

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 9<sup>th</sup>, 2024, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Ric Crawford.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, and Equipment Superintendent, Matt Sprague.

VISITORS:

None

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to approve the minutes from Thursday, December 21<sup>st</sup>, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2024 PAVEMENT MARKING BID:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously, to award the 2024 pavement marking program bid to M&M Pavement Marking, Inc, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time.

All Ayes.

Motion Carried

2024 STATE HIGHWAY CURB SWEEPING BID EXTENSION:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the bid extension request from National Industrial Maintenance, Inc. and passed unanimously to extend the State Highway Curb Sweeping bid to National Industrial Maintenance, Inc. through December 31, 2024.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR PART A: STRUCTURE 9841, REED ROAD OVER PORTER CREEK AND PART B: STRUCTURE 9818, DURAND ROAD OVER HOLLY DRAIN AND PART C: STRUCTURE 9798, JUDDVILLE ROAD OVER MISTEGUAY CREEK:

On a motion duly made by Commissioner Constine, seconded by Commissioner Michalec, and passed with 3 ayes, 0 nays, it was moved to adopt the following resolution:

***WHEREAS***, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 215127CON & 215134CON & 218242CON, Contract Number 23-5509, and

***WHEREAS***, this contract is for: Hot mix asphalt surface removal and paving on the structure #9841, which carries Reed Road over the Porter Creek, Sections 16 and 17, T08N, R04E, Hazelton Township, Shiawassee County, Michigan; including preformed waterproofing membrane, bridge railing, grout repair, hot mix asphalt approach, aggregate base, shoulder and guardrail; and all together with necessary related work.

***WHEREAS***, this contract is for: Hot mix asphalt surface removal and paving on the structure #9818, which carries Durand Road over the Holly Drain, Sections 9 and 10, T06N, R04E, Vernon Township, Shiawassee County, Michigan; including concrete patching, epoxy coated steel reinforcement, preformed waterproofing membrane, deck drain extension, bridge railing, hot mix asphalt approach, aggregate base, shoulder, guardrail and permanent pavement markings; and all together with necessary related work.

***WHEREAS***, this contract is for: Hot mix asphalt surface removal and paving on the structure #9798, which carries Juddville Road over the Misteguay Creek, Sections 27 and 28, T08N, R04E, Hazelton Township, Shiawassee County, Michigan; including concrete patching, epoxy coated steel reinforcement, preformed waterproofing membrane, cleaning and coating steel beams, steel supports, deck drain extension, riprap, hot mix asphalt approach, aggregate base, shoulder and permanent pavement markings; and all together with necessary related work.

***WHEREAS***, the Shiawassee County Road Commission has approved participation in their share of this project,

***NOW THEREFORE BE IT RESOLVED*** that Managing Director Chris Cannon and Director of Finance/Clerk Mike Girard be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING – TUESDAY JANUARY 16<sup>th</sup>, 2024:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to authorize up to three (3) Commissioners and three (3) management employees to attend the Seven County Council Meeting on Tuesday, January 16<sup>th</sup>, 2024 hosted by the Eaton County Road Commission as a cost not to exceed \$20.00 per attendee.

All Ayes.

Motion Carried.

ADMINISTRATIVE WAGES:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to authorize a three percent (3%) hourly administrative wage increase for all administrative employees under the guidelines of the Administrative Handbook.

All Ayes

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit, Carrick removed the overburden near the water with the excavator. They are not in today due to the weather. Jackson is working on getting the dragline out. Carrick is also planning to remove the dozer from the property. The long reach excavator will set up out back and we are hoping to produce 100000 to 130000 tons of material. B) Chris will keep Commissioners updated on the township meetings he is planning to attend. C) Received an email from Ionia County Road Commission thanking us for our help with the accounting department. The entire office there is new. D) The 2024 bridge rehab bid came in at around \$900,000, it was 12% under the engineer's estimate. The winning bidder was Davis Construction. E) The mileage update for ACT51 is due by March 31<sup>st</sup>.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) MTF update. B) MERS Fund changes for the DC and 457 plans.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Minor winter maintenance events, but is looking like we may have a good storm later this week. B) Shoulder repairs on M-52 at Miller Road on both the north and south bound sides. C) Bridge Crew is working on drainage repairs and tree projects. E) Arm mowers are working in Sciota Township and Burns Township. F) Tree crews have been cutting on Grand River from Woodbury and heading west, they are using a rented man lift with a 60' reach. East side is cutting on Braden from New Lothrop to the east.

