike Constine, Commissioner

  
Ric Crawford, Commissioner

  
John A. Michalec, Commissioner

