

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 10<sup>th</sup>, 2023, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, Mike Constine.

Commissioners Present: Mike Constine, Ric Crawford & John Michalec

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

There were no visitors.

PUBLIC COMMENTS:

Ryan Kruger thanked the board for allowing the Managing Director to hold a Christmas luncheon for all the employees and releasing the union employees a little early on Friday after the long Christmas weekend. Chairman Mike Constine and Commissioner John Michalec stated at the New Haven Township meeting the crews were recognized by their board and several residents. They expressed their gratitude to all of them for seeing our crews out plowing over the Christmas weekend. Chairman, Mike Constine and Commissioner, Ric Crawford both thanked Ryan and asked him to thank the other employees for them.

AGENDA:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve the minutes from Tuesday, December 20<sup>th</sup>, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

DIRECTOR OF FINANCE AND HUMAN RESOURCES/CLERK TO THE BOARD – CONTRACT:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the agreement between the Director of Finance and Human Resources/Clerk to the Board, effective Monday, January 30<sup>th</sup>, 2023 and running through December 31<sup>st</sup>, 2024.

Roll Call Vote

Ayes, Commissioners Constine, Crawford & Michalec.

Nays, None.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING – TUESDAY JANUARY 17<sup>th</sup>, 2023:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to authorize up to three (3) Commissioners and three (3) management employees to attend the Seven County Council Meeting on Tuesday, January 17<sup>th</sup>, 2023 hosted by the Livingston County Road Commission as a cost not to exceed \$20.00 per attendee.

All Ayes.

Motion Carried.

MICHIGAN PAVING & MATERIALS COMPANY BID EXTENSION REQUEST:

A motion was made by Commissioner Crawford, supported by Commissioner Michalec, to approve and authorize the Managing Director to sign the bid extension request from Michigan Paving & Materials Company, extending their 2022 Dura Patch bid through December 31<sup>st</sup>, 2023.

All Ayes.

Motion Carried.

M-21 PROPERTY:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director to do some research, get a property appraisal and speak to a realtor regarding the M-21 pit and to establish the method of selling the property, whether it be auctioned, sealed bid, or listing it through a realtor. These options, prior to determining the method, will be brought back to the board at a later meeting.

All Ayes.

Motion Carried.

SCIOTA TOWNSHIP - FENNER AND DOYLE ROAD:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to authorize the Managing Director to place a yield sign at the corner of Fenner Road and Doyle Road.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) M-21 Property B) Ruess Road Pit Update C) Sciota Township – Crossroad of Doyle and Fenner Roads D) Winter Storm – Christmas and E) MCRCSIP Loss Control Visit.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) Updated Conference & Meeting Dates B) MTF Update C) 2023 IRS Standard Mileage Rate and D) Year-end Update.

Superintendent of Operations, Troy Howes, reported on the following: A) Crews are cutting and trimming trees where needed B) Graders are spot scraping today and yesterday, weather is predicted to get rain/snow mix later this week, thus a very small window of opportunity and C) Continuing to brush mow on M-71 and then going to a couple locations on M-52 and M-21 and brush mowing on county roads when available to use.

Equipment Superintendent, Jeremy Dietz, was absent, Managing Director, Chris Cannon reported on his behalf A) Equipment faired pretty well from the big storm over Christmas, mostly the normal electrical and emission issues and a few others, but everything is back on track now B) Our new Tandem Highway Patrol Truck is coming along well it should be ready in two (2) more weeks and C) MCRCSIP Loss Control Visit – all findings have been addressed and taken care of aside from two.

ACCOUNTS PAYABLE:**December 29th, 2022**

44North	572.6
Advanced Drainage	674.48
Consumers Energy	64.87
Hutson, Inc	103.75
J&H Oil Company	5357.03
Kimball Midwest	963.92
MERS Retiree Health Funding V	124040.11
Rose Pest Solutions	65
TSC Stores	200.69

**January 4th, 2023**

Delta Dental Plan of Michigan	2,602.01
DP 271101 Health Alliance Plan	15,481.00
DT 270301 Alliance Health Life	13,534.08
Humana Insurance Co	13,220.68
Vision Service Plan	764.52

**January 10th, 2023**

Interstate Billing Service/AIS	3,939.61
The Argus Press	28.00
Autozone	24.48
Cintas Corporation	577.37
City of Corunna	2,281.57
Coffield Oil Co Inc	2,660.70
Consumers Energy	7,056.18
CTT/MTU	825.00

Culligan of Owosso	97.00
D&D Truck & Trailer	1,718.72
D&K Truck Company	2,693.43
Dalton Elevator	749.27
Fishbeck	2,790.60
Flex Administrators	44.50
Genesee County Road Commission	7.73
Gilbert's Do It Best Hardware	63.73
Give Em A Brake Safety	2,679.21
Gray's Towing	3,100.00
Great Lakes Central Railroad	10,028.00
Hi-Quality Glass	330.00
Home Depot Credit Services	898.33
Hubbard Supply Co	513.30
VC3	36.00
J&H Oil Company	20,968.80
Jay's Septic Tank Service	280.00
Kimball Midwest	1,118.94
Ryan Kruger	75.00
Lunghamer Ford-Owosso	2,682.78
M&K Truck Centers of Flint	5,337.33
Maurer Heating & Cooling	581.40
Maurer's Textile Rental	1,870.03
Michigan Cat	2,409.19
Michigan Kenworth-Grand Rapids	1,231.46
O'Reilly Automotive, Inc	381.98
Overhead Door of Lansing	329.25
Owosso Bolt & Brass Company	52.14
Pomp's Tire	1,526.78
Precision Computer Solutions I	11,098.00
Pro Comm Inc	2,022.19
Ricoh USA Inc	166.34
Safety-Kleen Corporation	263.90
Anthony Sergent	75.00
Shults Equipment LLC	49.80
SLH Metals Inc	325.09
Summit Fire Protection	942.00
Verizon Wireless	497.58

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to approve the Accounts Payable Vouchers #5926, 5927 & 5929 (Checks 22034 – 22093) totaling \$275,072.45 and Payroll Vouchers #5925 & #5928 (Checks 26926 – 26945) totaling \$158,396.91 including direct deposits of \$148,411.48.

Roll Call Vote

Ayes, Commissioners Constine, Crawford & Michalec.

Nays, None.

Motion Carried.

CALL TO THE PUBLIC:

There were no public comments.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

Motion by Commissioner Crawford supported by Commissioner Michalec, to adjourn at 8:38 a.m.


All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, January 24th, 2023, at 7:30 a.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Chris Cannon, Managing Director

  
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Jennifer Schiebner  
Director of Finance & Human Resources/  
Clerk

  
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Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner

