

POLICY No. 24

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF SHIAWASSEE**

SUBJECT: TREE REMOVAL IN ROAD COMMISSION RIGHT-OF-WAY

ADOPTED BY THE BOARD OF COUNTY ROAD COMMISSIONERS: September 26th, 2006

REVISED BY THE BOARD OF COUNTY ROAD COMMISSIONERS: June 25th, 2019

Tree Removal in Road Commission Right-of-Way

Tree removal in Shiawassee County Road Commission right of ways shall be guided by the following procedures:

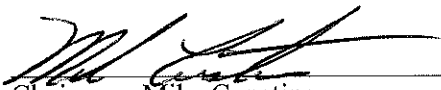
1. For any tree(s) knocked down or damaged due to a storm, the Road Commission shall clear the tree(s) from road surfaces as soon as possible, as weather conditions permit. Property owner(s) to the tree(s) being removed will not be required to sign a permission/authorization slip for the removal/clean up.
2. For any tree(s) identified by the Road Commission as needing to be removed or severely trimmed, the Superintendent or Foremen will contact the property owner(s) and seek to have them sign a permission/authorization slip for the removal.
 - a. If the tree or trees have been deemed a traffic safety hazard by the Road Commission, it will not be necessary to have the property owner(s) sign the permission/ authorization slip, however, they will still be contacted and advised of the pending removal.
 - b. If the tree or trees are not deemed a traffic safety hazard and the property owner does not sign the permission/authorization slip, the tree(s) will not be removed. However, if later the property owner(s) requests removal of the tree(s), they will be required to pay 1/2 the cost of the removal. The property owner(s) share of the payment will need to be deposited with the Road Commission before removal work begins.
3. For any tree(s) requested by the property owner(s) to be removed or severely trimmed, the Superintendent or Foremen will contact the property owner(s) and have them sign a permission/authorization slip for tree removal/trimming.
 - a. If the property owner or owners sign the permission/authorization slip, then the tree(s) will be scheduled for removal on a first-come-first-serve basis. Ordinarily, tree cutting/removal occurs during open periods of the winter months.

- b. If the property owner or owners do not sign the permission/authorization slip then the tree(s) will not be removed, and the Service Request for that tree or trees will be marked as complete.
 - c. If the property owner or owners wish to have the tree(s) removed at a time earlier than regular Road Commission scheduling will allow, the Road Commission will accommodate such a request by hiring a tree removal contractor to do the work, provided that the property owner(s) agrees to pay 1/2 the cost of the removal and deposits that amount with the Road Commission before removal work starts.
4. Where applicable, the Superintendent or Foremen will contact the property owner(s) and ask them if they want any of the wood from the tree(s) being removed. Wood is left in bulk size and is **not** cut into smaller sections.

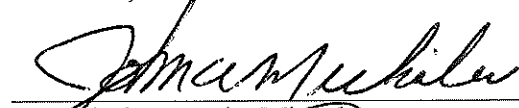
ADOPTION:

Said policy regarding tree removal on county road right-of-way supersedes and replaces all previous policies for tree removal, to be effective immediately, with said policy originally adopted by the Board of County Road Commissioners of the County of Shiawassee at a regular meeting held on the 26th day of September, 2006 and revised by the Board of County Road Commissioners of the County of Shiawassee on June 25th, 2019.

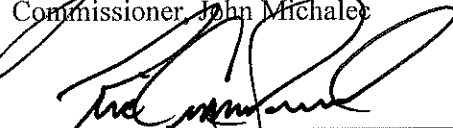
Dated: June 25, 2019



Chairman, Mike Constine



Commissioner, John Michalec



Commissioner, Ric Crawford



Director of Finance & HR/Clerk of the Board, Jennifer Rosser

SHIAWASSEE COUNTY ROAD COMMISSION

TREE REMOVAL NOTIFICATION

DATE: _____ 20__

I (We), the property owner(s) located at _____
street address

_____ Township, Shiawassee County acknowledge that the tree(s) specified below will be removed from within the road right-of-way to provide for additional sight distance, drainage and/or road construction or improved safety. The stump(s) will be flush cut to as close as possible to ground level.

Tree(s) to be removed: _____

		Leave on site	Remove/Dispose
Disposition of:	Wood (8' length)	<input type="checkbox"/>	<input type="checkbox"/>
	Brush	<input type="checkbox"/>	<input type="checkbox"/>
	Chips	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

If the Road Commission has not received a signed copy of this form within 30 days the tree, along with the all wood, brush and chips will be removed from the site.

Property Owner Date

Shiawassee County Road Commission

Property Owner Date

SHIAWASSEE COUNTY ROAD COMMISSION

REQUEST FOR TREE REMOVAL

DATE: _____ 20__

I (We), the property owner(s) located at _____
street address
_____ Township, Shiawassee County request that the tree(s) specified
below will be removed from within the road right-of-way to provide for: _____
_____.

I (We), the property owner(s), understand that this request will be reviewed by the Shiawassee
County Road Commission and, depending upon the purpose of the tree removal, may or may not
be approved. If approved, and I (we), the property owner(s), wish to have the tree removed at a
time earlier than the Shiawassee County Road Commission schedule will allow, I (we), the
property owner(s), understand a deposit equal to half of the cost of the tree removal will be
required before removal work begins.

Tree(s) to be removed: _____

		Leave on site	Remove/Dispose
Disposition of:	Wood (8' length)	<input type="checkbox"/>	<input type="checkbox"/>
	Brush	<input type="checkbox"/>	<input type="checkbox"/>
	Chips	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

If the Road Commission has not received a signed copy of this form and a deposit, if required,
within 30 days the tree removal will not be completed.

Property Owner Date

Shiawassee County Road Commission

Property Owner Date