

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, March 9th, 2021 at 7:30 a.m. meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine.

Staff Present at the Shiawassee County Road Commission: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes, Equipment Superintendent, Jeremy Dietz and Engineer's Assistant, Chris Cannon.

VISITORS:

John Plowman, Shiawassee County Commissioner.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda with the addition of the motion to advertise for a mechanic position, if needed, and a correction to the January 26th, 2021 meeting minutes.

All Ayes.

Motion Carried.

MINUTES:

A motion to correct and approve the minutes of January 26th, 2021, to remove the MERS payment that was duplicated on these minutes from the January 12th, 2021 board meeting.

All Ayes.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from February 23rd, 2021.

All Ayes.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Breakroom News, February 2021 B) CRASIF Breakroom News, March 2021 C) Letter from Maner Costerisan – Auditor Letter D) MCRCSIP – Candidates for Board of Directors E) Thank you card and F) Letter from Kurt E. Hetke, Attorney, UAW-FCA-FORD-GM Legal Services Plan.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

All Ayes.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR THE 2007-2011 USED/REFURBISHED FORKLIFT:

Board Chairman, John Michalec and Managing Director, Brent Friess opened and read the bids for the 2007-2011 used refurbished Toyota Model 7FGU35 Forklift.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to award the bid and purchase the 2007 used refurbished Toyota Model 7FGU35 Forklift from Bell Forklift Incorporated.

All Ayes.

Motion Carried

2021 COLD PATCH BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously to award the 2021 cold patch bid to Lakeland Asphalt Corporation, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 SIGNS AND SIGNPOSTS BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 signs and sign posts bid to Dornbos Sign Incorporated, Lightle Enterprises, MD Solutions, Newman Signs and Rathco Safety Supply Incorporated, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 DURA PATCH EMULSION BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 dura patch emulsion bid to Michigan Paving & Materials, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 LIMESTONE BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 limestone bid to Great Lakes Fusion for picked up, Fisher Transportation for 3/16 x 1/8 chip and Jackson Trucking for limestone delivered, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 PEASTONE BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 peastone bid to Searles Construction Incorporated for peastone delivered to Corunna and Fuoss Gravel Company, Constine Gravel Company and Sumbera Excavating Company for peastone picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 PROCESS GRAVEL BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 process gravel bid for 22A delivered to Searles Construction Incorporated; for 22A gravel picked up the bid is awarded to Stoneco of Michigan; 23A gravel bid for delivered is awarded to Searles Construction; and 23A gravel bid picked up is awarded to Stoneco of Michigan, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 ROADSIDE MULCH BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 roadside mulch bid to Rhino Seed & Landscape Supply, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 SAND BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 2NS sand bid delivered to Corunna to Searles

Construction Incorporated and delivered to Perry to Jackson Trucking; 2NS sand bid picked up is awarded to Sumbera Excavating; Class 2 sand bid delivered is awarded to Searles Construction and Class 2 sand bid picked up is awarded to Constine Gravel and Fuoss Gravel Company, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 6A STONE BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 6A stone bid to Searles Construction Incorporated for 6A stone delivered to Corunna, and Stoneco of Michigan for 6A stone picked up, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 TOPSOIL BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 topsoil bid to Sumbera Excavating for top soil picked up and Searles Construction Incorporated for top soil delivered, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 CRACKFILL PROGRAM BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 crackfill program bid to Fahrner Asphalt Company, subject to Township approval, unless not in the best interest of the Shiawassee County Road Commission or Township, as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.

Motion Carried.

2021 CRACKFILL MELTER & MATERIAL BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 Crackfill Melter and material bid to National Highway Maintenance, subject to Township approval, unless not in the best interest of the Shiawassee County Road Commission or Township, as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.
Motion Carried.

2021 TREATED TIMBER STRUCTURE BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 treated timber structures bid to Krenn Timber Bridge, unless not in the best interest of the Shiawassee County Road Commission as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

All Ayes.
Motion Carried.

2021 COUNTY ROADSIDE MOWING BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 county roadside mowing asphalt and gravel for northside and southside to Barkham & Company, unless not in the best interest of the Shiawassee County Road Commission or MDOT as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to MDOT standards.

All Ayes.
Motion Carried

2021 STATE HIGHWAY CURB SWEEPING BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 State Highway curb sweeping bid to National Industrial Maintenance, subject to MDOT approval, unless not in the best interest of the Shiawassee County Road Commission or MDOT as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to MDOT standards.

All Ayes.
Motion Carried.

2021 STATE HIGHWAY MOWING BID:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, and passed unanimously, to award the 2021 State Highway mowing bid for M-52, M-21, M-71, and M-78 to Wolf Creek, subject to MDOT approval, unless not in the best interest of the Shiawassee County Road Commission or MDOT as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to MDOT standards.

All Ayes.
Motion Carried.

2021 STATE HIGHWAY I-69 MOWING BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 State Highway I-69 mowing bid to Wolf Creek, subject to MDOT approval, unless not in the best interest of the Shiawassee County Road Commission or MDOT as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to MDOT standards.

All Ayes.
Motion Carried.

2021 CATCH BASIN CLEANOUT BID:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously, to award the 2021 catch basin cleanout bid to Dependable Sewer, subject to MDOT approval, unless not in the best interest of the Shiawassee County Road Commission or MDOT as it deals with availability and delivery time, then the next bidder will be given the opportunity to perform to MDOT standards.

All Ayes.
Motion Carried.

2021 WAGE ADJUSTMENT OFFICE MANAGER/ACCOUNTS PAYABLE CLERK:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize a .47 cents per hour wage adjustment for the Office Manager/Accounts Payable Clerk effective on March 9th, 2021, her one-year anniversary date.

All Ayes.
Motion Carried.

ADVERTISE FOR MECHANIC POSITION:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the advertisement for a Mechanic position, if needed.

All Ayes,
Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) 2021 CRA Legislative Priorities.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) MERS Update C) Year End Update and D) January 2021 Financial Statements.

Superintendent of Operations, Troy Howes reported on the following: A) Continuing to brush mow in Townships every day, as they can B) Patching in districts with the warmer temperatures and seeping of the roads they are starting to produce some potholes C) continuing to trim and cut trees in districts D) Spot scraping gravel roads, District 1 utilizing Rick Musall to cover for our employee off on sick and accident leave and E) Highway workers are getting caught up on patching as well as working on cable barrier repairs today.

Garage Superintendent, Jeremy Dietz reported on the following: A) Working on getting equipment repaired B) Patch trailers are here C) Pick-ups are still on order to pull those patch trailers D) Parts have been a little more difficult to get this year E) Grader scheduled to be here mid-April and F) Working on getting the other items on our Capitol Outlay ordered.

Engineer's Assistant, Chris Cannon reported on the following; A) MDOT Federal Aid 2020 Projects are closed out B) 2021 Federal Aid – Cronk Road Juddville to starting in May and open to traffic in late August – Bridge rehabilitations for Cook, Reed and County Line bridges starting September 7th, 2021 and open by November 4th, 2021 C) ACT 51 maps have been accepted D) Interviewing for summer help today at 1 p.m. E) Meeting Michigan Paving on Friday to discuss the paving for this year.

ACCOUNTS PAYABLE:

Ace-Saginaw Paving Company	5,098.56
Interstate Billing Service/AIS	89.96
The Argus Press	192.00
CCP Industries	460.87
Cintas Corporation	179.88
Coffield Oil Co Inc	2,593.57
Consumers Energy	5,084.90
County Road Association of Mi	200.00
D&D Truck & Trailer	2,155.75
D&G Equipment Inc	112.74
D&K Truck Company	Void
D&K Truck Company	6,597.30
Dalton Elevator	214.60
Falcon Asphalt Repair Equipmen	31,664.84
Fertilizer Dealer Supply Inc	1,427.29
First Bankcard	1,837.65
Fishbeck	151.80
Flex Administrators	40.05
Great Lakes Central Railroad	7,205.00
Home Depot Credit Services	1,349.72
Independent Newspapers/I60 Med	1,176.00
J&H Oil Company	13,524.31
Kimball Midwest	5,361.55
Knapheide Truck Equipment-Flin	2,028.84
Lepley & Sons Towing	1,050.00
M&K Truck Centers of Flint	427.86
Maurer's Textile Rental	1,449.06
Michigan Cat	2,787.66
Pomp's Tire	1,705.50
Precision Computer Solutions I	145.00
Ricoh USA Inc	67.93
Rowe Professional Services Com	7,723.25
Safety-Kleen Corporation	372.00
Signature Ford-Lincoln-	1,064.00
SLH Metals Inc	1,410.25
State of Michigan-EGLE	200.00
Truck & Trailer Specialties In	1,086.28
Valley Truck Parts	1,112.00
Versalift Midwest	1,556.61
Verizon Wireless	591.23
Vision Service Plan	245.87
Waste Management	627.19

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5822 (Checks 19396 - 19437) totaling \$112,368.87 including voided check 19395 to MERS; Payroll Voucher #5821 (Checks 26132 - 26143) totaling \$55,803.70 including direct deposit files of \$50,053.32.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

John Plowman, Shiawassee County Commissioner reported on the following: A) Stated it was nice to be here in person again B) A lot of changes in the past year, Finance Director and Assistant Finance Director. New County Administrator, Brian Boggs, there has been discussing hiring a full-time Human Resource position C) They have completely stopped adding any new hires to the defined benefit program. They are now defined contribution (employer 4% match, employee required to do 3%) 401A. Then they offer a 457 if an employee puts in 3%, employer will put in 2% D) The County is at the lowest number of employees in over 20 years and E) MERS average rate of return based upon smoothing rate over a five-year period. Starting January 1st, 2022, MERS is saying that the Rate of Return in 2020 7.35%, that it MUST be. The counties average has been 4.77% rate of return, that means the county would have to make up that difference, that would be about 3.4 million dollars on top of their regular payment of 8 million. The county budget is only 17 million annually and they cannot sustain this. 2018 1.3 million in 2019 the cost was 8 million dollars.

COMMISSIONERS COMMENTS:

Commissioner Constine commented on: A) Mike Herendeen, Supervisor of Middlebury Township contacted him regarding the Township Hall's driveway. They would like to move this driveway from the old Austin Road to M-21. He asked inquired on how to go about doing this and Commissioner Constine referred him to our Managing Director, Brent Friess. He should be contacting the Road Commission to discuss this.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 9:26 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.


Motion Carried.


The next regular board meeting is Tuesday, March 23rd, 2021 at 7:30 a.m.

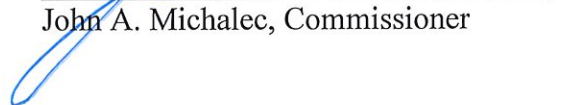
Respectfully Submitted,


Brent P. Friess, Managing Director


Mike Constine, Commissioner


Jennifer Schiebner
Director of Finance and Human Resources/
Clerk


Ric Crawford, Commissioner


John A. Michalec, Commissioner

