

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, December 14th, 2021, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz, and AFSCME Local 1071.1 Steward, Rick Musall.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from November 23rd, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) County Road Association (CRA) letter seeking two representatives to serve on the University Regional Bridge Council (RBC).

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the 2022 Board Meeting dates and authorize the Director of Finance and Human Resources/Clerk to publish on the website and with the Shiawassee County Clerk's office.

All Ayes.

Motion Carried.

NEW BUSINESS:

2022 PAVEMENT MARKING PROGRAM BID AWARD:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to award the bid for the 2022 Pavement Marking Program to M & M Pavement Marking, unless not in the best interest of the Shiawassee County Road Commission, as it pertains to price, delivery, and availability, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion carried.

BID EXTENSION REQUEST FROM WOLF CREEK LANDSCAPING FOR 2022 I-69 STATE HIGHWAY MOWING:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the bid extension request from Wolf Creek Landscape, to extend their 2021 bid for the 2022 I-69 State Highway Mowing.

All Ayes.

Motion Carried.

BID EXTENSION REQUEST FROM NATIONAL INDUSTRIAL MAINTENANCE FOR 2022 STATE HIGHWAY CURB SWEEPING:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the bid extension request from National Industrial Maintenance, extending their 2021 bid pricing for the State Highway Curb Sweeping through December 31st, 2022.

All Ayes.

Motion Carried.

APPOINT THE 2022 CHAIRMAN OF THE BOARD:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to appoint John Michalec as the 2022 Chairman of the Board of Shiawassee County Road Commission.

All Ayes.

Motion Carried.

RESOLUTION TO RELINQUISH A PORTION OF OBERT STREET ACT 51 CERTIFICATION:

On a motion duly made by Commissioner Constine, seconded by Commissioner Crawford, and passed with 3 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, a portion of road commonly known as Obert Street in the City of Durand.

WHERE AS, a portion of Obert Street is being maintained by the City of Durand.

Starting at the centerline of Tuscola Street, southerly ending 161 feet south of the centerline of East Genesee Street. A total distance of 645 feet

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request to relinquish 645 feet from the 1,145 feet of Obert Street Act 51 Certification to the City of Durand.

All Ayes.

Motion Carried.

2022 COUNTY ENGINEER'S WORKSHOP:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director, Chris Cannon, and the Engineering Technician, Bradley Rigoulot, to attend the 2022 County Engineer's Workshop held at Shanty Creek Resort in Bellaire, Michigan from February 7th, 2022 through February 10th, 2022 including two rooms for three (3) nights at the Shanty Creek Resort and registration fees.

All Ayes.

Motion Carried.

2022 COUNTY ROAD ASSOCIATION (CRA) HIGHWAY AND ROAD SHOW:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize up to three (3) Commissioners, Managing Director, Director of Finance and Superintendent of Operations to attend the 2022 County Road Association (CRA) Highway and Road Show being held at the Radisson Hotel in Lansing, Michigan on March 8th, 2022, through March 10th, 2022, including three (3) rooms for three nights and registration fees.

All Ayes.

Motion Carried.

RESOLUTION WITH MDOT FOR THE REPLACEMENT OF THE NORTH DURAND ROAD BRIDGE OVER THE RUSH CREEK:

On a motion duly made by Commissioner Constine, seconded by Commissioner Crawford, and passed with 2 ayes, 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 209881CON, Contract Number 21-5440, and

WHEREAS, this contract is for: PART A: Removal and replacement with 27-inch box beams of the structure number 9821, which carries North Durand Road over Rush Creek, Section 3 and 4, T07N, R04E, Venice Township, Shiawassee County, Michigan; PART B: Bridge name plate for the structure number 9821, as described in PART A; and all together with necessary related work, and

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that the Managing Director, Chris Cannon and Director of Finance/Clerk, Jennifer Schiebner, be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

All Ayes.

Motion Carried.

DISCUSSION – MANAGING DIRECTOR:

Chairman, John Michalec stated that he and Chris Cannon met and discussed his salary. He explained the step process in his wages.

STAFF REPORTS:

Managing Director, Chris Cannon, reported on the following: A) Ruess Road Pit Update B) Annual Township Christmas Meeting C) 2022 New Hires and D) 2026 Federal Aid Project-Lansing Road.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the advertisement for a Hydro Operator/Heavy Equipment Operator.

All Ayes.

Motion Carried.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) MDOT 2019 Audit Report C) 2022 Proposed Budget D) 2021 November Financial Statements and E) CRASIF Audit Refund.

Superintendent of Operations, Troy Howes, reported on the following: A) Winter Maintenance Update – Couple small winter events since the last board meeting- got through all the blacktops and subdivisions in the same day B) We are still using the arm mowers when weather permits C) Graders are doing a little spot scraping with the snow melt and cold temps and now with warmer temperatures the gravels are pot holed and D) Doing routine maintenance for this time of year.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Equipment upfitting for the tandem on order for 2022- Truck cab and chassis will be here by March – box and other equipment estimated to be completed by November of 2022 B) Jetter is here and doing some training on this today C) Broce Broom was delivered yesterday and it has water on board to keep the dust down and D) Waiting on the truck hoist, should be here soon

ACCOUNTS PAYABLE:

20743	44 North	572.60
20744	Advanced Drainage Systems	3,492.00
20745	Interstate Billing Service/AIS	8,243.33
20746	The Argus Press	50.00
20747	Beaver Research Company	186.10
20748	Cintas Corporation	639.03
20749	Coffield Oil Co Inc	1,023.54
20750	Colony Hardware Corporation	262.92
20751	Consumers Energy	3,917.84
20752	Constine Gravel Company	504.00
20753	Mike Constine	22.89
20754	Ricky Crawford	81.69
20755	D&D Truck & Trailer	1,445.64
20756	D&K Truck Company	1,713.19

S518

20757	Dalton Elevator	177.25
20758	Deisler Outdoor Power Equipmen	12.43
20759	State of Michigan	375.00
20760	State of Michigan	270.00
20761	First Bankcard	606.51
20762	Fishbeck	604.54
20763	Flint New Holland Inc	208.79
20764	Gilbert's Do It Best Hardware	119.98
20765	Home Depot Credit Services	1,032.24
20766	Hubbard Supply Co	108.75
20767	Hutson Inc	1,516.29
20768	Independent Newspapers/I60 Med	315.00
20769	J&H Oil Company	9,037.60
20770	Jackson Trucking LLC	10,192.72
20771	Kalin Construction Co Inc	123,730.00
20772	Kennedy's Auto Repair LLC	2,517.87
20773	Kimball Midwest	4,597.90
20774	Lacal Equipment Inc	170.00
20775	M&K Truck Centers of Flint	1,190.44
20776	The Safety Company	69,931.00
20777	Maurer's Textile Rental	2,010.21
20778	Michigan Kenworth-Grand Rapids	1,249.42
20779	NEMETH TRUCKING & EXCAVATING	1,800.00
20780	Donald Nickels	75.00
20781	Northwoods Printers LLC	98.61
20782	Kevin Ondrus	60.00
20783	Pomp's Tire	2,067.25
20784	Printing Systems Inc	706.60
20785	Professional Services Industri	780.00
20786	Ricoh USA Inc	196.52
20787	Rose Pest Solutions	57.00
20788	Safety-Kleen Corporation	709.38
20789	Schultz Inc	3,463.32
20790	Jennifer Schiebner	112.20
20791	Shiawassee Co Road Commission	27.14
20792	Signature Ford-Lincoln-	759.71
20793	Randall Wellman	28.50
20794	State of Michigan-EGLE	800.00
20795	Staples	424.61
20796	Truck & Trailer Specialties In	1,395.55
20797	Valley Truck Parts	1,201.00
20798	Versalift Midwest	855.00
20799	Vision Service Plan	245.87
20800	Waste Management	538.36

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #5862 (Checks 20743 - 20800) totaling \$268,530.33. Payroll Vouchers #5861 & 5863 (Checks 26540 - 26588) totaling \$124,130.35 including direct deposits of \$105,519.28.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) The board will have it on the agenda to approve 300 x 60 Pole Barn Maintenance Complex and will also house climate control records B) Final Hearing on the 2022 Budget. Budget is balanced and SEV will be up another million dollars in 2022 C) Personnel policy has been revised – one main change was insurance opt out went from \$4,200/year to \$6,000/year D) Working on bonding their MERS debt through Huntington Bank – there will be a bidding process on where the bonds will be deposited E) Also in the process of moving the Veterans office to the Griffin Home – This is about an 8,000 square foot building and looking to remodel a portion of this building and will need to spend approximately \$300,000 dollars in renovations. Bidding will begin around February for the renovation of this building F) COVID funding is still on hold at this point – The regulations on this money are on hold until the first part of 2022 G) two percent (2%) wage increase as of January 1st, 2022 H) Human Resources/Director will be coming soon to the County and I) Completed the redistricting for the Commissioners. Commissioner Plowman’s district is approximately 12,800 citizens.

Vernon Township Supervisor, Burt DeClerg inquired about the federal aid project on Lansing Road from M71 west. Managing Director, Chris Cannon spoke about the Lansing Road federal aid project starting in 2024. Less than a mile a year is what they are projecting.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave regular session and go into closed session at 8:59 a.m. to review the closed session minutes of November 23rd, 2021, and discuss upcoming negotiations with the Supervisory Association.

Roll Call Vote

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and enter back into regular session at 9:59 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the closed session minutes of November 23rd, 2021.

All Ayes.

Motion Carried.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 10:05 a.m.

All Ayes.

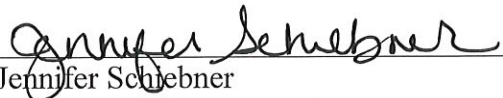
Motion Carried.

The next regular board meeting is Tuesday, December 28th, 2021, at 7:30 a.m.

Respectfully Submitted,



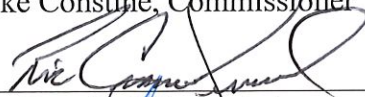
Chris Cannon, Managing Director



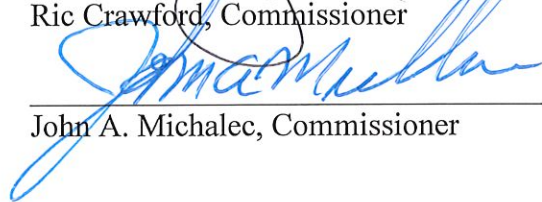
Jennifer Schiebner
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