Equipment Superintendent, Matt Sprague, reported on the following: A) Lowboy trailer is purchased, it's a 55 ton, we will be picking up next week. B) Ordered new pickup, went with Chevrolet this time. This truck will be for the Manager. C) Wing for the new grader is expected to be installed near the 1<sup>st</sup> of February. D) Matt distributed information about tire rollers for behind a grader. The cost is about \$38,000 per unit.

ACCOUNTS PAYABLE:

|                                |           |
|--------------------------------|-----------|
| Auto Value                     | 406.84    |
| Thomas Buckelew                | 290.00    |
| Cintas Corporation             | 420.81    |
| Consumers Energy               | 32.90     |
| Ricky Crawford                 | 42.58     |
| Dalton Elevator                | 152.60    |
| Durand Meat Processing         | 1,433.29  |
| Jason Gutting                  | 290.00    |
| Alliance Health Life 270301    | 38,908.37 |
| Hi-Quality Glass               | 250.00    |
| Humana Insurance Co            | 50,012.62 |
| J&H Oil Company                | 15,997.61 |
| Lunghamer Ford-Owosso          | 181.86    |
| Michigan Cat                   | 211.06    |
| John Michalec                  | 22.93     |
| Shawn Norton                   | 290.00    |
| David O'Berry                  | 290.00    |
| Rowe Professional Services     | 7,132.50  |
| Jody Smith                     | 290.00    |
| Summit Fire Protection         | 145.00    |
| James Svrcek                   | 290.00    |
| Vision Service Plan            | 730.07    |
| Interstate Billing Service/AIS | 1,380.15  |
| H. K. Allen Paper Company      | 120.00    |
| Auto Value                     | 17.41     |
| Carrick Trucking & Gravel LLC  | 80,656.50 |
| Coffield Oil Co Inc            | 1,001.38  |
| Consumers Energy               | 4,377.82  |
| Culligan of Owosso             | 48.00     |
| D&D Truck & Trailer Parts      | 1,619.48  |
| D&K Truck Company              | 1,119.08  |
| Dalton Elevator                | 145.00    |
| Eaton County Road Commission   | 80.00     |
| Fishbeck                       | 160.75    |
| Flex Administrators            | 468.95    |
| Flint New Holland Inc          | 2,345.39  |
| Renae Holt                     | 1,000.00  |
| Home Depot Credit Services     | 589.12    |
| J&H Oil Company                | 5,067.40  |
| Jackson Trucking LLC           | 3,009.70  |
| Jay's Septic Tank Service      | 280.00    |
| M&K Truck Centers of Flint     | 717.28    |
| Maurer's Textile Rental        | 6,632.17  |
| Michigan Cat                   | 1,992.25  |
| Michigan Chloride Sales LLC    | 1,200.00  |
| Kevin Ondrus                   | 96.00     |
| American United Life Insurance | 1,131.73  |
| Pomp's Tire                    | 9,266.80  |
| Precision Computer Solutions   | 11,419.00 |
| Professional Services Industri | 260.00    |
| Ravenna Hydraulics             | 1,288.86  |
| Ricoh USA Inc                  | 211.33    |
| Royal Truck & Trailer Sales    | 73,500.00 |

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|--------------------|----------|
| Matthew Sprague    | 90.00    |
| Valley Truck Parts | 5,136.81 |
| Waste Management   | 648.51   |

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5984 & 5986 (Checks 23150 – 23206) totaling \$334,897.91 and Payroll Vouchers #5983 & 5985 (Checks 26965 – 27304) totaling \$133,325.65.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec and Constine

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

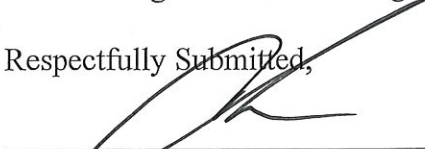
Motion by Commissioner Michalec, supported by Commissioner Constine, to adjourn at 8:07 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, January 23<sup>rd</sup>, 2024, at 7:30 a.m.


Respectfully Submitted,

  
\_\_\_\_\_  
Chris Cannon, Managing Director

  
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Mike Girard  
Director of Finance & Human Resources/Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner

