

The special meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, April 26<sup>th</sup>, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, and Equipment Superintendent, Jeremy Dietz.

VISITORS:

Rick Freeman & Amanda Hemeyer, Professional Engineers of ROWE Professional Services, Shiawassee County Commissioner, John Plowman and Vernon Township Superintendent, Bert DeClerg.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Monday, April 18<sup>th</sup>, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Email from MCRCSIP – Mask Update B) CRA Finance and Human Resources Committee Assignments and C) Thank you card – Paul Gasperosky.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no old business.

NEW BUSINESS:

SHIAWASSEE COUNTY HIGHWAY ENGINEER:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the replacement of Rick Freeman, P.E., of ROWE Professional Services, as our County Highway Engineer and name Amanda Hemeyer, P.E., as the new County Highway Engineer, effective April 30<sup>th</sup>, 2022.

All Ayes.

Motion Carried.

2021 ACT 51 ONE-TIME TRANSFER FROM PRIMARY ROAD FUND TO LOCAL ROAD FUND:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the one-time transfer from the Shiawassee County Primary Road fund to the Local Road Fund of \$1,500,000.00.

All Ayes.

Motion Carried.

2021 ACT 51 REPORT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Chairman of the Board, John Michalec, and Director of Finance and Human Resources, Jennifer Schiebner, sign the 2021 ACT 51 report and submit the signed copy to MDOT.

All Ayes.

Motion Carried.

SKID MOUNT SPRAY UNIT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the purchase of a skid mount spray unit for a pick-up at a cost not to exceed \$8,500.00.

All Ayes.

Motion Carried.

STOP SIGN – OAK VIEW TRAIL AT WHITETAIL LANE:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the placement of a stop sign at the intersection of Oak View Trail and Whitetail Lane in Bennington Hills Subdivision.

All Ayes.

Motion Carried.

RESCIND MOTION TO RENT BULLDOZER – APRIL 18<sup>TH</sup> BOARD MEETING:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to rescind the motion to approve the rental of a bulldozer equivalent to a D8 for Ruess Road Pit reclamation at a total cost not to exceed \$12,113.00.

All Ayes.

Motion Carried.

BULLDOZER RENTAL:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the rental of one (1) Komatsu D65P at a cost not to exceed \$12,113.00 per month.

All Ayes.

Motion Carried.

BOARD MEETING OF JUNE 28<sup>TH</sup>, 2022 CHANGED:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to move the June 28<sup>th</sup>, 2022 meeting to June 29<sup>th</sup>, 2022 at 7:30 a.m.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Safety Meeting – went really good B) Ruess Road Pit Update – crushed concrete and C) 2022 Township Projects.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) 2021 OPEB Actuary and C) 2021 Audit.

Superintendent of Operations, Troy Howes, reported on the following: A) Graders and Trucks are scraping gravels, weather has been an issue as some roads are not scraped from winter yet B) Bridge crew is working on Township projects for culvert replacement before paving C) Highway operators picked up the first round of adopt a highway bags yesterday D) Starting brush mowing agreements in the next couple weeks E) Gradall will start in the next couple weeks on the Township rotation – weather conditions permitting and F) Brine starting on May 10<sup>th</sup>, 2022, weather permitting.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Lead Trailer – adding strobes and preparing it for the fleet along with employee training – hoping to have that in use soon B) Spring equipment updates in full swing C) Foliar Brush Spray notice went into the paper to notify residents of when we will be spraying and D) Rick Crawford stated that there is a new Diesel Maintenance shop in Durand, Michigan – Across from McDonalds.

ACCOUNTS PAYABLE:

Action Traffic Maintenance Inc	7,567.10
Advanced Drainage Systems	4,315.09
CE&A Professional Services Co	55.00

Cintas Corporation	782.27
Consumers Energy	139.51
D&D Truck & Trailer	300.64
Dalton Elevator	326.25
Daystarr Communications	55.00
Deisler Outdoor Power Equipmen	177.87
Delta Dental Plan of Michigan	2,443.34
Eaton County Road Commission	100.00
AT&T Mobility	521.88
First Telecommunications	30.00
Fishbeck	1,456.24
Flint New Holland Inc	3,512.37
Genesee County Road Commission	19.93
Genesee Urgent Care	90.00
Health Alliance Plan Dp 271101	5,963.40
Alliance Health Life Dp 270301	20,205.33
Hi-Quality Glass	982.28
Renae Holt	650.00
Hotsy of Mid-Michigan	384.00
Humana Insurance Co	12,802.24
J&H Oil Company	6,018.02
Jackson Trucking LLC	21,781.49
Kennedy's Auto Repair LLC	1,124.92
Kimball Midwest	1,233.03
Knapheide Truck Equipment-Flin	274.10
Media Advantage, LLC	168.75
MERS Retiree Health Funding V	141,720.00
Michigan Cat	8,752.00
Pavement Recycling Inc	4,607.75
Postmaster	116.00
Pro Comm Inc	2,574.63
Rowe Professional Services Com	76,889.00
Searles Construction Inc	1,286.51
Shiawassee Co Road Commission	34.44
Signature Ford-Lincoln-	3,178.26
Staples	287.99
Dan Thomas Lawn Sprinkler	335.00
Truck & Trailer Specialties In	215.13
ULINE	7,603.49
Valley Truck Parts	605.79

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Voucher #5887 (Checks 21209 - 21251) including MERS ACH of \$141,720.00, totaling \$341,686.04. Payroll voucher #5886 (Checks 26669-26675) totaling \$59,525.88 including direct deposits of \$51,556.51.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, reported on the following: A) Plans for renovation for veterans' office, project will open for bids in May B) Kerby Road pavilion update C) Recognition of vendors who contributed to the renovations of the Shiatown Park will be this Friday, April 30<sup>th</sup>, 2022, at 1 p.m. at the Shiatown park D) Courthouse is seeking bids to renovate Circuit Court E) Maintenance Building F) Meeting with MERS today regarding bonds.

COMMISSIONERS COMMENTS:

Discussion on the MERS retirement

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 9:17 a.m.


All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, May 10<sup>th</sup>, 2022, at 7:30 a.m.

Respectfully Submitted,

  
Chris Cannon, Managing Director

  
Jennifer Schiebler  
Director of Finance & Human Resources/  
Clerk

  
Mike Constine, Commissioner

  
Ric Crawford, Commissioner

  
John A. Michalec, Commissioner

