

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, July 27th, 2021, at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Interim Managing Director, Chris Cannon, Director of Finance & Human Resources/Clerk, Jennifer Schiebner, Office Manager/Deputy Clerk, Andrea Montague, Superintendent of Operations, Troy Howes, and AFSCME Local 1071.1 Steward, Rick Musall.

VISITORS:

There were no visitors.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from July 13th, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2021 NORTHERN MICHIGAN ASSOCIATION ANNUAL CONFERENCE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve up to three (3) Commissioners, the Interim Managing Director, Superintendent of Operations and Director of Finance & Human Resources to attend the 2021 Northern Michigan Association Annual Conference at the Great Wolf Lodge in Traverse City Michigan on September 15th-17th, 2021 including registration fees of \$175.00 per attendee and lodging of \$98.79 per attendee per night for three nights.

All Ayes.

Motion Carried.

47th ANNUAL SUPERINTENDENTS CONFERENCE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize up to three (3) Commissioners, the Interim Managing Director, Christopher Cannon, Superintendent of Operations, Troy Howes, one District Foreman and the Equipment Superintendent to attend the 47th Annual Superintendents Conference held at the Little River Casino and Resort in Manistee, Michigan at a cost not to exceed \$110.00 per attendee for registration and \$99.00 plus applicable taxes and fees per attendee per night for lodging.

All Ayes.

Motion Carried.

MERS 75th ANNUAL CONFERENCE:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize up to three (3) Commissioners, Interim Managing Director, Chris Cannon, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, AFSCME Members, James Svrcek and Kevin Ondrus to attend the 75th Annual MERS Conference being held at the Grand Plaza Hotel in Grand Rapids, Michigan on October 7th-8th, 2021 at a registration cost of \$205.00 per attendee and lodging for two nights at a cost of \$164.00 per attendee per night plus applicable taxes and fees.

All Ayes.

Motion Carried.

MERS 75th ANNUAL CONFERENCE EMPLOYER AND EMPLOYEE DELEGATES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Interim Managing Director, Chris Cannon and the Director of Finance & Human Resources, Jennifer Schiebner to represent the Road Commission as the Employer Delegate and Alternate as well as, AFSCME Member, James Svrcek, as the Employee Delegate along with Kevin Ondrus as the Employee Alternate at the MERS 75th Annual Conference held on October 7th-8th, 2021 in Grand Rapids, Michigan.

All Ayes.

Motion Carried.

STAFF REPORTS:

Interim Managing Director, Chris Cannon, reported on the following: A) Carland Road Federal Aid – complete and open to traffic B) Chip Seal/Fog Seal Projects – completed C) Culvert Inventory/Tony Newman – working with Shiawassee County Drain Commission to possibly replace culverts throughout the county D) Solar Project, Vandekarr Road - Another project is starting just north of Richardson Road E) Consumers – Woodhull Township – Planning Commission Meeting tomorrow evening that I will be attending F) Traffic Counts – All Township traffic counts are complete and we are moving on to Railroad crossing counts G) Pavement Markings/Construction Projects – starting in the next few weeks and H) Advertisement for Managing Director – Jennifer will update this and send it by email to all the commissioners and we will discuss this again at the next meeting.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) Humana Plan Renewal for 2022 B) MCRCSIP Refund C) MERS 2nd Quarter Statement and D) June 2021 Financial Statements.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall is working in Caledonia Charter Township, we are halfway through with the township rotation B) Middlebury Township is receiving brine today, we are also halfway through the second application of brine for the townships less the new gravel projects C) L&D Trucking is hauling gravel. Owosso Charter and New Haven Townships gravel projects are complete. They are working in Rush Township now and moving to Antrim Township next D) Bridge crew is working on next year's SCRC project, replacing culverts for Durand Road E) Arm mowers are working on township agreements and F) City of Owosso had a water main break on M-52 by VG's grocery store and they are working with MDOT for the concrete patch.

Garage Superintendent, Jeremy Dietz, reported on the following: A) Mohawk Column Lifts can pick up more weight than the vehicle is, however, for safety purposes we do not intend to utilize them in this way. We intend to off-load them prior to lifting. Commissioner Constine inquired if we could use these to change blades and Jeremy responded not at time. Typically, they are loaded when we change blades B) Broce Broom was ordered and should be delivered this fall C) F150 has been delivered, getting it equipped for use now D) Mohawk Column lifts will be here later this fall E) Ceiling tile in women's restroom – discovered a leak in the cast iron line. PVC up the wall until you reach the ceiling then it goes to cast iron. Iron pipes are rotting from inside out and need to be replaced- Contacted a plumber to get a quote on replacing all the cast iron line.

ACCOUNTS PAYABLE:

44 North	531.70
Ace-Saginaw Paving Company	5,112.00
Advanced Drainage Systems	1,674.86
Interstate Billing Service/AIS	220.32
H. K. Allen Paper Company	180.00
Allied Universal Tech Services	555.00
Auto Crafters	1,431.60
Autozone	41.69
Blue Care Network	2,615.58
Blue Cross Blue Shield	22,935.06

S472

Card Bros Equipment Inc	309.49
Cintas Corporation	179.88
City of Corunna	2,471.34
Consumers Energy	59.84
D&D Truck & Trailer	1,913.25
D&K Truck Company	4,065.92
Dalton Elevator	150.00
Daystarr Communications	82.30
Delta Dental Plan of Michigan	2,366.92
Dependable Sewer Cleaners	23,245.00
Renae Holt	650.00
Humana Insurance Co	11,131.54
J&H Oil Company	4,943.89
Jackson Trucking LLC	7,915.61
Kennedy's Auto Repair LLC	773.98
Kimball Midwest	3,234.04
MERS Retiree Health Funding V	144,841.80
Michigan Cat	184.99
Michigan Chloride Sales LLC	26,923.90
Mid-Michigan Contracting Inc	1,500.00
Mutual of Omaha	702.83
Red River Specialties Inc	3,864.26
Signature Ford-Lincoln-	41,151.02
SLH Metals Inc	141.71
Randall Wellman	73.00
Spartan Fence Inc	1,450.00
Tennant Sales & Service	472.00
Truck & Trailer Specialties In	2,205.54
US Postal Service	942.50
Vision Service Plan	245.87
Wolf Creek Landscape Services	24,419.50

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Voucher #5843 (Checks 19841-19881) totaling \$347,909.73 including a MERS ACH payment of \$144,841.80. Payroll vouchers #5841 (Checks 26268 - 26283) totaling \$80,070.38 including direct deposits of \$49,020.37 and voucher #5842 (Checks 26284 – 26290) totaling \$59,920.65 including direct deposits of \$56,060.78.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave regular session and enter closed session to review the closed session minutes of May 25th, 2021, and June 22nd, 2021, and discuss upcoming contract negotiations at 8:25 a.m.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.
Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and enter regular session at 8:51 a.m.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the closed session minutes of May 25th, 2021, and June 22nd, 2021, and place them on file.

All Ayes.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Crawford commented on the railroad tracks on Byron Road just south of Newberry Road during Interim Managing Director, Chris Cannon, spoke about railroad crossing counts and asked if we could send a request in to the railroad to get on the list for repairs.

Chairman Michalec asked the Director of Finance & Human Resources/Clerk, Jennifer, to update the lost revenues due to the COVID pandemic so that we can get Shiawassee County Commissioner, John Plowman an update at the next board meeting.

Commissioner Constine stated that on M-21 and Elm St. the light is not working. Interim Managing Director, Chris Cannon stated he has reported this to MDOT.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 8:55 a.m.


All Ayes.

Motion Carried.


The next regular board meeting is Tuesday, August 10th, 2021, at 7:30 a.m.

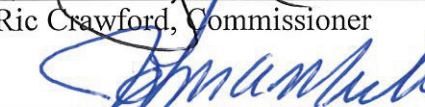
Respectfully Submitted,


Chris Cannon, Interim Managing Director


Jennifer Schiebner
Director of Finance and Human Resources/
Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John A. Michalec, Commissioner

