

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, March 24th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The pledge of allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec & Mike Constine

Staff Present: Managing Director, Brent Friess; Director of Finance & Human Resources/Clerk to the Board, Jennifer Rosser.

VISITORS VIA CONFERENCE CALL:

Bert DeClerg, Vernon Township Supervisor & County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the minutes from March 6th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Breakroom News – Traffic Regulating Safety B) Letter from MCRCSIP- Candidates for MCRCSIP Board of Directors position and C) Coronavirus Resources – 44North.

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:RESOLUTION WITH MDOT FOR CARLAND ROAD FROM SOUTH OF WILKINSON ROAD NORTHERLY TO SOUTH OF CRONK ROAD:

On a motion duly made by Commissioner Constine, seconded by Commissioner Michalec, and passed with 2 ayes, 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 2066889CON, Contract Number 20-5089, and

WHEREAS, this contract is for: Hot mix asphalt base crushing, shaping, and resurfacing work along Carland Road from south of Wilkinson Road northerly to south of Cronk Road; including aggregate shoulder, drainage improvement, and slope restoration work; and all together with necessary related work, and

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson John Michalec and Director of Finance/Clerk Jennifer Rosser be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

ACT 51 CERTIFICATION MAPS:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to authorize the Board Chairman to sign the 2019 countywide ACT51 Certification maps on behalf of the Shiawassee County Road Commission.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

BRIDGE RESOLUTION FOR BEARDSLEE ROAD OVER THE LOOKING GLASS RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Beardslee Road over the Looking Glass River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR COLBY LAKE ROAD OVER THE LOOKING GLASS RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Colby Lake Road over the Looking Glass River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR CORK ROAD OVER THE LOOKING GLASS RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Cork Road over the Looking Glass River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR ELLSWORTH ROAD OVER THE LOOKING GLASS RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Ellsworth Road over the Looking Glass River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR HENDERSON ROAD OVER THE MISTEGUAY CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michaelc and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Henderson Road over the Misteguay Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR HENDERSON ROAD OVER THE PORTER CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Henderson Road over the Porter Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR LEHRING ROAD OVER THE SHIAWASSEE RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Lehring Road over the Shiawassee River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR NEW LOTHROP ROAD OVER THE MISTEGUAY CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the New Lothrop Road over the Misteguay Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR NEW LOTHROP ROAD OVER THE ONION CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the New Lothrop Road over the Onion Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR SHIPMAN ROAD OVER THE RUSHBED CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for replacement of the Shipman Road over the Rushbed Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR TYRRELL ROAD OVER THE AUSTIN CREEK BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow replacement of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for replacement of the Tyrrell Road over the Austin Creek Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION FOR TYRRELL ROAD OVER THE LOOKING GLASS RIVER BRIDGE:

On a motion duly made by Commissioner Constine seconded by Commissioner Michalec and passed with 2 Ayes and 0 Nays, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that preventive maintenance is necessary and

WHERE AS, the budget of the Shiawassee County Road Commission will not allow preventive maintenance of this bridge without additional funds from other sources.

THEREFORE BE IT NOW RESOLVED that the Shiawassee County Road Commission request local bridge program funds for preventive maintenance of the Tyrrell Road over the Looking Glass River Bridge for the year 2023.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Open Meetings Act B) Ruess Road Farm Lease C) Red River Specialties 2020 IVM Seminar D) Seven County Council Meeting E) Foodbank – Saturday, April 25th, 2020 F) Letter of resignation and G) Four (4) Ten (10) hour work week.

Director of Finance & Human Resources/Clerk, Jennifer Rosser reported on the following: A) Year-end Update B) December 2019 Financial Statements C) 2019 Final Budget Amendment D) 2020 February Financial Statements E) MTF Projections and F) FMLA Changes.

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the 2019 Final Budget Amendment and place it on file.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

ACCOUNTS PAYABLE:

44 North	3575.48
44 North	718.50
H. K. Allen Paper Company	196.10
Arcadia Chemical	912.25
Blue Cross Blue Shield	30,098.48
Colony Hardware Corporation	374.28
Consumers Energy	457.48
County Road Association of Mic	220.00
Daystarr Communications	288.21
Delta Dental Plan of Michigan	2,588.90
State of Michigan	435.00
Jeremy Dietz	80.00
DK Security	46.50
Fastenal Company	1,526.79
Ferrall's Tree Trimming	875.00
First Bankcard	647.35
Fuoss Gravel Company	1,167.12
Henn Lesperance PLC	100.00
Renae Holt	650.00
Hubbard Supply Co	212.25
Humana Insurance Co	13,575.95
Independent Newspapers/I60 Med	598.50
J&H Oil Company	6,823.90
Jay's Septic Tank Service	400.00
Kimball Midwest	2,501.57
Michael R Kluck & Associates	165.00
Knapheide Truck Equipment-Flin	322.01
Matco Tools	459.84
McLaren Rent It	32.40
MD Solutions	12,738.00
Memorial Healthcare Center	119.00
Ricoh USA Inc	140.23
Jennifer Rosser	292.11
Rose Pest Solutions	56.00
Rowe Professional Services Com	14,882.50
State of Michigan-MDOT	1,279.47
TASB Inc	1,042.00
Win's Electrical Supply Compan	2,175.97
Municipal Employees Retirement	137,425.33

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve Accounts Payable Voucher #5762 (Checks 18200 - 18238) totaling \$240,199.47 including a MERS ACH payment of \$137,425.33 and Payroll Vouchers 5761 & 5763 (checks 25784 – 25802) totalling \$121,825.51 including direct deposits in the amount of \$105,135.89.

Roll Call Vote

Ayes, Commissioners Michalec and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Vernon Township Supervisor, Bert DeClerg, asked if we had to do any snow plowing yesterday. Managing Director, Brent Friess, stated that yes, we did, mostly on the State Trunkline. Mr. DeClerg also inquired about scraping gravels. Mr. Friess answered, stating, yes, we were scraping gravels but I do not believe we have made it through all the gravels at this time. We are continuing to work on scraping of all gravel roadways.

County Commissioner, John Plowman reported that he feels for us regarding the diesel engines, it has been a real farce. Everyone was having problems with the diesel and the county now has all of their ambulances running on gasoline engines. They had a conference call yesterday with Emergency Services. Brent was also on the call. Medical doctor stated the COVID-19 virus spreads well in groups of people and not so well with few people. They have cancelled all of their meetings and the county is operating with very limited staff only; the necessary staff in order to pay bills or run payroll, as needed.

Rick Musall stated the union is thankful that the Board did allow them to work from home at this point. He thanked the board for allowing them the limited exposure to this virus at work. He stated it was greatly appreciated by the union.

COMMISSIONER COMMENTS:

Commissioner Constine is concerned about our operations and appreciates keeping them informed on all of the details.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Michalec, to adjourn at 8:37 a.m.

All Ayes.

Motion Carried.

The next Regular Board Meeting is Tuesday, April 14th, 2020 at 7:30 a.m.

Respectfully Submitted,




Brent P. Friess, Managing Director



Jennifer L. Rosser

Director of Finance & Human Resources/
Clerk



John Michalec, Commissioner



Ric Crawford, Commissioner



Mike Constine, Commissioner