

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, August 24th, 2021, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Interim Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Office Manager/Deputy Clerk, Andrea Montague, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz, and AFSCME Local 1071.1 Steward, Rick Musall.

VISITORS:

Shiawassee County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from August 10th, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) County Road Association Letter RE: Regional Bridge Council Advisory Board opening and B) MCRCSIP – Pool Cue, August 2021.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2022 HUMANA GROUP MEDICARE PLAN RENEWAL:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Interim Managing Director, Chris Cannon, to sign the 2022 Humana Group Medicare Plan Renewal for calendar year effective January 1st, 2022, through December 31st, 2022, at a rate of \$290.96 per enrollee.

All Ayes.

Motion Carried.

STATE TRUNKLINE MAINTENANCE CONTRACT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to adopt the following resolution for the State Trunkline Maintenance Contract; effective from October 1st, 2021, through September 30th, 2026:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for the State Trunkline Maintenance, and

WHEREAS, this contract is for the state trunkline maintenance work on I-69, Old I-69 (Lansing Road), M-52, M-21, and M-71 from October 1st, 2021, through September 30th, 2026, within the boundaries of Shiawassee County, and

WHEREAS, the Shiawassee County Road Commission has approved this five (5) year contract,

NOW THEREFORE BE IT RESOLVED that Chairman, John Michalec and the Managing Director, Christopher Cannon be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

ADVERTISEMENT FOR MANAGING DIRECTOR POSITION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Road Commission to advertise for the Managing Director's position due to the retirement of Brent Friess.

All Ayes.

Motion Carried.

CRASIF BALLOT FOR BOARD OF TRUSTEE POSITIONS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Interim Managing Director, Chris Cannon, to cast the ballot on behalf of the Shiawassee County Road Commission for the County Road Association Self Insurance Pool (CRASIF) Board of Trustee positions and submit the sealed ballot to CRASIF.

All Ayes.

Motion Carried.

STAFF REPORTS:

Interim Managing Director, Chris Cannon, reported on the following: A) COVID-19 Update B) Ruess Road Pit Update C) Riley Road – Fairfield Township D) Leisure Lake – Vernon Township E) 2021 PASER ratings and F) Skip Patching. - Commissioner Crawford asked about the railroad crossing grant for Vernon Township.

Director of Finance and Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) July 2021 Financial Statements B) Website Update C) FirstNet Cell Phone Update D) Section 115 – OPEB Trust with Maner Wealth and E) 2019-2020 Lost Revenues due to COVID-19 per CRA.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall is working in Perry Township. Moving to New Haven Township tomorrow. Five (5) townships remaining. We will be going back to townships for some extra work B) L&D Trucking is hauling gravel in Antrim Township. Jackson trucking is hauling gravel in Vernon Township C) Bridge crew is working on next year's project, Durand Road and Byron Road complete. Working on Silver Lake Road and Bancroft Road Chairman, John Michalec stated the scratch course/chip seal projects are turning out nice. We are doing the right thing with this application – Interim Managing Director, Chris Cannon, agreed C) Arm mowers are working on contract agreements. Working in Owosso and Vernon Township. Chairman Michalec inquired if the state was going to continue to mow this annually. Troy stated that our TSC said it was fine for this year and they have been great to work with on keeping these roads-maintained D) County roadside asphalt mowing in Middlebury and Owosso Charter Townships. Sciota and Bennington Townships will be mowed on Thursday and Friday. They are hoping to have it completed by the end of this week E) Highway mowing is complete, SCRC is wide mowing on I-69 and M-78 (Lansing Road) F) District Hydro operators are dura patching and hot patching culvert crossing. Commissioner Crawford inquired about the crack filling for this year. Interim Managing Director, Chris Cannon stated that is was scheduled for September. Ponce approved crack filling on north M-52.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Auction for used equipment and B) MCRCSIP, Jack Hill, did a building review on August 18th, 2021. He did find one fire extinguisher that had an item blocking, that was corrected, and he also commented on our wash bay and that it needs some attention. We are aware of that. We have maintained it as best we can, but the metal needs to be replaced. We will need to do some repairs out there.

AUCTION OF USED EQUIPMENT RANGEBID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the sale of 700106; 2001 Toyota forklift, 700120; 2004 Finn Hydro Seeder, 700164; 1979 Dakota tri-angle tag trailer, 700202; 2014 Ford F-150 Crew Cab 4 x 4 pickup, 700242; 1997 Chevrolet ¾ ton 2wd diesel pickup, and 700946; 2000 8-foot western snowplow without truck mounts.

All Ayes.

Motion Carried.

ACCOUNTS PAYABLE:

44 North	552.15
Advanced Drainage Systems	1,382.85
Interstate Billing Service/AIS	2,618.65
Blue Care Network	2,615.58
Blue Cross Blue Shield	22,935.06
Card Bros Equipment Inc	1,557.47
Cintas Corporation	179.88
Consumers Energy	65.05
County Road Association Self-I	12,106.00
D&D Truck & Trailer	2,851.26
D&K Truck Company	438.94
Dalton Elevator	128.90
Daystarr Communications	28.99
Delta Dental Plan of Michigan	2,366.92
Dornbos Sign & Safety	3,198.67
Fastenal Company	353.57
First Bankcard	2,650.65
Fishbeck	115.22
Bruce Holzhausen	1,890.00
Renae Holt	650.00
Humana Insurance Co	11,373.53
Hutson Inc	101.28
J&H Oil Company	15,776.26
Kennedy's Auto Repair LLC	712.94
Kimball Midwest	1,594.11
L&D Carey and Sons Trucking Co	4,822.84
Lepley & Sons Towing	125.00
MD Solutions	14,238.00
MERS Retiree Health Funding V	143,765.63
Michigan Cat	500.33
Michigan Chloride Sales LLC	64,004.59
Mid Michigan Contracting Inc	1,500.00
Safety-Kleen Corporation	555.94
Searles Construction Inc	1,186.49
Selleck and Brown Auto Detail	370.00
Signature Ford-Lincoln-	2,557.72
SLH Metals Inc	616.29
State of Michigan-MDOT	46,051.92
Truck & Trailer Specialties In	13,632.00
Valley Truck Parts	2,358.92
Win's Electrical Supply Compan	265.01

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #5847 (Checks 19936-19976) totaling \$384,794.61 including a MERS ACH of \$143,765.63 and voided check 19964. Payroll voucher #5846 (Checks 26303 - 26311) totaling \$59,671.44 including direct deposits of \$55,253.52.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) County Audit went well and was filed on time B) Veterans building – property is being negotiated to purchase the land to build the new Veterans Building C) Michigan works is back to training people who wish to further their careers. They have had some difficulty finding individuals to work in trades in the past, but it has picked up D) Human Resource position - they have created a job description for this position and are moving forward with hiring E) MERS transfer to Maner Wealth has not been completed yet, hoping to do it in September F) COVID-19 funds - County is limited to what they can spend the monies on. They can spend money on drains, water towers, water sewer, etc. They are going to help with drains for the Road Commission, looking at approximately two per township for culverts under the roadway. The drain commission requested 500 thousand, but it was awarded for just over \$300 thousand in the 2022 budget G) Budget meeting today that will be looking at a 2% wage increase and looking at the 2022 budget that is close to what they had for 2021 E) He discussed the COVID money distribution for bonuses to employees, the Chair, and the Commissioners.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave regular session and enter into closed session to review the minutes of the July 27th, 2021, closed session at 9:32 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and enter back into regular session at 10:19 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the closed session minutes of Tuesday, July 27th, 2021.

All Ayes.

Motion Carried.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 10:20 a.m.

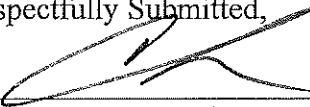
All Ayes.

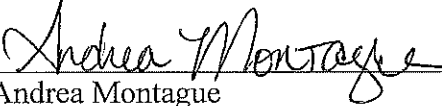
Motion Carried.

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The next regular board meeting is Tuesday, September 14th, 2021, at 7:30 a.m.

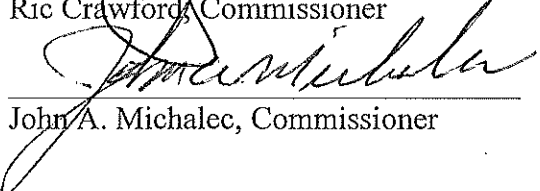
Respectfully Submitted,


Chris Cannon, Interim Managing Director


Andrea Montague
Office Manager/Deputy
Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John A. Michalec, Commissioner