

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 25<sup>th</sup>, 2021 at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Engineer's Assistant, Chris Cannon, Equipment Superintendent, Jeremy Dietz and AFSCME Local 1071.1 Union President, Arthur Krupp.

VISITORS:

John Plowman, Shiawassee County Commissioner

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from May 11<sup>th</sup>, 2021.

All Ayes.

Motion Carried.

RESCIND MINUTES OF MARCH 23<sup>rd</sup>, 2021:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to rescind the minutes of March 23<sup>rd</sup>, 2021.

All Ayes.

Motion Carried.

APPROVE THE CORRECTED MINUTES OF MARCH 23<sup>rd</sup>, 2021:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the corrected minutes of March 23<sup>rd</sup>, 2021 to include Commissioner Michalec seconding the motion for the part-time wage increase.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) 2020 CRA Impress Award.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR 2021 GRAVEL PROCESSING:

Bids were opened for the 2021 Gravel Processing at the Ruess Road Pit.

BID EXTENSION REQUEST – MAURER’S TEXTILE & RENTAL SERVICES INCORPORATED:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Managing Director to sign the bid extension request from Maurer’s Textile and Rental Services Incorporated for the 2021 uniform rental & laundry services.

All Ayes.

Motion Carried.

NEO TERRA ANNUAL RENEWAL OF SUPPORT SERVICES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the renewal of the support services for the Neo Terra server software for a period of one (1) year at a total cost not to exceed \$2,500.00.

All Ayes.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) Wireless telephone service C) Board meeting of June 8<sup>th</sup>, 2021 D) Cook Road at Grand River Road and E) MTA Meeting – Tuesday, June 1<sup>st</sup>, 2021 at Shia town Park.

BOARD MEETING ON TUESDAY, JUNE 8<sup>th</sup>, 2021:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to change the board meeting of Tuesday, June 8<sup>th</sup>, 2021 to Monday, June 7<sup>th</sup>, 2021 at 7:00 a.m.

All Ayes.

Motion Carried.

Director of Finance and Human Resources/Clerk, reported on the following: A) MTF Lost Revenues B) MTF by Miles and Population and C) April 2021 Financial Statements.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall is working in Rush Township, four townships completed B) All culverts complete on township projects,

Doyle Road needs hot patching C) Eight townships are complete with brine, spraying Middlebury today and Owosso tomorrow. With the hot and dry conditions some roads are laying good and are only being spot scraped, we will have to see how the longevity of these roads will be D) Catch basin has been relocated and new tile installed on Oliver Street E) Ocenasek Trucking has completed Bennington Township gravel projects, started hauling gravel to Fairfield Township today and F) County asphalt roadside mowing is starting next Tuesday, June 1<sup>st</sup>, 2021.

Engineer's Assistant, Chris Cannon reported on the following: A) SCRC asphalt project should be completed tomorrow – Township asphalt paving is underway; B) Township Paving – Shiawassee Township; Newburg Road from State to Scribner is complete, Venice Township; Vernon Road from Lytle to the Vernon Township line is complete; Byron Road/Brooks complete; Goodall Road from M71 to Vernon Road is complete. C) Chip sealers planning on coming in around July 17<sup>th</sup>, 2021 D) Signage was all up early this year and posts are pounded for the chip sealing projects - Good job to our sign shop E) Summer engineering help is doing a great job as well.

Garage Superintendent, Jeremy Dietz, report on the following: A) New employee – mechanic, Jacob Thelen B) Landscaping out by the sign is almost completed and will start working on around the building this next week – Clarence is doing a great job C) New Grader and Backhoe Trailer is up and going.

ACCOUNTS PAYABLE:

44 North	531.70
Action Traffic Maintenance Inc	1,650.00
Advanced Drainage Systems	2,282.98
Interstate Billing Service/AIS	1,666.20
Arcadia Chemical	1,294.50
Bell Fork Lift Inc	605.34
Blue Care Network	2,615.58
Blue Cross Blue Shield	22,441.84
Challenger Technologies LLC	1,890.00
Cintas Corporation	459.12
Consumers Energy	85.46
Crooked Tree Nursery	1,487.80
D&G Equipment Inc	818.28
D&K Truck Company	86.56
Daystarr Communications	28.41
Deisler Outdoor Power Equipment	13.76
Delta Dental Plan of Michigan	2,429.06
DK Security	49.50
Dornbos Sign & Safety	2,290.15
EJ USA Inc	1,520.00
Fishbeck	151.80
Gutting & Son Excavating	1,650.00
Bruce Holzhausen	3,915.00
Rena Holt	650.00
Hotsy of Mid-Michigan	637.00
Humana Insurance Co	11,615.52
J&H Oil Company	13,856.33

S450

Jackson Trucking LLC	2,014.02
Jay's Septic Tank Service	200.00
Kimball Midwest	2,476.60
Michael R Kluck & Associates	594.00
M&M Pavement Marking Inc	34,766.79
Media Advantage, LLC	4,542.50
MERS Retiree Health Funding V	151,465.34
Michigan Cat	1,144.12
Michigan Chloride Sales LLC	57,356.17
Michigan Paving & Materials	259,243.62
Mutual of Omaha	723.76
NAPA Auto Parts	27.08
Ocenasek Inc	6,593.23
Pomp's Tire	359.30
Rose Pest Solutions	57.00
Rowe Professional Services Com	18,897.50
Safety-Kleen Corporation	277.06
Signature Ford-Lincoln-	159.45
SLH Metals Inc	650.00
Tennant Sales & Service	80.55
Vision Service Plan	245.87

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5833 (Checks 19632 - 19679) totaling \$618,595.85 including a MERS ACH of \$151,465.34. Payroll vouchers 5830 & 5832 totaling \$113,670.44 including direct deposits of \$100,749.35.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

#### PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman reported on the following: A) MERS new enrollments will end. They are having two actuaries done from two separate companies to look at the value of the current plan B) American Rescue Funding is helping out C) Property being purchased D) MTA Picnic at the Shia-town and Parks and Recreation did purchase trees that will be planted in the fall E) Looking to hire a Human Resource employee to focus on pension plans moving forward.

#### COMMISSIONERS COMMENTS:

There were no commissioner comments.

#### CLOSED SESSION:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to go into closed session at 8:31 a.m. to discuss upcoming contract negotiations.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to enter back into regular session at 10:13 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

A motion by Commissioner Crawford, supported by Commissioner Constine to approve the closed session minutes of May 11<sup>th</sup>, 2021, and place them on file.

All Ayes.

Motion Carried.

ADJOURN:

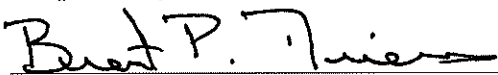
Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 10:14 a.m.

All Ayes.

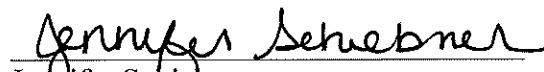
Motion Carried.

The next regular board meeting is Monday, June 7<sup>th</sup>, 2021 at 7:00 a.m.

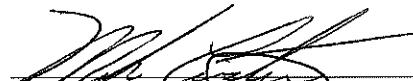
Respectfully Submitted,



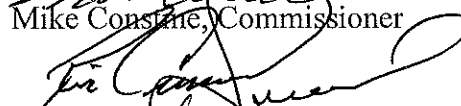
Brent P. Friess, Managing Director



Jennifer Schiebner  
Director of Finance and Human Resources/  
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

