

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, February 23rd, 2021 at 7:30 a.m. via Zoom virtual meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present via Zoom: John Michalec, attending from the Shiawassee County Road Commission, Corunna, Michigan, Ric Crawford attending from Corunna, Michigan & Mike Constine attending from Ovid, Michigan.

Staff Present via Zoom at the Shiawassee County Road Commission Office: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes and Engineer's Assistant, Chris Cannon.

VISITORS VIA ZOOM VIDEO AND TELECONFERENCE:

John Plowman, Shiawassee County Commissioner, Josh Luft of Great Lakes Fusion, Jenny of Jackson Trucking, LLC, and Shawn Carroll of Wolverine Sealcoating.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from February 9th, 2021.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF – Onsite Meeting on February 9th, 2021 B) Email from resident thanking the Road Commission for keeping the roads clear and C) MCRCSIP Virtual Training – What the Heck.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR THE 2021 SEASONAL MATERIALS, STATE HIGHWAY MOWING, CATCH BASIN CLEANOUT AND CURB SWEEPING AND COUNTY ROADSIDE MOWING:

Board Chairman, John Michalec and Managing Director, Brent Friess opened and read the bids for the 2021 seasonal materials, State Highway mowing, catch basin cleanout and curb sweeping and county roadside mowing. Bids will be tabulated and posted on our website. They will be awarded at our next regular board meeting on Tuesday, March 9th, 2021.

2021 GRAVEL HAULING BID AWARD:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to award the 2021 gravel hauling bid from Ruess Road Pit to Ocenasek Incorporated, L & D Carey and Sons Trucking and Jackson Trucking; and private source 22a and 23a to Ocenasek Trucking unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform the to the Shiawassee County Road Commission Standards.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

2021 BITUMINOUS PAVING BID AWARD:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to award the 2021 bituminous paving bid to Michigan Paving and Ace-Saginaw Paving, subject to Township approval, unless not in the best interest of the Shiawassee County Road Commission or the Township as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform the to the Shiawassee County Road Commission Standards.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

REVISION OF POLICY NO.40: INFECTIOUS DISEASE PREPARDNESS PLAN AND TRANSMISSION REDUCTION PLAN:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve, sign and authorize the COVID-19 Coordinators to distribute the revised policy to the employees of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.
Motion Carried.

2021 WAGE ADJUSTMENTS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize a 1.5% wage adjustment for the administrative positions of Office Manager/Accounts Payable Clerk, Payroll Clerk and Engineering Technician retroactive to January 1st, 2021.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the employment agreement between the Shiawassee County Road Commission and the Engineer's Assistant, effective January 1st, 2021 through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the employment agreement between the Shiawassee County Road Commission and the Superintendent of Operations, effective January 1st, 2021 through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the employment agreement between the Shiawassee County Road Commission and the Director of Finance and Human Resources/Clerk to the Board, effective January 1st, 2021 through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the employment agreement between the Shiawassee County Road Commission and the Managing Director, effective January 1st, 2021 through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) Lytle Road Park.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) Year-End Update

Superintendent of Operations, Troy Howes reported on the following: A) Winter Maintenance Update and thanked the employees for all their hard work during these past two weeks and winter storms.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Equipment update - During this past week we experienced some equipment issues with emission and wiring/electrical, however, by the end of the week, the mechanics had all equipment fixed and back on the road B) Falcon called and both patch trailers are ready to be delivered this Wednesday, February 24th, 2021.

ACCOUNTS PAYABLE:

44 North	552.15
Bandit Industries Inc	180.55
Blue Care Network	3,039.66
Blue Cross Blue Shield	20,947.91
Thomas Buckelew	290.00
CCP Industries	598.29
Certified Power Inc	469.49
Cintas Corporation	563.71
Consumers Energy	315.04
D&D Truck & Trailer	440.19
D&G Equipment Inc	287.99
D&K Truck Company	130.29
Dalton Elevator	145.00
Daystarr Communications	263.93
Delta Dental Plan of Michigan	2,429.06
Flex Administrators	95.00
Gilbert Sales & Service	158.05
Gilbert's Do It Best Hardware	139.96
Jason Gutting	290.00
Renae Holt	650.00
Humana Insurance Co	11,373.53
J&H Oil Company	21,463.20
Jay's Septic Tank Service	200.00
M&K Truck Centers of Flint	144.62
Michigan Cat	1,652.94
MITA	75.00
Mutual of Omaha	660.97
Northside Service	400.00
Shawn Norton	290.00
North American Overhead Door	864.44
David O'Berry	290.00
Pomp's Tire	1,814.00

S408

Ricoh USA Inc	91.53
Rose Pest Solutions	57.00
Searles Construction Inc	643.44
Shiawassee County Treas	76.50
Shults Equipment LLC	920.83
Signature Ford-Lincoln-	320.26
Jody Smith	290.00
James Svrcek	290.00
Truck & Trailer Specialties In	887.27
Young Chevrolet-Oldsmobile-Cad	580.00
MERS Retirement Services	144,328.02

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5819 (Checks 19353 - 19394) totaling \$75,371.80 including a MERS ACH transfer of \$144,328.00; Payroll Voucher #5820 (Checks 26122 - 26131) totaling \$70,506.77 including direct deposit files of \$66,495.50.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

County Commissioner John Plowman, commented on the following: A) Many non-represented employees are getting their COVID-19 vaccinations B) Wage adjustments were given to all employees of 2.0% retroactive to January C) They are continuing to work on their retirement plans and D) The new County Administrator is doing well, doing a good job.

COMMISSIONERS COMMENTS:

Commissioner Constine commented on the potential for weight restrictions that west M21 is riding out terrible, that frost is really pushing that roadway around. He also stated in front of Agnew graphics that there is a deep pothole on M21 and mentioned the manhole on Chestnut and M21.

Commissioner Crawford commented that he was approached by a council member in Durand, it appears there will be a new business on Durand Road, just north of Graff Chevrolet. They were inquiring about the four way stop sign there and if there was a way to get a traffic light installed to replace the four way stop. In addition, he mentioned that the Shiawassee County Fairgrounds are looking into chip sealing the asphalt at the fairgrounds. He needs a number for the board to get the paperwork in for a grant for this.

Chairman Michalec mentioned that the dusk to dawn light on M52 and Bennington Road. Managing Director, Brent Friess, stated, it has been reported by our office to Consumers Energy. Commissioner Constine stated that Delaney and M52 was repaired, but they did not repair Bennington Road. Superintendent, Troy Howes, stated that there is a website that you can report these on and that is how we report them as well. We have no idea when they will repair them, they don't give us any information when we report.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 9:26 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

The next regular board meeting is Tuesday, March 9th, 2021 at 7:30 a.m. via Zoom.

Respectfully Submitted,



Brent P. Friess, Managing Director

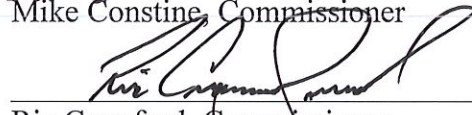


Jennifer Schiebner

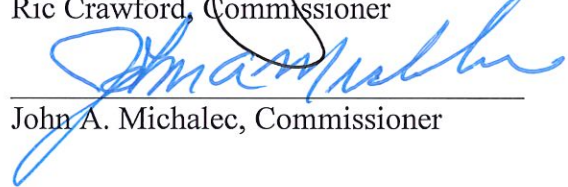
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner