

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, October 24th, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Commissioners Absent: None

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Mike Girard, Accounts Payable/Deputy Clerk, Averi Munro, Equipment Superintendent, Matt Sprague and AFSCME Local 1071 Chairman, Ryan Kruger.

VISITORS:

There were no Visitors

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the minutes from Tuesday, October 10th, 2023.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News – New Distracted Driving Law.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

BID OPENING FOR 2023 ULTRAVIOLET LINING 100'x24":

Bids were opened for the ultraviolet culvert lining project on Chipman Road. They will be compiled and brought to the November 9th, 2023 Board Meeting for award.

BID OPENING FOR 2024 - 2028 FARM LAND RENTAL:

Bids were opened for the farm land rental on Braden Road, there were no bids for Ruess Road. They will be compiled and brought to the November 9th, 2023 Board Meeting for award.

2023-2024 FUEL BIDS:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, and passed unanimously to award the fuel bid to J&H Oil Company for delivery and both J&H Oil Company and Coffield Oil for pickup, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2023 COMMUNICATIONS WORKSHOP:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve up to four (4) supervisory employees and any Commissioners to attend the Communications Workshop held at the Comfort Inn & Suites and Conference Center in Mt. Pleasant, Michigan on November 8th, 2023.

All Ayes.

Motion Carried.

2024 CAPITAL OUTLAY BUDGET:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the 2024 capital outlay budget of \$1,673,500.

All Ayes.

Motion Carried

DESIGN AND ENGINEERING SERVICES FOR LANSING ROAD:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to authorize the Managing Director to sign the proposal from Rowe Professional Services for design engineering services for Lansing Road from M-71 to ¼ mile east of Newburg Road not to exceed \$49,300.00.

All Ayes.

Motion Carried

DESIGN AND ENGINEERING SERVICES FOR SHIPMAN ROAD OVER RUSH CREEK:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director to sign the proposal from Rowe Professional Services for design engineering services for Shipman Road over Rush Creek not to exceed \$97,100.00.

All Ayes.

Motion Carried

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit, Carrick is in and will be processing gravel until the weather shuts them down. They will be setting up out back. B) Will be asking local legislators for earmarked funds to help with the New Lothrop Road bridge. Two bridges were selected for funding in 2026. Lytle Road over the Shiawassee will be a rehab with epoxy overlay. The other is Hibbard Road off of M-52 which will be a full reconstruct. C) City of Perry asked if they could use the Ruess Road pit to burn debris from the tornado this past summer. They have a price to chip and haul away for \$23,000, and they are looking for a cheaper option. I don't feel this is something we should do. Commissioner Crawford said the dump will sometimes take for free because they use the wood chips. D) Discussed moving the pay date near Christmas due to the lack of time to process payroll.

Director of Finance and Human Resources/Clerk, Mike Girard, reported on the following: A) September financial statement update.

Superintendent of Operations, Jeremy Dietz, was absent and Chris Cannon reported on the following: A) County roadside mowing is complete. B) Gradall just finished in Burns Township, started in Woodhull Township. Antrim Townships is only one remaining. C) Bridge Crew is working on maintenance culvert replacements, and some highway drainage repairs. Asphalt culvert replacements are complete for the season. Will continue gravel replacements as needed. D) Arm mowing in Caledonia Township and Bennington Township. E) Gravel hauling projects are all complete. F) Brine is also complete on the last gravel projects and brine tanks are topped off. G) All our early salt has been received for the County and MDOT.

Equipment Superintendent, Matt Sprague, reported on the following: A) Getting trucks ready for winter with painting and other maintenance. B) We will be ordering the approved equipment right away, expected delivery is the end of 2024 or early 2025. Commissioner Constine inquired if we ever looked at Tri-axel trucks.

ACCOUNTS PAYABLE:

44 North	699.20
Ace-Saginaw Paving Company	6,502.60
Advanced Drainage Systems	6,242.59
AIS Construction Equipment	5,572.07
H. K. Allen Paper Company	180.00
CCP Industries	351.30
City of Corunna	2,726.80
Consumers Energy	62.37
D&D Truck & Trailer Parts	1,309.91
D&K Truck Company	2,037.56
Dalton Elevator	181.25
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,909.55
Delau Fire Services	275.00
Detroit Salt Company LLC	114,723.26
DK Security	148.50
Fahrner Asphalt Sealers	55,429.95
First Bankcard	2,642.84
Flex Administrators	44.50

	T234
Brent Friess	520.00
Genesee Urgent Care	225.00
Health Alliance Plan DP 271101	17,270.12
Alliance Health Life 270301	11,589.92
Henn Lesperance PLC	168.00
Hutson Inc	459.13
J&H Oil Company	8,257.58
Jay's Septic Tank Service	240.00
Kimball Midwest	2,108.02
Loomis, Ewert, Parsley, Davis,	592.00
L&D Carey and Sons Trucking Co	47,408.19
Lunghamer Ford-Owosso	205.01
John Michalec	27.51
Mid Michigan Contracting Inc	11,570.00
Lloyd Miller & Sons	1,138.62
MITA	150.00
Donald Nickels	90.00
Northwoods Printers LLC	120.66
Kevin Ondrus	80.40
American United Life Insurance	1,148.32
Pomp's Tire	5,450.19
Pro Comm Inc	185.00
Rose Pest Solutions	69.00
Rowe Professional Services Com	13,638.00
Safety-Kleen Corporation	728.48
State of Michigan-MDOT	2,551.46
Truck & Trailer Specialties In	320.68
Vandervelde Sales and Service	9,160.76
Versalift Midwest	2,505.00
Verizon Wireless	493.57
Vision Service Plan	766.46
Mark Walworth	96.00

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve Accounts Payable Vouchers #5974 (Checks 22933 – 22983) totaling \$520,557.13 including electronic payment of MERS invoice for \$179,119.80 and Payroll Voucher #5973 (Checks 27157 – 27165) totaling \$66,961.80 including direct deposits of \$58,662.99.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

No Public Comments.

COMMISSIONERS COMMENTS:

No Commissioner Comments.

ADJOURN:


Motion by Commissioner Crawford, supported by Commissioner Michalec, to adjourn at 8:25 a.m.

All Ayes.

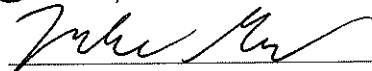
Motion Carried.

The next regular board meeting is Tuesday, November 9th, 2023, at 7:30 a.m.

Respectfully Submitted,



Chris Cannon, Managing Director



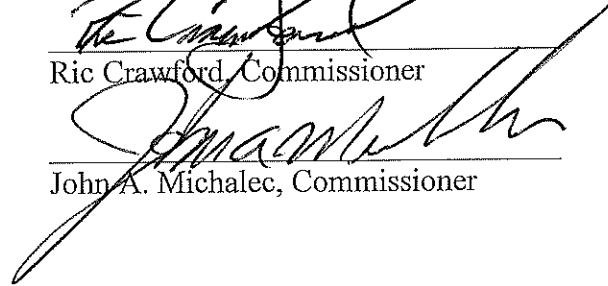
Mike Girard
Director of Finance & Human Resources/Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

