

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 11th, 2022, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz, and AFSCME Local 1071.1 Chairman, Arthur Krupp.

VISITORS:

Shiawassee County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from December 28th, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – January Breakroom News.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

2021 GASB OPEB ACTUARIAL:

A motion was made by Commissioner Crawford, seconded by Commissioner Constine, to approve the invoice from Watkins Ross for the 2021 GASB Other Post Employment Benefits (OPEB) Actuarial report with PA202 information at a cost not to exceed \$4,300.00.

All Ayes.

Motion Carried.

PURCHASE OF USED DUMP TRAILER:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to advertise for the purchase of a used dump trailer.

All Ayes.

Motion Carried.

2022 – 2024 ENGINEER’S ASSISTANT EMPLOYMENT AGREEMENT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agreement between the Shiawassee County Road Commission and the Engineer’s Assistant, effective January 1st, 2022, through December 31st, 2024.

All Ayes.

Motion Carried.

MERS DEFINED CONTRIBUTION PLAN ADOPTION AGREEMENT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the Municipal Employees Retirement System (MERS) Defined Contribution Plan Adoption Agreement, as presented, and place it on file.

All Ayes.

Motion Carried.

MERS REQUEST FOR A PROJECTION STUDY:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the Request for Projection Study through Municipal Employers Retirement System (MERS) at a cost not to exceed \$1,000.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) New Employees B) ACT 51 Submittal – March 31st, 2021, Deadline C) 2022 Bridges and D) Township Supervisor’s – Project folders for 2022.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MDOT – Maintenance Advance.

Superintendent of Operations, Troy Howes, reported on the following: A) Winter Maintenance Update - Have been working on winter maintenance since the past board meeting.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Dump Trailer – Jeremy has found some refurbished dump trailers within our budget range – He is hopeful we will get some good bids for this type of trailer B) Trailer –included in our 2022 Budget - Used Low boy trailer and C) Skid steer is also included in our 2022 Budget and will be bringing that to the board for approval to go advertise for bids on both these items at our next meeting.

ACCOUNTS PAYABLE:

December 30th, 2021

Interstate Billing Services/AIS	309.06
CE Auto	560.00
Cintas Corporation	89.94
D&D Truck & Trailer	3,144.14
D&K Truck Company	705.00
Daystarr Communications	55.00
Kimball Midwest	824.49
Knapheide Truck Equipment- Flint	3,541.91
M&K Truck Centers of Flint	95.39
Pomp's Tire	868.50
Rowe Professional Services Com	21,986.25
Signature Ford-Lincoln-	240.26
TSC Stores	368.91

January 1st, 2022

Delta Dental Plan of Michigan	2,483.63
Flex Administrators	420.00
Humana Insurance Company	13,142.17
Mutual of Omaha	849.56
Vision Service Plan	668.12
Health Alliance Plan	23,360.36
Health Alliance Plan	1,372.95

January 11th, 2022

Ace-Saginaw Paving Company	5,096.64
Advanced Drainage Systems	802.35
Interstate Billing Service/AIS	621.97
The Argus Press	591.64
Autozone	42.10
Cintas Corporation	89.94
Clinton County Road Commission	75.00
Coffield Oil Co Inc	2,170.83
Consumers Energy	4,821.00
County Road Association of Mi	980.00
D&D Truck & Trailer	437.52
D&K Truck Company	1,060.23
First Bankcard	3,427.77
Fishbeck	587.84

Flex Administrators	106.80
Gilbert Sales & Service	66.00
Gilbert's Do It Best Hardware	52.98
Home Depot Credit Services	368.57
Independent Newspapers/I60 Med	91.80
J&H Oil Company	17,031.16
Jay's Septic Tank Service	280.00
M&K Truck Centers of Flint	373.81
M&M Pavement Marking Inc	4,229.21
Maurer's Textile Rental	1,575.88
Pomp's Tire	981.00
S&K Farm and Yard	1,011.12
Safety-Kleen Corporation	262.02
Shiawassee Co Treasurer	3,000.00
Signature Ford-Lincoln-	3,303.49
Matthew Sprague	75.00
Young Chevrolet-Oldsmobile-Cad	682.53

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5866, 5868, 5869 (Checks 20847 - 20897) totaling \$129,381.84. Payroll Voucher #5867 (Checks 26606 – 26615) totaling \$67,060.78 including direct deposits of \$62,872.23.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) Committee meetings January 10th, 2022 - Motion was made to sell bonds B) Surface water run-off – Resolution was approved C) Only four commissioners at the Committee Meetings D) Moving along on plans for the new veteran's building - Planning on starting construction in March E) Working on bids for new maintenance building F) Final rules came through on the COVID funding and the Finance Director is working her way through that final ruling that directs the County how they can utilize the COVID funding they received.

COMMISSIONERS COMMENTS:

Commissioner Crawford commented on Hintz and Juddville Road vision issue that was mentioned at the New Haven Township Meeting the night prior and Superintendent, Troy Howes stated that he is going to look at it this week.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:01 a.m.

All Ayes.

Motion Carried.

The next regular board meeting is Tuesday, January 25th, 2022, at 7:30 a.m.

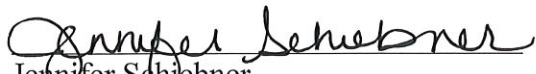
Respectfully Submitted,




Chris Cannon, Managing Director

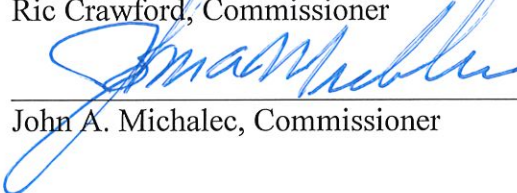


Mike Constine, Commissioner


Jennifer Schiebner
Director of Finance and Human Resources/
Clerk



Ric Crawford, Commissioner



John A. Michalec, Commissioner

