



SHIAWASSEE COUNTY ROAD COMMISSION

701 West Corunna Avenue, Corunna, Michigan 48817-1229
Phone: (989) 743-2228 - Fax: (989) 743-5008

CHRISTOPHER J. CANNON
Interim Managing Director

MIKE GIRARD
Director of Finance and
Human Resources/
Clerk of the Board

Commissioners:
MIKE CONSTINE
RIC CRAWFORD
JOHN A. MICHALEC

NOTICE TO BIDDERS SHIAWASSEE COUNTY ROAD COMMISSION

Sealed proposals will be received by the Shiawassee County Road Commission, 701 W. Corunna Avenue, Corunna, Michigan 48817-1229 until **3:00 p.m., Friday, February 24, 2023**. Proposals will be publicly opened at 7:30 a.m. on Tuesday, February 28, 2023 and read for the following:

2023 PROGRAMS **County Roadside Asphalt Mowing** **County Roadside Gravel Mowing**

Michigan Department of State Highway and County approved specifications are required for all materials. Prices are to be F.O.B. Corunna, Michigan. Further information will be available at the office of the Shiawassee County Road Commission at the above address. Proposal and specifications may also be obtained from the Road Commission website at www.shiawasseeroads.com. Bid specification forms must be used.

ALL BIDS MUST BE IN A SEALED ENVELOPE AND PLAINLY MARKED ON THE OUTSIDE "COUNTY MOWING BID". THE ENVELOPE SHALL INCLUDE THE NAME AND ADDRESS OF THE BIDDER.

"The Shiawassee County Road Commission, in accordance with Title VI of the Civil Rights of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color, or national origin in consideration for an award."

The Board reserves the right to reject any or all proposals or any part of the same, to waive irregularities and or informalities and to make the award in part or entirety as may appear in the best interest of the County of Shiawassee.

SHIAWASSEE COUNTY ROAD COMMISSION

Mike Constine
Ric Crawford
John A. Michalec

SPECIFICATIONS
SHIAWASSEE COUNTY ASPHALT ROADSIDE MOWING
NORTHSIDE & SOUTHSIDE MOWING

**2023 Seasonal Asphalt Roadside Mowing bids will be received
for mowing approximately 556.67 primary and local paved
roadside miles in Shiawassee County**

MINIMUM INSURANCE REQUIREMENTS

Contractors working in the road right-of-way must have valid certificate of Workers Compensation Disability Insurance and Liability insurance naming the Shiawassee County Road Commission as "**Additional Insured**" and shall be on file at the Road Commission office before work begins.

MINIMUM REQUIREMENTS ARE:

AUTO LIABILITY	LIMITS
BODILY INJURY	\$500,000 EACH OCCURANCE/\$1,000,000.00 AGGREGATE
PROPERTY DAMAGE	\$500,000 EACH OCCURANCE/ \$1,000,000.00 AGGREGATE
OWNED & NON-OWNED	STATUTORY MICHIGAN NO-FAULT AND UNINSURED MOTORISTS
GENERAL LIABILITY	\$500,000 BODILY INJURY & PROPERTY DAMAGE
WORKERS COMPENSATION	STATUTORY COVERAGE LIMITS

PAYMENT

Payment will be made 30 days from the invoice date pending Road Commission approval of the completed work.

The Shiawassee County Road Commission is exempt from federal and state taxes.

GENERAL REQUIREMENTS

Contractors are notified to investigate and become familiar with the conditions relating to the work to be performed according to the contract and specifications. Failure on the part of the contractor to investigate and inspect will not be grounds for additional compensation. Advance inquiry may be made to Chris Cannon, Managing Director.

The bidder will provide a list of equipment to be used and the Shiawassee County Road Commission shall have the right to inspect any and/or all of the equipment to be utilized.

The contractor shall keep the roadway clear of all debris and shall perform the mowing operation in a safe manner that will least affect the normal flow of traffic.

The contractor's equipment shall have working light and signs to alert the traveling public. Flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute.

The bidder shall provide three (3) references of recent work completed including the company name, address, phone number and contact person.

A performance bond or certified check in the amount of 5% of the bid award shall be retained by the Shiawassee County Road Commission before any work is commenced. Upon fulfillment of this contract the performance bond or certified check will be promptly returned.

The contractor shall have a competent person in charge of their daily operation at all times and shall be available to meet with the Road Commission representative to discuss mowing schedules, work completed, complaints, etc. A daily worksheet shall be prepared and submitted to the Road Commission bi-weekly.

MOWING REQUIREMENTS

Vegetation shall be cut 3" to 5" above ground level in order to avoid stones and debris. A percentage of the bid may be deducted if cut higher.

All mowing shall be completed in sections not to exceed twelve (12) miles to insure a uniform turf appearance unless otherwise specified by a representative of the Road Commission.

The bid will be for each centerline mile which consists of mowing both sides of the road.

All roads will require a single 6' minimum swath from the edge of the pavement. Intersections shall be mowed a minimum of 150 feet each side, each direction, and a minimum of 12 feet wide to assure adequate clear vision. This would include paved road to gravel road intersections.

A 12 foot wide swath shall be mowed 150 feet approaching all railroad crossings.

The work shall consist of mowing and trimming all grass vegetation and woody sprouts for the period covered by the specifications.

Roadside shall be mowed twice during the year. The first mowing shall start approximately 6-5-2023 and be completed by 7-3-2023. The second mowing shall start approximately 8-7-2023 and be completed by 9-5-2023. If agreed by both

parties, the starting date could be earlier depending on the weather and growth of the roadsides.

The contractor shall be required to mow within 12 inches of all obstructions such as street signs, traffic control signs, guardrail posts, utility poles, bridge abutments, etc.

Mowing is not required under or behind guardrail.

The Shiawassee County Road Commission shall be held harmless for any claims directly attributed to the mowing operation.

The Shiawassee County Road Commission reserves the right to reject any or all bids and to accept the bid, which is in their opinion, in the best interest of the Road Commission. The Road Commission reserves the right to award each area separately.

RENEWAL OPTIONS

The Shiawassee County Road Commission reserves the right to renew the contract for additional one-year terms. Each renewal to be mutually agreed upon by both parties. Pricing, terms and conditions of the first year of the contract will remain the same for any subsequent one-year renewal period.

**BIDDING PROPOSAL
COUNTY ASPHALT ROADSIDE MOWING
FOR THE YEAR 2023
NORTHSIDE**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	SUBDIVISION	TOTAL MILES
FAIRFIELD	17.45	2.87		20.32
RUSH	21.39	6.15		27.54
MIDDLEBURY	7.09	15.42		22.51
OWOSSO	25.04	21.84	0.22	47.10
NEW HAVEN	24.45	10.90		35.35
HAZELTON	25.07	8.66		33.73
CALEDONIA	22.38	29.54	0.52	52.44
VENICE	26.72	13.78		40.50
TOTALS	169.59	109.16	0.74	279.49

BID FOR MOWING PER CENTERLINE MILE \$ _____

TOTAL BID \$ _____

COMPANY NAME _____

ADDRESS _____

CONTACT PERSON (PRINTED) _____

SIGNATURE _____

PHONE NO: _____ FAX NO: _____

EMAIL: _____ DATE: _____

**BIDDING PROPOSAL
COUNTY ASPHALT ROADSIDE MOWING
FOR THE YEAR 2023
SOUTHSIDE**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	SUBDIVISION	TOTAL MILES
SCIOTA	18.29	7.27		25.56
BENNINGTON	20.55	14.73	1.38	36.66
WOODHULL	23.11	8.08	0.23	31.42
PERRY	21.40	9.47		30.87
SHIAWASSEE	32.74	8.62		41.36
VERNON	28.41	21.22		49.63
ANTRIM	23.22	4.79	28.01	
BURNS	22.12	11.55		33.67
TOTALS	189.84	85.73	1.61	277.18

BID FOR MOWING PER CENTERLINE MILE \$ _____

TOTAL BID \$ _____

COMPANY NAME _____

ADDRESS _____

CONTACT PERSON (PRINTED) _____

SIGNATURE _____

PHONE NO: _____ FAX NO: _____

EMAIL: _____ DATE: _____

SPECIFICATIONS
SHIAWASSEE COUNTY GRAVEL ROADSIDE MOWING
NORTHSIDE & SOUTHSIDE MOWING

**2023 Seasonal Gravel Roadside Mowing bids will be received
for mowing approximately 486.66 primary and local gravel
roadside miles in Shiawassee County.**

MINIMUM INSURANCE REQUIREMENTS

Contractors working in the road right-of-way must have valid certificate of Workers Compensation Disability Insurance and Liability insurance naming the Shiawassee County Road Commission as "**Additional Insured**" and shall be on file at the Road Commission office before work begins.

MINIMUM REQUIREMENTS ARE:

AUTO LIABILITY	LIMITS
BODILY INJURY	\$500,000 EACH OCCURANCE/\$1,000,000.00 AGGREGATE
PROPERTY DAMAGE	\$500,000 EACH OCCURANCE/ \$1,000,000.00 AGGREGATE
OWNED & NON-OWNED	STATUTORY MICHIGAN NO-FAULT AND UNINSURED MOTORISTS
GENERAL LIABILITY	\$500,000 BODILY INJURY & PROPERTY DAMAGE
WORKERS COMPENSATION	STATUTORY COVERAGE LIMITS

PAYMENT

Payment will be made 30 days from the invoice date pending Road Commission approval of the completed work.

