

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, December 13<sup>th</sup>, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

County Commissioner, John Plowman & Bert DeClerg, Vernon Township Supervisor.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from Tuesday, November 22<sup>nd</sup>, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Breakroom News.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

APPOINT 2023 CHAIRMAN OF THE BOARD:

A motion was made by Commissioner Michalec, supported by Commissioner Crawford, to appoint Mike Constine, as the 2023 Board Chairman from January 1<sup>st</sup>, 2023 through December 31<sup>st</sup>, 2023.

All Ayes.

Motion Carried.

AGGREGATE INSPECTION LEVEL ONE TRAINING & CERTIFICATION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve a two-night reservation for the Engineering Technician to attend the Aggregate Inspection Level One Training & Certification at a cost not to exceed \$300.00 plus any applicable taxes and fees.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Newberry Road Bridge – Burned to the ground, we have barricaded it off, installed signage all down the roadway on each side and put a fence up to prevent any accidents – The file for this bridge is in the hands of our attorney, Bill Henn, to determine who is responsible for the bridge B) Ruess Road Pit & M21 Pit Update – Working on pulling gravel from the water and MDOT Eagle did an inspection – Everything looked good. M21 pit – we are getting ready to do some test holes C) Finance Director – four applications on file at this point. Applications close on Friday, December 16<sup>th</sup>, 2022. Board Chairman, Manager and Director of Finance will conduct the interviews. D) Federal Aid Additional Funds- adds additional \$160 thousand to the Carland Road Federal Aid project for 2023 with a 20% match which is approximately \$160 thousand and E) Northern Conference in 2023, September 13<sup>th</sup> – 15<sup>th</sup>, 2023 – Little River Casino.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) 2023 Proposed Budget and C) Payroll – Thursday, December 28<sup>th</sup>, 2023.

Superintendent of Operations, Troy Howes, reported on the following: A) Cutting trees B) Trimming roadside with arm mowers C) Bridge crews been working on small jobs and D) Have a sink hole between Kirby Road and Gilna Road – patching that in today and E) Shouldering on edge of Meridian Road.

Commissioner Constine inquired on M21 regarding how far the tile runs along the shoulder. Superintendent, Troy Howes, responded that it runs from Meijers (State Road) to M-13.

Equipment Superintendent, Jeremy Dietz, reported on A) Calibrated all the salters - We are good to go for winter maintenance B) Getting wings and blades on Graders this week C) Vernon Christmas parade – Was a nice parade, we had one driver that volunteered to do the parade D) MCRCSIP did their annual safety review – this will be brought to the next board

meeting and E) Winter Operations training for new employees in Saginaw County - We had two guys that attended the training, worked out really well and they got some great information and training F) City of Corunna is shutting off our water from 8:00 a.m. until 10:00 p.m. on Wednesday, December 21<sup>st</sup>, 2022 – The City of Corunna did not receive the grant money to fence in and redo the building here on our property and G) Locator and cameras are here – going to do some training on this. Our Tandem truck will not arrive until January; however, this will be paid in December.

ACCOUNTS PAYABLE:

**November 29th, 2022**

44 North	552.15
Durand Auto Parts	274.44
Certified Power Inc	788.06
Consumers Energy	134.70
D&D Truck & Trailer	409.11
Delta Dental Plan of Michigan	2,452.12
Flex Administrators	65.00
J&H Oil Company	898.57
Kimball Midwest	876.53
Mutual of Omaha	892.80
TSC Stores	114.93
Vision Service Plan	649.01

