

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 11th, 2021 at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Engineer's Assistant, Chris Cannon, and Equipment Superintendent, Jeremy Dietz.

VISITORS:

William Tucker IV, C.P.A. and Principle of Maner Costerisan & John Plowman, Shiawassee County Commissioner.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

All Ayes.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from April 27th, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF Breakroom News May 2021 B) MCRCSIP Pool Cue May 2021 C) CRA Training May 24th, 2021.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

PRESENTATION OF THE 2020 FINANCIAL AUDIT:

William Tucker IV, C.P.A., and Principle of Maner Costerisan presented the Shiawassee County Road Commission 2020 Financial Audit to the Board of Shiawassee County Road Commissioners.

APPROVAL OF THE 2020 FINANCIAL AUDIT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the 2020 Financial Audit performed by Maner Costerisan and presented by William Tucker IV, C.P.A., and Principle of Maner Costerisan.

All Ayes.

Motion Carried.

RESCIND THE ORIGINAL PURCHASE REQUEST FOR REPLACEMENT COMPUTERS & MONITORS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to rescind the motion on April 13th, 2021, to approve and authorize the Managing Director to sign the quotes provided by Dell Technologies for the purchase of three desktop workstations, one laptop with docking station and four 27-inch monitors at a cost not to exceed \$5,640.78.

All Ayes.

Motion Carried.

MOTON TO APPROVE THE PURCHASE FOR REPLACEMENT COMPUTORS & MONITORS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the purchase of three (3) Dell OptiPlex Micro towers, four (4) Dell 27-inch monitors and one (1) Dell Latitude 9520 Laptop with docking station at a cost not to exceed \$5,840.63

All Ayes.

Motion Carried.

OPEB TRUST DISCUSSION:

The board discussed options of investing our OPEB Trust in a more safe and secure funding mechanism such as a 60 Stocks/40 Bond Fund, 40 Bonds/60 Stock Fund or a fixed rate fund and what the fiduciary responsibility is of the Road Commission if they make the decision to go that route.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) GLS Region 5 Rural Task Force (RTF) C) 2021 Gravel Processing bid opening – May 25th, 2021.

Director of Finance and Human Resources/Clerk, reported on the following: A) Year-end Update.

Superintendent of Operations, Troy Howes, reported on the following: A) Gradall update; working in Sciota Township. Middlebury and Venice Townships are completed B) Bridge Crew has one culvert left to install on township projects; another crew is working on hot patching the culverts C) Brine is starting this week in Woodhull Township D) Catch basin has been cleaned out on Oliver Street at Snyder's. The tile is going to be installed on Monday, May 17th, 2021, weather permitting E) Bennington Township has the dead ends gravel projects completed for gravel and F) Ocenasek trucking is coming in the end of May for Bennington and Fairfield townships gravel projects.

Engineer's Assistant, Chris Cannon reported on the following: A) Asphalt paving update B) Pavement marking for 2020 repaints are completed B) Traffic counts- eight (8) townships complete C) Culvert inventory is underway D) Carland Road federal aid project detour is scheduled to start on Monday, May 17th, 2021.

Garage Superintendent, report was given by the Managing Director and he reported on the following: A) New John Deere Grader and new backhoe trailer have been delivered B) Short staffed in garage and C) Forklift is getting a couple leaks fixed under warranty.

ACCOUNTS PAYABLE:

Advanced Drainage Systems	9,844.05
Interstate Billing Service/AIS	215,159.00
H. K. Allen Paper Company	165.00
American Speedy Printing Cente	145.00
The Argus Press	116.00
CCP Industries	896.48
CE&A Professional Services Co	54.00
Cintas Corporation	179.88
Coffield Oil Co Inc	949.47
Consumers Energy	3,025.13
Constine Gravel Company	2,064.00
County Road Association of Mi	205.00
D&D Truck & Trailer	184.00
Dalton Elevator	103.40
First Bankcard	192.20
First Telecommunications	4,366.59
Fishbeck	220.00
Flex Administrators	40.05
Grand Trunk Western	30,482.00
Bruce Holzhausen	3,315.00
Home Depot Credit Services	157.56
Hubbard Supply Co	944.46
I.T. Right	158.53
J&H Oil Company	5,344.15
Jackson Trucking LLC	5,034.05
Kimball Midwest	662.95
Lacrosse Seed	5,500.00
Lakeland Asphalt Corp	4,274.67
Maurer's Textile Rental	1,440.06

	\$445
John Michalec	15.68
Mid Michigan Contracting Inc	15,700.00
Lloyd Miller & Sons	344.88
MITA	75.00
Red River Specialties Inc	3,711.76
Ricoh USA Inc	85.73
Rowe Professional Services Com	36,119.50
Searles Construction Inc	2,325.13
Signature Ford-Lincoln-	1,029.53
SMRC-Finance & HR Association	20.00
State Industrial Products	745.52
Summit Companies	16.50
Sumbera Excavating	617.30
Thermal-Tec/MI Inc	360.80
Truck & Trailer Specialties In	739.56
Verizon Wireless	591.30
Waste Management	494.90
Win's Electrical Supply Company	622.70

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Vouchers #5831 (Checks 19585 - 19631) totaling \$358,838.47.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman reported on the following: A) Drain Commission petition B) The county purchased property for the Veterans building C) Audit is completed and presented at this Thursday's board meeting to the Board of Commissioners D) Parks and Recreation – doing well. They have invested \$30,000 in trees and a foot bridge E) He inquired on how many entities does SATA collect millage's from? Managing Director, Brent Friess stated he does not have that information, but is looking into it F) Working with Huntington Bank which has purchased TCF Bank – Discussed with them the planned closure of the Morrice TCF Bank. The county is pushing to keep that branch open to try to ensure the community will still have banking available within that area G) Retirement funding changes are underway and all new employees effective January 1st, 2021 are being enrolled in the new program; looking into the possibilities of bonding for the current pension liability E) County Budget - they will be receiving COVID funding this year which has helped. There is some discussion on what other counties are doing for roads and F) Discussion on County boards going to four (4) year terms.

COMMISSIONERS COMMENTS:

There are no Commissioner Comments.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to go into closed session at 9:05 a.m. to discuss upcoming contract negotiations.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to enter back into regular session at 9:35 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 9:35 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

The next regular board meeting is Tuesday, May 25th, 2021 at 7:30 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



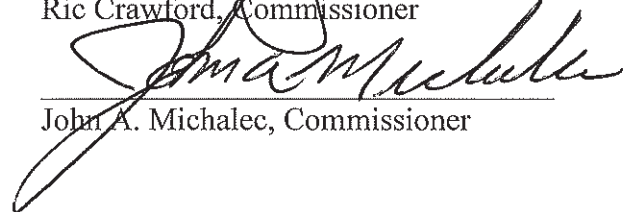
Jennifer Schiebner
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

