

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Thursday, December 21st, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Superintendent of Operations, Jeremy Dietz, Equipment Superintendent, Matt Sprague and AFSCME Local 1071 Chairman, Ryan Kruger.

VISITORS:

None

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the minutes from Tuesday, December 12th, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from MCRCSIP - PERA

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

PUBLIC HEARING FOR THE 2024 GENERAL APPROPRIATIONS AND BUDGET:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to leave regular session and enter the Public Hearing for the 2024 General Appropriations and Budget for the Shiawassee County Road Commission at 7:33 a.m.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to close the public hearing for the 2024 General Appropriations and Budget at 7:38 a.m. and enter back into regular session.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

2024 GENERAL APPROPRIATIONS AND BUDGET:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to adopt the 2024 General Appropriations Act and Budget of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

2023 BUDGET AMENDMENT NO. 1:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve and sign the 2023 Budget Amendment No. 1 as presented and place it on file.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

2023 YEAR – END PROCESSING:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the following for 2023 year-end processing:

- Authorize the Director of Finance and Human Resources/Clerk to make up to a 50% transfer of primary road allocation to the local road fund or a 50% transfer of local road allocation to the primary road fund to be authorized for 2023.
- Authorize the Director of Finance and Human Resources/Clerk to make line-item adjustments on the Statement of Fund Balance (General Appropriations Budget) (MPA631 of 1978) and authorize the Director of Finance and Human Resources/Clerk to allocate the distributive and fringe expenditures to the various categories in the same proportion as the allocation of the actual distributive and fringe expenditures at the end of the 2023 calendar/fiscal year.

- Authorize the Director of Finance and Human Resources/Clerk to process vendor checks and deposit money with the Treasurer's office on December 29th, 2023, if needed, and that these checks will be reviewed by the Shiawassee County Board of Road Commissioners on January 9th, 2023.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

2024 TRUCK TRAFFIC ENFORCEMENT SEMINAR:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to authorize the Engineer's Assistant and the Engineering Technician to attend the 2024 Truck Traffic Enforcement Seminar being held in Bay City, Michigan on January 16th-18th, 2024, including registration fee and hotel lodging, two rooms for two nights.

All Ayes.

Motion Carried.

2024 GRAVEL PROCESSING BID EXTENSION:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the bid extension request from and passed unanimously to extend the gravel processing at Ruess Road to Carrick Trucking & Gravel, Inc.

All Ayes.

Motion Carried.

DRAIN ASSESMENT AGREEMENT:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec and passed unanimously, to authorize the Managing Director to sign the agreement with the Drain Commission for a cost share agreement of 50% of the at large drain assessments, not to exceed \$60,000 through 2026. The agreement must include language that no assessments prior to 2024 will be billed.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit, dug a lot of test holes looking for gravel. We did find a band of gravel on the west end that we didn't originally think was there. We have about 50,000 tons of gravel on the ground right now. B) About half of the township folders are delivered. Chris is working on the schedule of what meetings will attend, some of the meetings will be before the next meeting so he will let the Commissioners know so they can attend. C) The United Way Christmas gift delivery was a success. Chris thanked the Commissioners for allowing us to participate and said it felt really good to support families in need.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) Gave an update on some of the technology changes that we are hoping to implement. B) Update on the inventory count and adjustments.

Superintendent of Operations, Jeremy Dietz, reported on the following: A) Winter maintenance event the evening of December 18th and morning of the 19th. B) Shoulder repairs on the highway system. C) Graders are scraping gravel roads until the end of the week. That should be the end of scraping with the weather forecast. D) Bridge Crew are working on drainage repairs and tree projects. E) Arm mowers are working in Bennington Township and Antrim Township. F) Crews have been cutting some trees in the districts.

Equipment Superintendent, Matt Sprague, reported on the following: A) On Friday he went to Truck & Trailer to spec new trucks. B) The pole barn is finished and we are backfilling. C) We are in process of getting the wings on the graders and the wing for the new grader is here.

ACCOUNTS PAYABLE:

44 North	633.95
Advanced Drainage Systems	831.21
Interstate Billing Service/AIS	2,429.11
H. K. Allen Paper Company	587.50
Auto Value	792.10
Card Bros Equipment Inc	4,426.47
Carrick Trucking & Gravel LLC	14,350.00
Consumers Energy	129.08
Country Boy Builders LLC	83,750.00
Ricky Crawford	58.95
D&D Truck & Trailer Parts	559.53
D&K Truck Company	556.83
Dalton Elevator	176.50
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,787.33
First Bankcard	331.08
Flint New Holland Inc	918.64
Brent Friess	520.00
Mike Girard	199.12
Hodge Glass Service	275.00
Hutson Inc	22.47
Industrial Supply	3,350.00
VC3	273.50
Kimball Midwest	3,891.97
Julia McCloskey	27.77
MCRCSIP	147.00
Michigan Cat	809.97
Michigan State Industries	4,410.60
North American Overhead Door	27,471.92
O'Reilly Automotive, Inc	381.98
Pomp's Tire	5,597.50
Precision Computer Solutions I	2,500.00
Professional Services Industri	3,417.00
Ricoh USA Inc	111.79
Rose Pest Solutions	69.00

T255

Rowe Professional Services Com	26,556.62
Shiawassee Co Treasurer	3,000.00
Shults Equipment LLC	3,968.74
State of Michigan-MDOT	33,473.00
State of Mich-Finance Cashier	12,714.58
Verizon Wireless	493.57

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5982 (Checks 23109 – 23149) totaling \$247,066.38.

Roll Call Vote

Ayes, Commissioners Crawford, Michalec and Constine

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Crawford mentioned he had seen an article about the Road Commissions participation in the Christmas United Way program.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:46 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, January 9th, 2024, at 7:30 a.m.

Respectfully Submitted,



Chris Cannon, Managing Director



Mike Girard
Director of Finance & Human Resources/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

