

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, November 22nd, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from Tuesday, November 8th, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP – Pool Cue and B) CRASIF – Breakroom News.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2023 GRAVEL PROCESSING BID AWARD:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to award the 2023 Gravel Processing at the Ruess Road Pit to Carrick Trucking & Gravel, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2023 CHIP SEAL & FOG SEAL PROGRAM AWARD:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to award the 2023 Chip Seal and Fog Seal Program to Fahrner Asphalt Sealers, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2023 BITUMINOUS SCRATCH COURSE PAVING AWARD:

A motion was made by Commissioner Crawford, supported by Commissioner Constine and passed unanimously, to award the 2023 Bituminous Scratch Course Paving bid to Ace-Saginaw Paving Company, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2022 BUDGET AMENDMENT No. 1:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to approve and sign the 2022 Budget Amendment No. 1 presented by Director of Finance and Human Resources, Jennifer Schiebner, and place it on file.

All Ayes.

Motion Carried.

2023 BOARD MEETING DATES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine and passed unanimously, to approve the 2023 Board Meeting Dates and authorization to publish on our website and with the Shiawassee County Clerk's Office.

All Ayes.

Motion Carried.

2022-2023 SUSPENSION OF WEIGHT RESTRICTIONS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to adopt the suspension of weight restrictions imposed under MCL.257.722, as it applies to all owned and leased vehicles of the Shiawassee County Road Commission for the duration of the 2022-2023 winter snow and ice season.

All Ayes.

Motion Carried.

HARD CAP AND PUBLIC ACT 152:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to adopt the hard cap method of compliance under PA152 for plan year starting January 1st, 2023 through December 31st, 2023.

All Ayes.

Motion Carried.

2023 BUDGET PUBLIC HEARING DATE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to set the 2023 Budget Public Hearing date for the 2023 Budget and General Appropriations Act to Tuesday, December 20th, 2022.

All Ayes.

Motion Carried.

2023 WEIGHMASTER LAW ENFORCEMENT SERVICES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine and passed unanimously, to authorize the Managing Director to sign the agreement with the Michigan State Police for the 2023 weighmaster law enforcement services, not to exceed 75 hours at a cost ranging from \$6,848.25 to \$7,706.25.

All Ayes.

Motion Carried.

AGGREGATE INSPECTION LEVEL ONE TRAINING & CERTIFICATION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to approve the Engineering Technician, Clarence Jodway, to attend the Aggregate Inspection Level One Training and Certification Course for a cost not to exceed \$1,095.00.

All Ayes.

Motion Carried.

BID EXTENSION REQUEST – PAVEMENT RECYCLERS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, to approve and authorize the Managing Director to sign the bid extension request of Pavement Recycling Incorporated to extend their 2015 bid for pulverization/cold milling for the year 2023.

All Ayes.
Motion Carried.

SIGN REMOVAL POLICY No. 19:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and sign the Sign Removal Policy No. 19 which was adopted by resolution by the Board of the Shiawassee County Road Commission on Tuesday, September 25th, 2007.

All Ayes.
Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) New Hire B) Pre-54 Retiree Healthcare through HAP C) 2022 Completed Projects D) Letter of Resignation – Director of Finance & Human Resources/Clerk, Jennifer Schiebner - Commissioner Crawford stated that he appreciated all that Jennifer has done for him, especially when he first started and that she will be tough to replace, Chairman Michalec stated he also appreciated Jennifer's knowledge and expertise here at the Road Commission over the past several years and Commissioner Constine stated that he will miss Jennifer and her knowledge and they all thanked her for her service at the Road Commission and for allowing them time to find her replacement Managing Director, Chris Cannon, stated he appreciated everything that she has done as he took the position of Managing Director and how important it is to have a Finance Director that works well with the Managing Director and Jennifer certainly did that E) Sign Policy.

PRE-65 RETIREE HEALTHCARE AND OPTION TO OPT-OUT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford and passed unanimously, effective January 1st, 2023, to allow retirees under the age of 65, to opt out on the pre-65 retiree health insurance plan (currently Health Alliance Plan) and receive an opt-out payment, as long as they have another qualified health plan available for them to enroll in. Retirees who choose to opt-out of the hospitalization coverage, will be paid monthly, 40% of the current hard cap rate, rounded to the nearest \$10.00, based upon Public Act 152 annual hard cap amount for single, double, or family average rates for that year. This opt-out monthly payment, will be paid at the last board meeting of each month. This payment is considered income to the retiree and the Road Commission will send the retiree a 1099-MISC annually to claim this income on their tax filing. The retiree must elect which option they choose (opting out or enrolling in the plan) on an annual basis until they reach the age of sixty-five (65). Once the retiree reaches the age of sixty-five (65), they must enroll in Medicare A & B and subscribe to the Road Commission supplemental health insurance plan in place at that time.

All Ayes.
Motion Carried.

ADVERTISE FOR DIRECTOR OF FINANCE & HUMAN RESOURCES/CLERK:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the Shiawassee County Road Commission to advertise for a Director of Finance and Human Resources/Clerk.

All Ayes.

Motion Carried

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) October 2021 Financial Statements B) 2023 Proposed Budget C) MERS Update and D) MERS 7601 Funding Level Calculator Template.

Superintendent of Operations, Troy Howes, reported on the following: A) Finished the Gradall rotation with our Townships B) Arm mowing still in the county on days we can C) Had a couple winter events that required our crews to work over D) Working on list of trees that need to be cut or trimmed this winter and E) All hot patching on culvert work is done. Hot patching one culvert on Six Mile Creek Road in New Haven Township. Geeck Road south of M21 – has a road milling test patch on it and we will see how the treatment holds up through the winter.

Equipment Superintendent, Jeremy Dietz, reported on A) Working bugs out of salters with this last winter event. We are ready for the next storm B) December 6th, 2022, Mike Phillips will be her for his safety walkthrough from CRASIF.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	843,978.37
Advanced Drainage Systems	2,301.76
Interstate Billing Service/AIS	354.95
Auto Value	8.78
Beaver Research Company	501.29
Jeff Bennett	75.00
Durand Auto Parts	261.28
CCP Industries	322.14
CE&A Professional Services Co	55.00
Cintas Corporation	189.78
County Road Association Self-I	1,090.00
D&D Truck & Trailer	1,420.21
Dalton Elevator	181.25
Daystarr Communications	65.00
EJ USA Inc	1,784.20
First Bankcard	1,221.96
Gilbert Sales & Service	682.00
Give Em A Brake Safety	4,060.00
Grant's Woodshop	224.00
Health Alliance Plan Dp 271101	4,874.93
Alliance Health Life Dp 270301	19,035.52
Hector Speaks LLC	1,515.00
Renaë Holt	650.00
Humana Insurance Co	12,802.24
Hutson Inc	3,130.60
J&I-I Oil Company	21,180.16
Jay's Septic Tank Service	280.00
Kimball Midwest	1,131.09
Knapheide Truck Equipment-Flint	4,837.41
Lakeshore Signs and Safety Equip	2,777.75
Lunghamer Ford-Owosso	761.38

MD Solutions	521.31
MERS Retiree Health Funding V	141,720.00
Michigan Paving & Materials	7,655.92
Ocenasek Inc	1,398.23
Red River Specialties Inc	5,740.20
Rose Pest Solutions	65.00
Truck & Trailer Specialties In	604.69
Verizon Wireless	497.69
We Print Everything	150.00
Win's Electrical Supply Company	14.16

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the Accounts Payable Voucher #5919 (Checks 21891 – 21931) totaling \$948,400.25, and Payroll Voucher #5918 (Checks 26819 – 26826) totaling \$59,730.27 including direct deposits of \$ 50,712.70.

Roll Call Vote

Ayes, Commissioners Constine, Crawford & Michalec.

Nays, None.

Motion Carried.

CALL TO THE PUBLIC:

Shiawassee County Commissioner, John Plowman, reported on the following: A) ARPA money is budgeted and courthouse renovations were approved at the last meeting, hoping to get a couple of our roofs redone - district courthouse and the jail. Concerned with the 2024. They have gained about 1 million annually in property taxes, he is concerned that things are going to get really tight between 2023 and the end of 2024. B) Dr. Boggs is leaving the County and he is going to MSU as their administration - Had 19 applications, picked four candidates and will be conducting interviews soon on those for candidates C) All court cases filed on the board of Commissioners due to ARPA funding distributions to the Board of Commissioners were dropped D) They are looking for an area for storage and E) He is going to be appointed to the Mid-Michigan trail board and hoping to remain on the Parks and Recreation Board, as well.

COMMISSIONERS COMMENTS:

Commissioner Constine inquired about West M-21 pit (110 acres and very little overburden), getting this set up for gravel processing. As we all know, Ruess Road pit is on its last couple years and would like to get this pit up and prepared for processing. Managing Director, Chris Cannon, confirmed with Commissioner Constine and him were on the same page about getting the pit prepared and what we need to do.

ADJOURN:

Motion by Commissioner Constine supported by Commissioner Crawford, to adjourn at 9:20 a.m.

All Ayes.


Motion Carried.

The next regular board meeting is Tuesday, December 13th, 2022, at 7:30 a.m.


Respectfully Submitted,



Chris Cannon, Managing Director



Jennifer Schiebner
Director of Finance & Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

