



# SHIAWASSEE COUNTY ROAD COMMISSION

701 West Corunna Avenue, Corunna, Michigan 48817-1229  
Phone: (989) 743-2228 - Fax: (989) 743-5008

**CHRISTOPHER CANNON**  
Managing Director

**MIKE GIRARD**  
Director of Finance and  
Human Resources/  
Clerk of the Board

Commissioners:  
**MIKE CONSTINE**  
**RIC CRAWFORD**  
**JOHN A. MICHALEC**

## NOTICE TO BIDDERS SHIAWASSEE COUNTY ROAD COMMISSION

Sealed proposals will be received by the Shiawassee County Road Commission, 701 W. Corunna Avenue, Corunna, Michigan 48817-1229 until 3:30 p.m., **Friday, March 8, 2024.** Proposals will be publicly opened at 7:30 a.m. on Wednesday, March 13, 2024, and read for the following:

### **2024 PROGRAMS** **County Roadside Asphalt Mowing** **County Roadside Gravel Mowing**

Michigan Department of State Highway and County approved specifications are required for all materials. Prices are to be F.O.B. Corunna, Michigan. Information will be available at the office of the Shiawassee County Road Commission or by calling (989) 743-2228. Proposals and specifications may also be obtained from the Road Commission website at [www.shiawasseeroads.com](http://www.shiawasseeroads.com) or requested via email at [generalmail@shiawasseeroads.com](mailto:generalmail@shiawasseeroads.com). Bid specification forms must be used. Bids can be mailed or hand-delivered to the Road Commission offices at the above address. This is a public bid opening. Results (bid tabulations) will be posted on our website.

**ALL BIDS MUST BE IN A SEALED ENVELOPE FOR EACH BID ITEM AND PLAINLY MARKED ON THE OUTSIDE AS "COUNTY ROADSIDE MOWING". THE ENVELOPE SHALL INCLUDE THE NAME AND ADDRESS OF THE BIDDER.**

"The Shiawassee County Road Commission, in accordance with Title VI of the Civil Rights of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color, or national origin in consideration for an award."

The Board reserves the right to reject any or all proposals or any part of the same, to waive irregularities and or informalities and to make the award in part or entirety as may appear in the best interest of the County of Shiawassee.

SHIAWASSEE COUNTY ROAD COMMISSIONERS  
Mike Constine  
Ric Crawford  
John A. Michalec

# SPECIFICATIONS

## SHIAWASSEE COUNTY ASPHALT ROADSIDE MOWING NORTHSIDE & SOUTHSIDE MOWING

**2024 Seasonal Asphalt Roadside Mowing bids will be received  
for mowing approximately 556.67 primary and local paved  
roadside miles in Shiawassee County**

### **MINIMUM INSURANCE REQUIREMENTS**

Contractors working in the road right-of-way must have valid certificate of Workers Compensation Disability Insurance and Liability insurance naming the Shiawassee County Road Commission as “**Additional Insured**” and shall be on file at the Road Commission office before work begins.

### **MINIMUM REQUIREMENTS ARE:**

<b>AUTO LIABILITY</b>	<b>LIMITS</b>
BODILY INJURY	\$500,000 EACH OCCURANCE/\$1,000,000.00 AGGREGATE
PROPERTY DAMAGE	\$500,000 EACH OCCURANCE/ \$1,000,000.00 AGGREGATE
OWNED & NON-OWNED	STATUTORY MICHIGAN NO-FAULT AND UNINSURED MOTORISTS
GENERAL LIABILITY	\$500,000 BODILY INJURY & PROPERTY DAMAGE
WORKERS COMPENSATION	STATUTORY COVERAGE LIMITS

### **PAYMENT**

Payment will be made 30 days from the invoice date pending Road Commission approval of the completed work.

The Shiawassee County Road Commission is exempt from federal and state taxes.

### **GENERAL REQUIREMENTS**

Contractors are notified to investigate and become familiar with the conditions relating to the work to be performed according to the contract and specifications. Failure on the part of the contractor to investigate and inspect will not be grounds for additional compensation. Advance inquiry may be made to Jeremy Dietz, Superintendent of Operations/State Trunkline Foreman.

The bidder will provide a list of equipment to be used and the Shiawassee County Road Commission shall have the right to inspect any and/or all the equipment to be utilized.

The contractor shall keep the roadway clear of all debris and shall perform the mowing operation in a safe manner that will least affect the normal flow of traffic.

The contractor's equipment shall have working lights and signs to alert the traveling public. Flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute.

The bidder shall provide three (3) references for recent work completed including the company name, address, phone number and contact person.

A performance bond or certified check in the amount of 5% of the bid award shall be retained by the Shiawassee County Road Commission before any work is commenced. Upon fulfillment of this contract the performance bond or certified check will be promptly returned.

The contractor shall have a competent person in charge of their daily operation at all times and shall be available to meet with the Road Commission representative to discuss mowing schedules, work completed, complaints, etc. A daily worksheet shall be prepared and submitted to the Road Commission bi-weekly.