The Shiawassee County Road Commission is exempt from federal and state taxes.

GENERAL REQUIREMENTS

Contractors are notified to investigate and become familiar with the conditions relating to the work to be performed according to the contract and specifications. Failure on the part of the contractor to investigate and inspect will not be grounds for additional compensation. Advance inquiry may be made to Chris Cannon, Managing Director.

The bidder will provide a list of equipment to be used and the Shiawassee County Road Commission shall have the right to inspect any and/or all of the equipment to be utilized.

The contractor shall keep the roadway clear of all debris and shall perform the mowing operation in a safe manner that will least affect the normal flow of traffic.

The contractor's equipment shall have working light and signs to alert the traveling public. Flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute.

The bidder shall provide three (3) references of recent work completed including the company name, address, phone number and contact person.

A performance bond or certified check in the amount of 5% of the bid award shall be retained by the Shiawassee County Road Commission before any work is commenced. Upon fulfillment of this contract the performance bond or certified check will be promptly returned.

The contractor shall have a competent person in charge of their daily operation at all times and shall be available to meet with the Road Commission representative to discuss mowing schedules, work completed, complaints, etc. A daily worksheet shall be prepared and submitted to the Road Commission bi-weekly.

MOWING REQUIREMENTS

Vegetation shall be cut 3" to 5" above ground level in order to avoid stones and debris. A percentage of the bid may be deducted if cut higher.

All mowing shall be completed in sections not to exceed twelve (12) miles to insure a uniform turf appearance unless otherwise specified by a representative of the Road Commission.

The bid will be for each centerline mile which consists of mowing both sides of the road.

All roads will require a single 6' minimum swath from the edge of the gravel. Intersections shall be mowed a minimum of 150 feet each side, each direction, and a minimum of 12 feet wide to assure adequate clear vision. This would include gravel road to gravel road intersections.

A 12 foot wide swath shall be mowed 150 feet approaching all railroad crossings.

The work shall consist of mowing and trimming all grass vegetation and woody sprouts for the period covered by the specifications.

Roadside shall be mowed one time during the year. The mowing shall start approximately 6-12-2023 and be completed by 7-17-2023. If agreed by both parties, the starting date could be earlier depending on the weather and growth of the roadsides.

The contractor shall be required to mow within 12 inches of all obstructions such as street signs, traffic control signs, guardrail posts, utility poles, bridge abutments, etc.

Mowing is not required under or behind guardrail.

The Shiawassee County Road Commission shall be held harmless for any claims directly attributed to the mowing operation.

The Shiawassee County Road Commission reserves the right to reject any or all bids and to accept the bid, which is in their opinion, in the best interest of the Road Commission. The Road Commission reserves the right to award each area separately.

RENEWAL OPTIONS

The Shiawassee County Road Commission reserves the right to renew the contract for additional one-year terms. Each renewal to be mutually agreed upon by both parties. Pricing, terms and conditions of the first year of the contract will remain the same for any subsequent one-year renewal period.

**BIDDING PROPOSAL
COUNTY GRAVEL ROADSIDE MOWING
FOR THE YEAR 2023
NORTHSIDE**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	TOTAL MILES
FAIRFIELD	0	28.76	28.76
RUSH	0.62	50.26	50.88
MIDDLEBURY	0	25.29	25.29
OWOSSO	0	17.92	17.92
NEW HAVEN	0	46.12	46.12
HAZELTON	5.90	38.78	44.68
CALEDONIA	0	9.74	9.74
VENICE	0	23.38	23.38
TOTALS	6.52	240.25	246.77

BID FOR MOWING PER CENTERLINE MILE \$ _____

TOTAL BID \$ _____

COMPANY NAME _____

ADDRESS _____

CONTACT PERSON (PRINTED) _____

SIGNATURE _____

PHONE NO: _____ FAX NO: _____

EMAIL _____ DATE _____

**BIDDING PROPOSAL
COUNTY GRAVEL ROADSIDE MOWING
FOR THE YEAR 2023
SOUTHSIDE**

TOWNSHIP	MILEAGE PRIMARY	MILEAGE LOCAL	TOTAL MILES
SCIOTA	0	21.64	21.64
BENNINGTON	0	22.11	22.11
WOODHULL	0	20.78	20.78
PERRY	0	27.64	27.64
SHIAWASSEE	0	30.87	30.87
VERNON	0	38.85	38.85
ANTRIM	0	45.25	45.25
BURNS	0.86	31.89	32.75
TOTALS	0.86	239.03	239.89

BID FOR MOWING PER CENTERLINE MILE \$ _____

TOTAL BID \$ _____

COMPANY NAME _____

ADDRESS _____

CONTACT PERSON (PRINTED) _____

SIGNATURE _____

PHONE NO: _____ FAX NO: _____

EMAIL _____ DATE _____