**December 12th, 2022**

Ace-Saginaw Paving Company	5,220.83
Advanced Drainage Systems	222.00
AIS Construction Equipment	2,906.50
The Argus Press	747.50
Autozone	59.84
Bandit Industries Inc	282.60
Durand Auto Parts	91.98
CCP Industries	940.42
CE&A Professional Services Co	431.67
Certified Power Inc	1,072.85
Cintas Corporation	981.97
Coffield Oil Co Inc	1,912.74
Consumers Energy	5,073.06
County Road Association of Mi	507.00
Culligan of Owosso	78.00
D&D Truck & Trailer	4,543.85
D&K Truck Company	1,538.27
Dalton Elevator	9,692.00
Jack Doheny Supplies Inc	9,405.23
Dornbos Sign & Safety	831.40
Fishbeck	6,700.32
Flex Administrators	44.50
Gilbert's Do It Best Hardware	193.96
Rena Holt	650.00
Home Depot Credit Services	500.00
Hotsy of Mid-Michigan	384.00
Hubbard Supply Co	466.07
Hutson Inc	1,106.00

J&H Oil Company	10,312.08
Jay's Septic Tank Service	280.00
Kimball Midwest	926.83
Loomis, Ewert, Parsley, Davis,	518.00
Lunghamer Ford-Owosso	1,682.96
M&K Truck Centers of Flint	1,107.53
MLive Media Group	891.44
Maurer's Textile Rental	1,804.04
MCRCSIP	1,090.00
Michigan Cat	593.68
Michigan Chloride Sales LLC	1,261.62
Michigan Paving & Materials	1,707.07
Mid Michigan Contracting Inc	5,800.00
Ocenasek Inc	1,509.00
Pomp's Tire	9,528.00
Ricoh USA Inc	88.39
Rowe Professional Services Com	11,472.50
Safety-Kleen Corporation	751.12
State Chemical Solutions	490.69
State of Michigan-EGLE	400.00
Staples	390.35
Sumbera Excavating	310.89
Valley Truck Parts	1,013.65
Verizon Wireless	497.69
Vinnie's Mobile Tool	549.95
Waste Management	629.26

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the Accounts Payable Vouchers #5921 & 5922 (Checks 21932 – 21997) totaling \$120,298.72, and Payroll Vouchers #5920 & #5923 (Checks 26827 – 26925) totaling \$173,214.64 including direct deposits of \$109,174.63.

Roll Call Vote

Ayes, Commissioners Constine, Crawford & Michalec.

Nays, None.

Motion Carried.

#### CALL TO THE PUBLIC:

Shiawassee County Commissioner, John Plowman, reported on the following: A) Shiawassee County will receive 2.5 million dollars over the next five years to be spent on drug use prevention B) Six-million-dollar renovation on the court house and will be about a four-month project C) New roof on jail D) 2023 Budget is passed. 2024 Budget looks like that will be a tighter budget D) Parks will have \$240 million plus \$360 million E) Veteran's building – we are hoping to have this finished up by March of 2023 and F) County Administrator position has been filled by Adam Stacy. He has a lot of experience in governmental affairs.

Vernon Township Supervisor, Bert DeClerg, inquired on Township packets for 2023. Managing Director stated that we are wrapping those up now and should have them out to Township Supervisors next week. He inquired on next years big project for 2023 and the distance we will be scratch course/chip/fog sealing. Managing Director, Chris Cannon, said it is 20 miles.

COMMISSIONERS COMMENTS:

Commissioner Crawford asked about the Shiawassee County Fairgrounds and would like to see if we could spread it and bill them for it.

ADJOURN:

Motion by Commissioner Constine supported by Commissioner Crawford, to adjourn at 8:39 a.m.

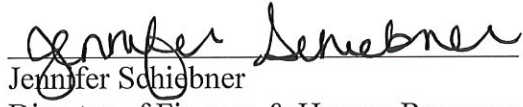
All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, December 20th, 2022, at 7:30 a.m.

Respectfully Submitted,

  
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Chris Cannon, Managing Director

  
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Jennifer Schiebner  
Director of Finance & Human Resources/  
Clerk

  
\_\_\_\_\_  
Mike Constine, Commissioner

  
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Ric Crawford, Commissioner

  
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John A. Michalec, Commissioner