### **MOWING REQUIREMENTS**

Vegetation shall be cut 3" to 5" above ground level in order to avoid stones and debris. A percentage of the bid may be deducted if cut higher.

All mowing shall be completed in sections not to exceed twelve (12) miles to ensure a uniform turf appearance unless otherwise specified by a representative of the Road Commission.

The bid will be for each centerline mile which consists of mowing both sides of the road.

All roads will require a single 6' minimum swath from the edge of the pavement. Intersections shall be mowed a minimum of 150 feet each side, each direction, and a minimum of 12 feet wide to assure adequate clear vision. This would include paved road to gravel road intersections.

A 12-foot-wide swath shall be mowed 150 feet approaching all railroad crossings.

The work shall consist of mowing and trimming all grass vegetation and woody sprouts for the period covered by the specifications.

The roadside shall be mowed twice during the year. The first mowing shall start approximately June 3, 2024, and be completed by July 3, 2024. The second mowing shall start approximately September 3, 2024, and be completed by October 7, 2024.

If agreed by both parties, the starting date could be earlier depending on the weather and growth of the roadsides.

The contractor shall be required to mow within 12 inches of all obstructions such as street signs, traffic control signs, guardrail posts, utility poles, bridge abutments, etc.

Mowing is not required under or behind guardrail.

The Shiawassee County Road Commission shall be held harmless for any claims directly attributed to the mowing operation.

The Shiawassee County Road Commission reserves the right to reject any or all bids and to accept the bid, which is in their opinion, in the best interest of the Road Commission. The Road Commission reserves the right to award each area separately.

#### **RENEWAL OPTIONS**

The Shiawassee County Road Commission reserves the right to renew the contract for additional one-year terms. Each renewal to be mutually agreed upon by both parties. Pricing, terms and conditions of the first year of the contract will remain the same for any subsequent one-year renewal period.

**2024 COUNTY ASPHALT ROADSIDE MOWING  
NORTHSIDE BIDDING PROPOSAL**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	SUBDIVISION	TOTAL MILES
FAIRFIELD	17.45	2.87		20.32
RUSH	21.39	6.15		27.54
MIDDLEBURY	7.09	15.42		22.51
OWOSSO	25.04	21.84	0.22	47.10
NEW HAVEN	24.45	10.90		35.35
HAZELTON	25.07	8.66		33.73
CALEDONIA	22.38	29.54	0.52	52.44
VENICE	26.72	13.78		40.50
<b>TOTALS</b>	<b>169.59</b>	<b>109.16</b>	<b>0.74</b>	<b>279.49</b>

BID FOR MOWING PER CENTERLINE MILE \$ \_\_\_\_\_

TOTAL BID \$ \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON (PRINTED) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**2024 COUNTY ASPHALT ROADSIDE MOWING**  
**SOUTHSIDE BIDDING PROPOSAL**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	SUBDIVISION	TOTAL MILES
SCIOTA	18.29	7.27		25.56
BENNINGTON	20.55	14.73	1.38	36.66
WOODHULL	23.11	8.08	0.23	31.42
PERRY	21.40	9.47		30.87
SHIAWASSEE	32.74	8.62		41.36
VERNON	28.41	21.22		49.63
ANTRIM	23.22	4.79		28.01
BURNS	22.12	11.55		33.67
<b>TOTALS</b>	<b>189.84</b>	<b>85.73</b>	<b>1.61</b>	<b>277.18</b>

BID FOR MOWING PER CENTERLINE MILE \$ \_\_\_\_\_

TOTAL BID \$ \_\_\_\_\_

DATE: \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

CONTACT PERSON (PRINTED) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**SPECIFICATIONS**  
**SHIAWASSEE COUNTY GRAVEL ROADSIDE MOWING**  
**NORTHSIDE & SOUTHSIDE MOWING**

**2024 Seasonal Gravel Roadside Mowing bids will be received  
for mowing approximately 486.66 primary and local gravel  
roadside miles in Shiawassee County.**

**MINIMUM INSURANCE REQUIREMENTS**

Contractors working in the road right-of-way must have valid certificate of Workers Compensation Disability Insurance and Liability insurance naming the Shiawassee County Road Commission as "**Additional Insured**" and shall be on file at the Road Commission office before work begins.

**MINIMUM REQUIREMENTS ARE:**

<b>AUTO LIABILITY</b>	<b>LIMITS</b>
BODILY INJURY	\$500,000 EACH OCCURANCE/\$1,000,000.00 AGGREGATE
PROPERTY DAMAGE	\$500,000 EACH OCCURANCE/ \$1,000,000.00 AGGREGATE
OWNED & NON-OWNED	STATUTORY MICHIGAN NO-FAULT AND UNINSURED MOTORISTS
GENERAL LIABILITY	\$500,000 BODILY INJURY & PROPERTY DAMAGE
WORKERS COMPENSATION	STATUTORY COVERAGE LIMITS

**PAYMENT**

Payment will be made 30 days from the invoice date pending Road Commission approval of the completed work.

The Shiawassee County Road Commission is exempt from federal and state taxes.

**GENERAL REQUIREMENTS**

Contractors are notified to investigate and become familiar with the conditions relating to the work to be performed according to the contract and specifications. Failure on the part of the contractor to investigate and inspect will not be grounds for additional compensation. Advance inquiry may be made to Jeremy Dietz, Superintendent of Operations/State Trunkline Foreman.

The bidder will provide a list of equipment to be used and the Shiawassee County Road Commission shall have the right to inspect any and/or all the equipment to be utilized.

The contractor shall keep the roadway clear of all debris and shall perform the mowing operation in a safe manner that will least affect the normal flow of traffic.

The contractor's equipment shall have working lights and signs to alert the traveling public. Flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute.

The bidder shall provide three (3) references for recent work completed including the company name, address, phone number and contact person.

A performance bond or certified check in the amount of 5% of the bid award shall be retained by the Shiawassee County Road Commission before any work is commenced. Upon fulfillment of this contract the performance bond or certified check will be promptly returned.

The contractor shall have a competent person in charge of their daily operation at all times and shall be available to meet with the Road Commission representative to discuss mowing schedules, work completed, complaints, etc. A daily worksheet shall be prepared and submitted to the Road Commission bi-weekly.

### **MOWING REQUIREMENTS**

Vegetation shall be cut 3" to 5" above ground level in order to avoid stones and debris. A percentage of the bid may be deducted if cut higher.

All mowing shall be completed in sections not to exceed twelve (12) miles to ensure a uniform turf appearance unless otherwise specified by a representative of the Road Commission.

The bid will be for each centerline mile which consists of mowing both sides of the road.

All roads will require a single 6' minimum swath from the edge of the gravel. Intersections shall be mowed a minimum of 150 feet each side, each direction, and a minimum of 12 feet wide to assure adequate clear vision. This would include gravel road to gravel road intersections.

A 12-foot-wide swath shall be mowed 150 feet approaching all railroad crossings.

The work shall consist of mowing and trimming all grass vegetation and woody sprouts for the period covered by the specifications.



The roadside shall be mowed twice during the year. The first mowing shall start approximately June 3, 2024, and be completed by July 3, 2024. The second mowing shall start approximately September 3, 2024, and be completed by October 7, 2024.

If agreed by both parties, the starting date could be earlier depending on the weather and growth of the roadsides.

The contractor shall be required to mow within 12 inches of all obstructions such as street signs, traffic control signs, guardrail posts, utility poles, bridge abutments, etc.

Mowing is not required under or behind guardrail.

The Shiawassee County Road Commission shall be held harmless for any claims directly attributed to the mowing operation.

The Shiawassee County Road Commission reserves the right to reject any or all bids and to accept the bid, which is in their opinion, in the best interest of the Road Commission. The Road Commission reserves the right to award each area separately.

#### **RENEWAL OPTIONS**

The Shiawassee County Road Commission reserves the right to renew the contract for additional one-year terms. Each renewal to be mutually agreed upon by both parties. Pricing, terms and conditions of the first year of the contract will remain the same for any subsequent one-year renewal period.

**2024 COUNTY GRAVEL ROADSIDE MOWING**  
**NORTHSIDE BIDDING PROPOSAL**

<b>TOWNSHIP</b>	<b>MILEAGE PRIMARY</b>	<b>MILEAGE LOCAL</b>	<b>TOTAL MILES</b>
FAIRFIELD	0	28.76	28.76
RUSH	0.62	50.26	50.88
MIDDLEBURY	0	25.29	25.29
OWOSSO	0	17.92	17.92
NEW HAVEN	0	46.12	46.12
HAZELTON	5.90	38.78	44.68
CALEDONIA	0	9.74	9.74
VENICE	0	23.38	23.38
<b>TOTALS</b>	<b>6.52</b>	<b>240.25</b>	<b>246.77</b>

BID FOR MOWING PER CENTERLINE MILE \$ \_\_\_\_\_

TOTAL BID \$ \_\_\_\_\_

DATE \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

CONTACT PERSON (PRINTED) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

EMAIL \_\_\_\_\_

**2024 COUNTY GRAVEL ROADSIDE MOWING**  
**SOUTHSIDE BIDDING PROPOSAL**

<b>TOWNSHIP</b>	<b>MILEAGE PRIMARY</b>	<b>MILEAGE LOCAL</b>	<b>TOTAL MILES</b>
SCIOTA	0	21.64	21.64
BENNINGTON	0	22.11	22.11
WOODHULL	0	20.78	20.78
PERRY	0	27.64	27.64
SHIAWASSEE	0	30.87	30.87
VERNON	0	38.85	38.85
ANTRIM	0	45.25	45.25
BURNS	0.86	31.89	32.75
<b>TOTALS</b>	<b>0.86</b>	<b>239.03</b>	<b>239.89</b>

BID FOR MOWING PER CENTERLINE MILE \$ \_\_\_\_\_

TOTAL BID \$ \_\_\_\_\_

DATE \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

CONTACT PERSON (PRINTED) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PHONE NO: \_\_\_\_\_ FAX NO: \_\_\_\_\_

EMAIL \_\_\_\_\_