

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, September 14<sup>th</sup>, 2021, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Interim Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz, and AFSCME Local 1071.1 Steward, Rick Musall.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from August 24<sup>th</sup>, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News – September 2021.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

LETTER OF AGREEMENT TO EXTEND FOUR (4) TEN (10) HOUR WORKWEEK:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to authorize the Managing Director and the Director of Finance & Human Resources/Clerk to sign the Letter of Agreement with AFSCME Local 1071.1, extending the four (4) ten (10) hour work week through Thursday, November 11<sup>th</sup>, 2021. Work hours starting Monday, October 4<sup>th</sup>, 2021, and ending on Thursday, November 11<sup>th</sup>, 2021, will be from 6:30 a.m. until 4:30 p.m.

All Ayes.

Motion Carried.

NATIONAL WORK ZONE SAFETY AWARENESS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine and passed unanimously, to authorize the Equipment Superintendent to order 100, class 2, short sleeve, safety yellow t-shirts with black bottoms, 28 safety yellow windbreakers with black bottoms, class 2, and 12 V-neck or polo shirts, at a cost not to exceed \$3,464.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Interim Managing Director, Chris Cannon, reported on the following: A) COVID-19 Update B) Small Urban Funds/Copas Road C) Ruess Road Pit Update D) Bridge Rehabs E) Carland Road Damage F) Goodall Road – Leisure Lake Campground Update G) Managing Director Application Update H) 2021 Budget I) Article 18, Section 4 – Bumping clause and J) Hibbard Road update.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) August Financial Statements C) Section 115 – OPEB Trust with Maner Wealth and D) Flu Shot Clinic.

SECTION 115 TRUST FOR OPEB TRUST:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Director of Finance and Human Resources/Clerk to move forward with Fraser and Trebilcock to obtain a Section 115 trust at a cost not to exceed the estimate of \$3,000.00 to \$5,000.00.

All Ayes.

Motion Carried.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall Update – started in Burns Township today. Woodhull Township and Shiawassee Township remaining B) L & D Trucking is hauling gravel in Woodhull and Sciota Township, Jackson trucking completed Vernon Township last week. 41,400 tons remaining C) Bridge crew is working on next years project, Fowlerville Road D) Arm mowers are working in forty (40) hour rotations

E) County roadside asphalt mowing is complete and F) Wide mowing on highways, Durand Road to Clinton County complete and Lansing Road complete.

Garage Superintendent, Jeremy Dietz, reported on the following: A) MCRCSIP Loss Control Visit, August 18<sup>th</sup>, 2021 and B) Rangerbid – Auction listings.

ACCOUNTS PAYABLE:

**September 7th, 2021**

Delau Fire Services	250.00
AT&T Mobility	598.50
Gilbert's Do It Best Hardware	85.93
J&H Oil Company	6,099.42
Jay's Septic Tank Service	240.00
Mutual of Omaha	723.76
Rose Pest Solutions	57.00
Safety-Kleen Corporation	282.70
Vision Service Plan	245.87

**September 14th, 2021**

Advanced Drainage Systems	1,326.53
Interstate Billing Service/AIS	4,062.47
H. K. Allen Paper Company	91.00
Arcadia Chemical	822.25
The Argus Press	739.00
Autozone	37.98
Cintas Corporation	719.66
Coffield Oil Co Inc	594.87
Colony Hardware Corporation	143.88
Consumers Energy	3,037.59
D&D Truck & Trailer	253.01
D&K Truck Company	410.18
Dalton Elevator	150.00
Environmental Rubber Recycling	1,200.00
Fahrner Asphalt Sealers	922,411.17
Fertilizer Dealer Supply Inc	572.63
First Bankcard	169.71
Flex Administrators	53.40
Hi-Quality Glass	35.42
Home Depot Credit Services	987.65
Hutson Inc	1,138.01
I.T. Right	216.00
J&H Oil Company	13,252.90
Jackson Trucking LLC	67,122.74
Clarence Jodway	75.00
Kimball Midwest	2,918.37
L&D Carey and Sons Trucking Co	75,612.18
Lacal Equipment Inc	153.66
M&K Truck Centers of Flint	1,296.71
Maurer's Textile Rental	1,815.75
Michigan Cat	1,365.63
Michigan Chloride Sales LLC	14,039.84
Michigan Paving & Materials	61,945.27
Mid Michigan Contracting Inc	1,500.00

	S487
NEMETH TRUCKING & EXCAVATING	15,900.00
Owosso Bolt & Brass Company	33.68
Pomp's Tire	5,845.05
Ricoh USA Inc	51.20
Rowe Professional Services Com	21,200.00
Signature Ford-Lincoln-	1,224.19
SLH Metals Inc	2,828.00
Jody Smith	75.00
Truck & Trailer Specialties In	12,508.80
Vanair Manufacturing	1,531.69
Verizon Wireless	268.89
Waste Management	500.84
Wolf Creek Landscape Services	30,419.50

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Vouchers #5849-5850 (Checks 19977 - 20032) totaling \$1,281,240.48. Payroll voucher #5848 (Checks 26312 - 26322) totaling \$54,389.86 including direct deposits of \$49,808.56.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Constine thanked MDOT for fixing the light at M-21 and Elm Road.

Commissioner Crawford commented that the AmVet riders requested the adopt a highway sign with their name on it, as they no longer do this service on M-21. After volunteering to keep this highway clean the past ten to twelve years, they would like the sign, if possible, to hang in their clubhouse.

CLOSED SESSION:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave regular session and enter into closed session to review the minutes of the August 24<sup>th</sup>, 2021, and discuss upcoming contract negotiations with AFSCME Local 1071.1 at 9:23 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave closed session and enter back into regular session at 10:38 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.  
Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the closed session minutes of Tuesday, August 24<sup>th</sup>, 2021.

All Ayes.  
Motion Carried.

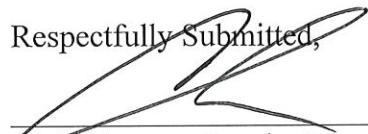
ADJOURN:


Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 10:40 a.m.

All Ayes.  
Motion Carried.

The next regular board meeting is Tuesday, September 28<sup>th</sup>, 2021, at 7:30 a.m.


Respectfully Submitted,

  
Chris Cannon, Interim Managing Director

  
Jennifer Schiebner  
Director of Finance and Human Resources/  
Clerk

  
Mike Constine, Commissioner

  
Ric Crawford, Commissioner

  
John A. Michalec, Commissioner

