

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, August 9<sup>th</sup>, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Engineer's Assistant, Bradley Rigoulot, Equipment Superintendent, Jeremy Dietz and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

Shiawassee County Commissioner, John Plowman, Colton Schworer, Michigan Paving & Materials, Shaundel Elowski, Reith-Riley.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Tuesday, July 26<sup>th</sup>, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News – August 2022 and B) Thank you card – Dan Schlaack.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.



NEW BUSINESS:

BID OPENING FOR 2022 STOCKPILING GRAVEL BY DRAGLINE AT THE RUESS ROAD PIT:

Bids were opened for the 2022 Stockpiling gravel by dragline at the Ruess Road Pit. They will be compiled and brought to the August 23<sup>rd</sup>, 2022 Board Meeting for award.

BID OPENING FOR 2022 MDOT CONTRACT RESURFACE M-21 FROM GOULD TO STATE:

Bids were opened for the 2022 MDOT Contract: Resurface M-21 from Gould to State.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to award the 2022 MDOT contract resurface on M-21 from Gould Street to State Road to Ace-Saginaw Paving, contingent upon the MDOT Ad Board approval and receipt of a TWA from MDOT, at a total cost of \$848,336.85.

All Ayes.

Motion Carried

BID OPENING FOR 2022 MDOT CONTRACT RESURFACE M-21 FROM DELANEY TO CHESTNUT:

Bids were opened for the 2022 MDOT Contract: Resurface M-21 from Delaney to Chestnut.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to award the 2022 MDOT contract resurface on M-21 from Delaney Road to Chestnut Street to Ace-Saginaw Paving, contingent upon a receipt of a TWA from MDOT at a total cost of \$336,777.40.

All Ayes.

Motion Carried.

PUBLIC ACT 51, SECTION 18J, MCL247.688j CERTIFICATION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Director of Finance and Human Resources/Clerk and the Chairman of the Board to sign and submit the certification of Public Act 51, Section 18j and MCL247.668j to the State.

All Ayes.

Motion Carried.

2022 CRASIF BOARD OF TRUSTEE BALLOT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Managing Director to cast the ballot for the CRASIF Board of Trustee positions on behalf of the Shiawassee County Road Commission and submit it.

All Ayes.

Motion Carried.



2022 HUMANA GROUP MEDICARE PLAN RENEWAL:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director, Chris Cannon, to sign the 2023 Humana Group Medicare Plan Renewal for calendar year effective January 1<sup>st</sup>, 2023, through December 31<sup>st</sup>, 2023, at a rate of \$300.47 per enrollee.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) New Hires B) Ruess Road Pit Update and C) Luncheon – Rick Musall.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MERS 1<sup>st</sup> and 2<sup>nd</sup> Quarter Statements B) MTF Update C) Nationwide Index Principal Protection Plan and D) Shiawassee Health & Wellness.

Engineer's Assistant, Brad Rigoulot, reported on the following: A) Solar Farms - Lyons Road Solar Farm is complete and damaged roadway has been skip patched, bond has been released. Mid Continent Solar Project - Vandekarr Road between Cook Road and Richardson Road - working on getting this project started with permitting and bonding process and B) Paving and chip sealing is complete – waiting on billings. Painting is starting by next week.

Superintendent of Operations, Troy Howes, was absent from the meeting, the Managing Director, Chris Cannon reported on his behalf on the following: A) Scraping – Antrim, Perry and Woodhull Townships are being scraped for brine application this week. All townships will have their second or third application of brine complete aside from their re-gravel projects B) Gravel Hauling – Spoke with Ocenasek Trucking and L & D Cary Trucking regarding gravel hauling – Ocenasek is hoping to start at the end of August. L & D Cary Trucking is also anticipating the end of August C) Gradall is starting in Vernon Township tomorrow. Next week we will be half-way through the rotation and D) Arm mowers are working on agreements for Antrim and Middlebury Townships.

Equipment Superintendent, Jeremy Dietz, reported on A) All mechanics must be properly licensed for whatever vehicle they are operating B) Dave Arnett volunteered and drove our tanker truck in the parade last week and C) Skid sprayer is completed and D) Power outage last week after storm that blew out four of our parking lot lights and the fuse. Chairman Michalec inquired about an alarm to alert us if the power goes out. Jeremy stated that we can look into it, there is an alarm system on the sprinkler system now, we can look into adding this alarm as well.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	5,038.81
Interstate Billing Service/AIS	3,373.66
The Argus Press	82.00
Autozone	361.72
Barkham & Co LLC	44,677.24



Certified Power Inc	16,543.44
Cintas Corporation	189.78
Coffield Oil Co Inc	438.65
Consumers Energy	2,515.56
County Road Association of Mic	219.00
County Road Association Self-I	8,163.00
Culligan of Owosso	70.00
D&D Truck & Trailer	2,102.00
D&K Truck Company	3,101.13
Dependable Sewer Cleaners	1,722.50
Diligent Corporation	4,465.13
Durand Meat Processing	135.00
Fertilizer Dealer Supply Inc	437.32
First Telecommunications	60.00
Flex Administrators	49.00
Fuoss Gravel Company	271.49
April Hayes	35.00
Home Depot Credit Services	219.16
Hutson Inc	889.20
VC3	2,916.00
J&H Oil Company	10,832.23
Jay's Septic Tank Service	240.00
Kalin Construction Co Inc	106,353.45
Kimball Midwest	1,053.39
M&K Truck Centers of Flint	258.19
Maurer's Textile Rental	1,943.22
Michigan Chloride Sales LLC	100,460.34
MITA	75.00
Professional Services Industri	3,918.00
Brett Resko	35.00
Ricoh USA Inc	142.02
Rowe Professional Services Com	16,521.25
Safety-Kleen Corporation	733.43
Shiawassee Co Treasurer	2,080.00
Signature Ford-Lincoln-	720.58
Spartan Fence Inc	7,050.00
State Spring Alignment & Brake	4,877.50
Sumbera Excavating	152.52
Valley Lumber	174.42
Waste Management	586.72
Win's Electrical Supply Compan	280.40

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Voucher #5903 (Checks 21542 – 21587) totaling \$356,563.45. Payroll voucher #5902 (Checks 26747-26758) totaling \$58,470.17 including direct deposits of \$52,498.56.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.





PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) Working on Budget for 2023 B) Working on grants for Parks and Recreation and C) Chairman John Michalec inquired about wages for Shiawassee County Road Commissioners and when should we supply a request and Commissioner Plowman stated that now would be best and to submit it to the Finance Committee.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to put a request for consideration together for the Shiawassee County Board to review regarding increasing the salary of commissioners from \$4,190.00 annually to \$7,000 annually per member and \$7,500.00 annually for the chair position. Also, no pension for new commissioners and current commissioners would have the option to close their pension or move it to another plan. Current and new commissioners would still be offered healthcare and an opt out payment of 40% of the state hard cap rate. Lastly, to increase the per diem to \$75.00 for regular meetings, \$55.00 for special meetings and \$45.00 for township or other governmental meetings.

All Ayes.

Motion Carried.

CLOSED SESSION:

A motion was made by Commissioner Michalec, supported by Commissioner Constine, to leave regular session and enter into closed session to review the closed session minutes of Tuesday, July 26<sup>th</sup>, 2022 at 9:08 a.m.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and enter into regular session at 9:24 a.m.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the closed session minutes of Tuesday, July 26<sup>th</sup>, 2022 and place them on file in a sealed envelope.

All Ayes.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Crawford expressed his appreciation for all the help from the Road Commission preparing for the county fair this year.



ADJOURN:

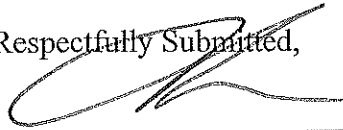
Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 9:26 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, August 23<sup>rd</sup>, 2022, at 7:30 a.m.

Respectfully Submitted,



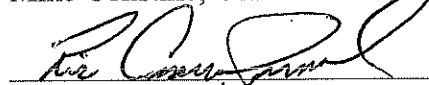
Chris Cannon, Managing Director



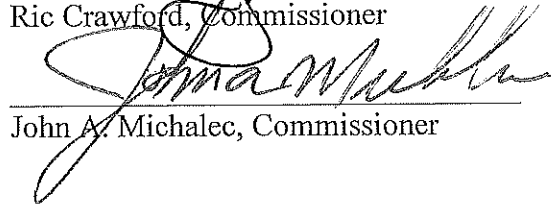
Jennifer Schiebner  
Director of Finance & Human Resources/  
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner



The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, August 23<sup>rd</sup>, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Engineer's Assistant, Bradley Rigoulot, Equipment Superintendent, Jeremy Dietz and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

Shiawassee County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda with addition of Engineer's Assistant Report by Brad Rigoulot.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Tuesday, August 9<sup>th</sup>, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Flu Shot Clinic and B) MCRCSIP Pool Cue.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:



JULIE MCDERMED- JUDDVILLE ROAD BRIDGE SIGN:

Mrs. Julie McDermed asked to be added to the agenda by email last week, however, she was not present at the board meeting.

2022 STOCKPILING GRAVEL AT RUESS ROAD PIT BID AWARD:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to award the 2022 Stockpiling Gravel by way of Dragline at Ruess Road Pit to McConnell Sand & Stone to stockpile material via dragline out of the water, not changing the footprint of the existing lake up to 100,000 cubic yards.

All Ayes.

Motion Carried.

48<sup>th</sup> ANNUAL SUPERINTENDENTS' SEMINAR:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve up to four (4) supervisory employees to attend the 48<sup>th</sup> Annual Superintendents Seminar held in Frankenmuth, Michigan from October 4<sup>th</sup>, 2022 – October 7<sup>th</sup>, 2022. This would include two (2) nights lodging for three (3) of the supervisory staff and three (3) nights lodging for Troy Howes, Superintendent of Operations, who is on the SAM's Board and registration fees.

All Ayes.

Motion Carried.

ADVERTISE FOR BIDS FOR THE HVAC AND WATER HEATER UPGRADE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to advertise for bids for the HVAC and water heater upgrade.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) MDOT Paving Projects B) Rick Musall Luncheon C) New Hire D) Bancroft Road Bridge Damage and E) Ruess Road Pit Update.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) July 2022 Financial Statements.

Superintendent of Operations, Troy Howes, reported on the following: A) Gravel Hauling – Ocenasek Trucking will start hauling gravel on Monday, August 29<sup>th</sup>, 2022, weather permitting and L & D Trucking is currently hauling in Ionia County, looking like the week after Labor Day weekend B) Gradall is in Owosso Township, rotation is at the halfway point C) Arm Mowers are working on agreements for Vernon and Middlebury Townships, Antrim Township was completed last week D) Employees are using the Dura Patcher in their districts





E) County asphalt mowing will be starting soon, Barkham landscape is waiting for a tractor to be fixed and F) Highway mowing will start the week after Labor Day.

Engineer's Assistant, Brad Rigoulot, reported on the following: A) Asphalt paving bill was received, Chip Seal & Fog billing was completed as well, billings are in the payables. Of these 1.7 million will be billed to Townships B) Pavement Marking is almost complete and C) Last Thursday, August 18th, 2022 was Beau Morse last day as our part-time summer help in Engineering.

Equipment Superintendent, Jeremy Dietz, reported on A) Appreciates the board, most likely his last report as he has moved to another department B) CRASIF – Sam will be in for a visit today to do an inspection C) John Deere 333G – Track Loader is supposed to be delivered soon, coming from Iowa D) Truck and Trailer will be ready to equip our new Tandem shortly so we should have that truck back in plenty of time before winter and E) We ordered two trailers – one for track (skidster) loader and one for the excavator. They are saying we may not receive these until January of 2023.

ACCOUNTS PAYABLE:

44 North	593.05
Ace-Saginaw Paving Company	336,407.93
Advanced Drainage Systems	6,152.64
Autozone	34.10
Central Tech Supply	1,495.44
Certified Power Inc	846.00
Cintas Corporation	413.75
Consumers Energy	104.00
D&D Truck & Trailer	812.31
D&K Truck Company	2,839.15
Dalton Elevator	181.25
Daystarr Communications	65.00
Fahrner Asphalt Sealers	1,531,318.13
First Bankcard	2,226.81
AT&T Mobility	55.86
Fishbeck	621.50
Fisher Transportation Co	1,686.98
Genesee County Road Commission	15.44
Health Alliance Plan Dp 271101	5,078.17
Alliance Health Life Dp 270301	19,970.62
Renae Holt	650.00
Humana Insurance Co	13,093.20
Hutson Inc	1,806.33
Independent Newspapers/I60 Med	346.50
VC3	150.00
J&H Oil Company	18,720.07
Kalin Construction Co Inc	36,692.10
Kimball Midwest	1,794.20
MERS Retiree Health Funding V	141,720.00
Meyer Electric Inc	462.49
Michigan Cat	2,872.05
Michigan Chloride Sales LLC	49,905.72
Michigan Paving & Materials	598,679.06



State of Michigan	5,699.44
NEMETH TRUCKING & EXCAVATING	10,010.00
Red River Specialties Inc	4,919.81
Rowe Professional Services Com	18,705.00
Shiawassee Health and Wellness	380.00
Signature Ford-Lincoln-	327.37
State of Mich-Finance Cashier	77,850.68
Superior Equipment & Supply Co	5,729.18
James Svrcek	75.00
Valley Truck Parts	3,547.00
Vandervelde Sales and Service	13,520.85
Win's Electrical Supply Compan	1,132.50

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #5905 (Checks 21588 – 21632) totaling \$2,919,706.68 including a MERS ACH of \$141,720.00. Payroll voucher #5904 (Checks 26759-26767) totaling \$61,275.93 including direct deposits of \$56,319.63.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

#### PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) Budgets going along as anticipated – Legacy costs have drastically changed due to MERS legacy costs are added to their expenditures in the departmental budget B) Looking at Bids for the remodel of the Veterans Home on September 1<sup>st</sup>, 2022- looking at 700 thousand plus C) Jail personnel and Director contracts are being negotiated D) looking at a 3% cost of living increase for non-union and union employees most likely sometime in January of 2023 E) Next year looks good for revenues, will have all revenues from the ARPA funding. Plan on doing a lot of remodeling in 2023 F) Woodhull Township did not have a representative for the election. Caroline Wilson spent the day before and the day of the election at Woodhull Township Hall working the election and G) Passed the recommendations of the Road Commission for salary increase with a modified the per diem rates – This will be effective January 1<sup>st</sup>, 2023. All three board members thanked Mr. Plowman and the Board of Shiawassee County Commissioners for considering and passing these changes.

#### COMMISSIONERS COMMENTS:

Commissioner Crawford stated that a resident contacted him with a question regarding if Six Mile Creek Road was going to get mowed this again this year. Troy Howes, Superintendent of Operations, stated that if it is on the asphalt part of the road, it will be mowed again in 2022, however, if it is on the gravel portion, than it will not.

Commissioner Constine stated the county roads and asphalt projects we have done in the past few years including 2022 have really shaped up our roadways in the county and the public is noticing.

ADJOURN:



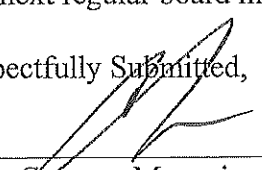
Motion by Commissioner Constine supported by Commissioner Crawford, to adjourn at 8:52 a.m.

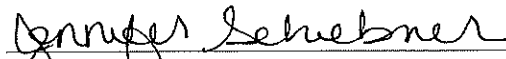
All Ayes.

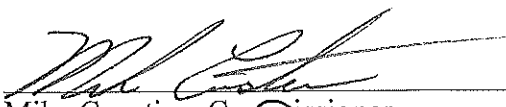
Motion Carried.

The next regular board meeting is Tuesday, September 13th, 2022, at 7:30 a.m.

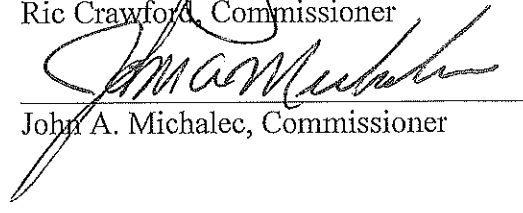
Respectfully Submitted,

  
\_\_\_\_\_  
Chris Cannon, Managing Director

  
\_\_\_\_\_  
Jennifer Schiebner  
Director of Finance & Human Resources/  
Clerk

  
\_\_\_\_\_  
Mike Constine, Commissioner

  
\_\_\_\_\_  
Ric Crawford, Commissioner

  
\_\_\_\_\_  
John A. Michalec, Commissioner





