

The special meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 24th, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz, and AFSCME Chapter Chair, Ryan Kruger.

VISITORS:

Shiawassee County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda with an addition of one motion to change the board meeting of June 28th, 2022.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from Tuesday, May 10th, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Newsletter B) Pool Cue and C) Legislative Update.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2022 MDOT ENGINEERING REIMBURSEMENT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and sign the 2022 MDOT Engineering Reimbursement for the licensed professional engineering expenditures from July 1st, 2021 through June 30th, 2022, not to exceed \$10,000.00.

All Ayes.

Motion Carried.

DOCUWARE SOFTWARE PURCHASE:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the proposal from Applied Imaging for the Enterprise Content Management Solutions – Docuware software at a cost not to exceed \$26,560.00 for the first year and \$10,560.00 annually thereafter.

All Ayes.

Motion Carried.

BOARD MEETING, TUESDAY, JUNE 28th, 2022:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to move the June 28th, 2022 board meeting to Wednesday, June 29th, 2022 at 7:30 a.m.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Solar Farm Update B) Ruess Road Pit Update C) EGLE Requirement and D) Rural Grant Update.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) April 2022 Financial Statements and B) MTF Update.

Engineer's Assistant, Brad Rigoulot, did not attend the meeting, Managing Director, Chris Cannon reported on his behalf: A) Pavement marking discussion – Chris is going to get pricing to the board for a two (2) and three (3) year rotation B) Carland Road Update C) Weight restrictions report from the State Police and D) Durand Road Bridge reconstruction is scheduled to be done the end of this month, however, working on getting the approaches paved, this may cause the project to go over.

Superintendent of Operations, Troy Howes, reported on the following: A) Graders are scraping for brine, working in Rush Township today. Sciota, Bennington, Shiawassee, Vernon, Venice, Caledonia Charter, Owosso Charter, Middlebury are all complete. Spraying Fairfield today B) Started mowing in Burns Township for their contract this week C) Tentative schedule for Gradall is starting next week in Shiawassee Township and D) Bridge crew working on township projects and have been working on Fridays to stay ahead of the paving contractor.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Working on parts room and storage upstairs, for stocking parts, etc.

ACCOUNTS PAYABLE:

Advanced Drainage Systems	2,933.59
Thomas Buckelew	290.00
Cintas Corporation	419.53
Coffield Oil Co Inc	1,954.53
Consumers Energy	65.15
Dalton Elevator	181.25
Daystarr Communications	65.00
Delta Dental Plan of Michigan	2,420.61
DESRI Holdings LP	50,000.00
First Bankcard	6,599.58
AT&T Mobility	521.88
First Telecommunications	1,084.80
Gilbert Sales & Service	185.25
Gutting & Son Excavating	1,500.00
Jason Gutting	290.00
Hanes Geo Components	640.00
Health Alliance Plan Dp 271101	5,963.40
Alliance Health Life Dp 270301	19,970.62
Henn Lesperance PLC	92.10
Renae Holt	650.00
Humana Insurance Co	13,093.20
Hutson Inc	121.94
J&H Oil Company	32,897.86
Kimball Midwest	1,608.03
Arthur Krupp	75.00
M&K Truck Centers of Flint	3,438.29
M&M Pavement Marking Inc	94,801.21
Maner Costerisan	1,500.00
MCRCSIP	125.00
Media Advantage, LLC	127.50
MERS Retiree Health Funding V	141,720.00
Michigan Chloride Sales LLC	76,429.62
Michigan Paving & Materials	3,510.52
Shawn Norton	290.00
David O'Berry	365.00
Rose Pest Solutions	65.00
Rowe Professional Services Com	46,977.50
Jennifer Schiebner	234.35
Signature Ford-Lincoln-	1,377.46
SLH Metals Inc	2,945.00
Jody Smith	290.00
State of Mich-Finance Cashier	14,951.26
James Svrcek	290.00
Truck & Trailer Specialties In	3,674.14
Valley Truck Parts	2,638.60
Vandervelde Sales and Service	13,472.00
Vision Service Plan	672.11

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #5891 (Checks 21303 – 21349) including voided check

number 20593 and MERS ACH of \$141,720.00; totaling \$553,517.88. Payroll voucher #5890 (Checks 26685-26695) totaling \$62,730.51 including direct deposits of \$52,745.99.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) Should have received their last bid yesterday for the remodel of the AM Vets home, hoping to approve bids in June B) Bonds are being sold, they bonded for \$37 million which if they would have stayed with MERS it would have cost them \$60 million over the next 18 years. The \$37 million is based on a just over 5 % return on their funds, however, if they receive more interest on their investments for the retirements, it will add to their funding levels C) Have incorporated the Human Resource position within their administrative office. Two employees will be doing the Human Resource duties at the same pay, but will receive a \$6,000 stipend annually D) The Latunski trial is scheduled for October of this year E) Jail roof was \$250K this year and last year and approximately \$750 yet to spend D) June 7th, 2022 – Shia town park for Shiawassee Parks and Recreation Meeting at 6 p.m. will be grilling E) Courthouse specification for renovations- expecting to spend approximately \$300k dollars and F) Fuel prices are having a big impact and will continue according to our President.

COMMISSIONERS COMMENTS:

Mike Thornton contacted Commissioner Crawford regarding truck traffic on Wilkinson Road near Baldwin Road. Superintendent, Troy Howes, stated that the pit is leased to Sumbera Excavating and that is where the traffic is originating. No laws have been violated; they are hauling out of the pit.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 8:45 a.m.

All Ayes.

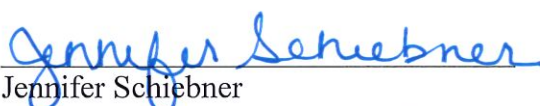
Motion Carried.

The next regular board meeting is Tuesday, June 14th, 2022, at 7:30 a.m.

Respectfully Submitted,



Chris Cannon, Managing Director




Jennifer Schiebner
Director of Finance & Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner