

The special meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, April 18th, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, and Equipment Superintendent, Jeremy Dietz, Engineer's Assistant, Brad Rigoulot, Engineer Technician, Clarence Jodway, AFSCME Local 1071.1 Chapter Chair, Ryan Kruger, AFSCME Union Member, Adam Sinn.

VISITORS:

Shiawassee County Commissioner, John Plowman and Vernon Township Superintendent, Bert DeClerg.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the agenda as amended to include the motion to approve minutes of Tuesday, April 12th, 2022.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from Monday, March 15th, 2022 and Tuesday, April 12th, 2022.

All Ayes.

Motion Carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

INTRODUCTION OF NEW EMPLOYEES TO THE BOARD:

Managing Director congratulated Clarence Jodway on his new position as the Engineering Technician and introduced Adam Sinn, a new hire in the AFSCME Local 1071.1.

UPCOMING BOARD MEETINGS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to move Tuesday, July 12th, 2022 board meeting to Monday, July 18th, 2022 and Tuesday, December 27th, 2022 to Tuesday, December 20th, 2022.

All Ayes.

Motion Carried.

SEVEN COUNTY COUNCIL MEETING:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, and passed unanimously to approve one (1) commissioner and up to four (4) supervisory staff to attend the Seven County Council Meeting held on Tuesday, April 19th, 2022 at the Eaton County Road Commission at a cost not to exceed \$100.00.

All Ayes.

Motion Carried.

2021 FINAL BUDGET AMENDMENT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the 2021 Final Budget Amendment and place it on file.

All Ayes.

Motion Carried.

2022 ANNUAL CONTRACT WITH DAN THOMAS LAWN SPRINKLER COMPANY:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the 2022 annual contract with Dan Thomas Law Sprinkler Company for the maintenance of our sprinkler system at a cost not to exceed \$335.00.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR JUDDVILLE ROAD BRIDGE PREVENTATIVE MAINTENANCE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the following resolution with MDOT for the Juddville Road Bridge preventative maintenance:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventative maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventative maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventative maintenance of the Juddville Road over the Mistiguay Creek Bridge for the year 2025.

All Ayes.
Motion Carried.

RESOLUTION WITH MDOT FOR HIBBARD ROAD CULVERT OVER THE BURGESS DRAIN:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the following resolution with MDOT for the Hibbard Road culvert over the Burgess Drain:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for replacement of the Hibbard Road over the Burgess Drain Culvert for the year 2025.

All Ayes.
Motion Carried.

RESOLUTION WITH MDOT FOR SHIPMAN ROAD BRIDGE OVER THE RUSHBED CREEK:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the following resolution with MDOT for the Shipman Road Bridge over the Rushbed Creek:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for replacement of the Shipman Road over the Rushbed Creek Bridge for the year 2025.

All Ayes.
Motion Carried.

RESOLUTION WITH MDOT FOR DURAND ROAD BRIDGE OVER THE NORTHWOOD CREEK:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the following resolution with MDOT for the Durand Road Bridge over the Northwood Creek:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for replacement of the Durand Road over the Northwood Creek Bridge for the year 2025.

All Ayes.

Motion Carried.

PERFORMANCE RESOLUTION WITH MDOT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve and authorize the Director of Finance to sign the Performance Resolution with the Michigan Department of Transportation, which authorizes the Managing Director, Christopher Cannon and the Superintendent of Operations, Troy Howes, to apply for the necessary permit work within the State Highway Right-of-Way on behalf of the Shiawassee County Road Commission.

All Ayes.

Motion Carried.

RESCIND MOTION ON FEBRUARY 22nd, 2022:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to rescind the motion made at the February 22nd, 2022 meeting approving the purchase of two (2) fireproof lateral file cabinets at a cost not to exceed \$3,455 dollars plus shipping.

All Ayes.

Motion Carried.

PURCHASE OF TWO (2) FIREKING LATERAL FIRE-RESISTANT FILE CABINETS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the purchase of two (2) FireKing Lateral Fire-resistant file cabinets – four (4) drawer, 44” x 22” x 53” at a cost not to exceed \$7,666.62.

All Ayes.

Motion Carried.

2022 CRA FINANCE AND HUMAN RESOURCE SEMINAR:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the Director of Finance & Human Resources/Clerk to attend the 2022 CRA Finance and Human Resource Seminar being held in Frankenmuth, Michigan from May 10th, 2022 through May 12th, 2022 at the Bavarian Inn including registration of \$195.00 per attendee and lodging of \$105.00 per night for two (2) nights plus any applicable fees.

All Ayes.

Motion Carried.

RESCIND MOTION FOR 2022 SCRATCH COURSE/BITUMINOUS PAVING BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to rescind the motion made on Tuesday, March 15th, 2022, to award the scratch course/bituminous paving bid to Ace-Saginaw and Michigan Paving, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

AWARD THE 2022 SCRATCH COURSE/BITUMINOUS PAVING BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to award the 2022 scratch course paving bid to Ace-Saginaw and Michigan Paving & Materials and the asphalt overlay bituminous paving bid to Michigan Paving & Materials and Pyramid Paving and Contracting, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

DESIGN ENGINEERING SERVICES FOR COPAS ROAD FROM NORTH HINTZ ROAD TO JASON LEE DRIVE:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the contract with ROWE Professional Services Company for the design engineering services of Copas Road from north Hintz Road to Jason Lee Drive at a cost not to exceed \$22,000.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Transportation Asset Management Plan (TAMP) B) County Salt Order C) Township Projects D) Ruess Road Pit Update E) Michigan Public Service Institute (MPSI) and F) Summer Help – Roads and Shop.

RENTAL OF BULLDOZER FOR RUESS ROAD PIT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the rental of a bulldozer equivalent to a D8 for Ruess Road Pit reclamation at a total cost not to exceed \$12,113.00.

All Ayes.

Motion Carried.

PART-TIME SEASONAL EMPLOYEES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the hiring of five summer help positions; two part-time summer help positions; one in Engineering and one in the Office; one part-time summer help in the garage and two in our maintenance division.

All Ayes.

Motion Carried.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MCRCSIP MCCA Refund B) MTF Update C) February & March 2022 Financial Statements D) Year-end and Audit Update E) Banking Update F) MCRCSIP 2022 Billing and G) MCRCSIP Employee Fidelity Plan.

Superintendent of Operations, Troy Howes, reported on the following: A) Winter Maintenance Update - Gravel Roadways are rough right now. We were only able to scrape two (2) days last week and only one (1) day the prior week due to weather and rain. We are working when we can to get the scraping complete. The roads we have scraped are now dusty even with all the rain B) Jetter update – We have used the Jetter a half dozen times now and we are learning to use it –it has been great having this piece of equipment C) Gradall out of storage D) Dust control starting the second week of May E) Bridge Crew are working on the culverts for the 2023 projects.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Unit 700361 tandem truck engine overhaul B) Unit 700551 CAT grader repairs C) Unit 700376 repairs D) New quad axle end dump trailer and E) Spring Safety Meeting – April 21st, 2022 and F) New employee safety training and G) Spray license training.

Engineer's Assistant, Brad Rigoulot, reported on the following: A) Weight restrictions were lifted two (2) weeks ago, but during this time we have not allowed overweight, over width. Currently, all restrictions are off B) Smith Road update – Federal Aid project – pulverizing now and will be paving in the fall C) Inspection update – only one contractor at a time allowed.

ACCOUNTS PAYABLE:

44 North	613.50
Ace-Saginaw Paving Company	5,233.55
AIS Construction Equipment	4,417.78
H. K. Allen Paper Company	108.00
Arcadia Chemical	2,827.00
Autozone	56.65
Bell Fork Lift Inc	947.39
Certified Power Inc	3,929.40
Cintas Corporation	269.82
City of Corunna	2,276.94
Coffield Oil Co Inc	1,336.21
Colony Hardware Corporation	85.32
Consumers Energy	5,146.87
County Road Association of Mi	210.00

Culligan of Owosso	51.00
D&D Truck & Trailer	1,925.21
D&K Truck Company	285.55
Dalton Elevator	229.25
EJ USA Inc	2,265.50
First Bankcard	3,719.45
Flex Administrators	40.00
Flint New Holland Inc	270.12
Freightliner of Grand Rapids	72,840.00
Genesee Urgent Care	90.00
Gray's Towing	810.00
Grant's Woodshop	224.00
Hanes Geo Components	720.00
Home Depot Credit Services	1,090.15
Hubbard Supply Co	839.00
Hutson Inc	437.27
Hylant-Grand Rapids	4,363.00
I.T. Right	1,992.93
J&H Oil Company	12,032.35
Jay's Septic Tank Service	240.00
Kimball Midwest	3,362.80
Livingston County Rd Commissio	100.00
M&K Truck Centers of Flint	9,139.25
Maner Costerisan	6,000.00
Maurer's Textile Rental	1,818.08
MCRCSIP	214,433.00
Memorial Healthcare Center	48.75
Mutual of Omaha	921.67
NAPA Auto Parts	9.22
Owosso Bolt & Brass Company	338.88
Pomp's Tire	7,808.02
Red River Specialties Inc	6,809.36
Ricoh USA Inc	115.66
Rowe Professional Services Com	31,639.75
Safety-Kleen Corporation	729.47
Southern Michigan Rd Commissio	20.00
State of Michigan-Finance	13,308.19
Cashier	
TG Industries	114.45
Truck & Trailer Specialties In	3,254.26
Vision Service Plan	668.12
Waste Management	546.66
We Print Everything	55.00
Win's Electrical Supply Compan	2,499.76
Winter Equipment Company	7,854.46
Young Chevrolet-Oldsmobile-Cad	155.37

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5881 & 5885 (Checks 21116 - 21208) including voided check numbers 21116 -21121 & 21143, MERS ACH of \$141,720.00, totaling \$662,940.58. Payroll voucher 5880 - 5883 (Checks 26651-26668) totaling \$115,853.87 including direct deposits of 103,705.10.

Roll Call Vote

Ayes, Commissioners Michalec, Constine and Crawford.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, reported on the following: A) Board Meeting this week. Finance will be setting their budget for some renovations and additions today approximately 3.2 million for clock tower and cupula and new veterans office. B) By end of June they will have set what they will be spending their ARPA monies on C) Parks and Recreation met last week and they have a very aggressive plan this year – such as adding trees to Shia town Park and adding a pavilion to Geeck Road park- they were given 4.5 acres on the river. There is a beautiful stretch of land, and they are looking to improve the river bank along this D) Revenues have been very good, but concerned about inflation, etc. The past two years they have not had to take any monies out of the tax delinquent fund which will be about 15 million by the end of the year E) Sizing up the building for climate-controlled record storage and F) The Latunski Trial – received requests of notice of trial from over 150 news channels to attend – Notice that town will be busy during this trial.

Vernon Township Supervisor, Bert DeClerg, inquired about changing the board meeting dates and on the final budget amendment.

COMMISSIONERS COMMENTS:

There were no Commissioner comments.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 9:16 a.m.

All Ayes.

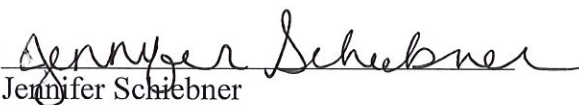
Motion Carried.

The next regular board meeting is Tuesday, April 26th, 2022, at 7:30 a.m.

Respectfully Submitted,



Chris Cannon, Managing Director




Jennifer Schiebner
Director of Finance & Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner