

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, February 9th, 2021 at 7:30 a.m. via Zoom virtual meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present via Zoom: John Michalec, attending from the Shiawassee County Road Commission, Michigan, Ric Crawford attending from Corunna, Michigan & Mike Constine attending from Ovid, Michigan.

Staff Present via Zoom at the Shiawassee County Road Commission Office: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner, Superintendent of Operations, Troy Howes and Engineer's Assistant, Chris Cannon.

VISITORS VIA ZOOM VIDEO AND TELECONFERENCE:

John Plowman, Shiawassee County Commissioner, Shaundel Elowski of Reith Riley, Dave Sybert of Michigan Paving Company, Jenny of Jackson Trucking, LLC, Jeff Sweet of Fisher Transportation, and Tom Gatza of Ace-Saginaw Paving,

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from January 26th, 2021.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP Pool Cue.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR THE 2021 BITUMINOUS PAVING AND GRAVEL HAULING BIDS:

Board Chairman, John Michalec and Managing Director, Brent Friess opened and read the bids for the 2021 bituminous paving and gravel hauling. Bids will be tabulated and posted on our website. They will be awarded at our next regular board meeting on Tuesday, February 23rd, 2021.

ADVERTISE FOR USED FORKLIFT:

A motion was made by Commissioner Constine, Commissioner Crawford, to authorize the Equipment Superintendent to advertise to purchase a used forklift.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

ASMCRA BALLOT FOR FOUR BOARD OF DIRECTOR POSTIONS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Managing Director to cast the vote on behalf of the Shiawassee County Road Commission for the four Board of Director's positions for the ASMCRA Board.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

RESOLUTION WITH MDOT FOR CARLAND ROAD FROM CRONK ROAD NORTHERLY TO JUDDVILLE ROAD:

On a motion duly made by Commissioner Crawford, seconded by Commissioner Constine, and passed with 2 ayes, 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 200571CON, Contract Number 20-5503, and

WHEREAS, this contract is for: Hot mix asphalt base crushing and shaping and resurfacing work along Carland Road from Cronk Road northerly to Juddville Road, including aggregate shoulder and drainage improvement work; and all together with necessary related work, and

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that the Managing Director, Brent Friess and Director of Finance/Clerk Jennifer Rosser be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Mailbox policy B) Township Meeting Schedule C) COVID-19 Update and a Thank you to the Shiawassee County Health Department for working so diligently to get our essential workers their vaccinations and C) Seasonal Bid Opening, Tuesday, February 23rd, 2021.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) 2020 OPEB Actuary B) MTF Update and C) 2020 Year-end update.

Superintendent of Operations, Troy Howes reported on the following: A) Winter Maintenance Update B) Brush Mowing in townships as we can and C) Tree cutting as we can.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Accident on I69 on January 31st, 2021, with new tandem – semi truck rear-ended our plow truck – no injuries and repairing the tandem in-house and B) Mackinaw Administrators is stopping for a visit this afternoon.

ACCOUNTS PAYABLE:

MERS	144,082.27
Interstate Billing Service/AIS	142.53
H. K. Allen Paper Company	189.00
The Argus Press	64.00
Autozone	23.24
Bandit Industries Inc	967.71
CCP Industries	194.08
Cintas Corporation	179.88
Coffield Oil Co Inc	2,151.15
Colony Hardware Corporation	203.76
Consumers Energy	4,848.46
County Road Association Self-I	15,464.00
Interstate Billing Service/CRC	568.41
Cummins Bridgeway LLC	720.00
D&D Truck & Trailer	2,936.94
D&G Equipment Inc	1,136.64
D&K Truck Company	1,306.44
Fastenal Company	21.80
Fishbeck	260.29
Flex Administrators	40.05
Genesee County Road Commission	3.49
Gilbert's Do It Best Hardware	1,247.88

	\$402
Home Depot Credit Services	746.76
James & Nancy Houthhoofd	5.00
Independent Newspapers/I60 Med	189.00
J&H Oil Company	10,310.50
Jay's Septic Tank Service	200.00
Kimball Midwest	1,411.04
M&K Truck Centers of Flint	417.76
Maurer's Textile Rental	1,427.31
Julia McCloskey	34.47
Michigan Cat	6,473.11
Michigan Chloride Sales LLC	1,532.88
Michigan Kenworth-Grand Rapids	1,852.77
MITA	75.00
Pomp's Tire	1,107.00
Searles Construction Inc	1,990.84
The Shift Shop	2,618.58
Signature Ford-Lincoln-	217.25
Shiawassee County Rd Commission	7,645.64
State of Michigan-MDOT	5,954.00
Staples	132.37
Tennant Sales & Service	1,834.20
Valley Truck Parts	1,199.83
Verizon Wireless	591.23
Waste Management	483.02

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Vouchers #5817 (Checks 19307 - 19352) totaling \$225,201.58 including a MERS ACH transfer of \$144,082.27; Payroll Voucher #5818 (Checks 26109 - 26121) totaling \$67,956.94 including direct deposit files of \$62,925.86.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman commented on the following: A) Several county employees were at the health department getting their COVID-19 vaccinations B) Transferring their 457 retirement accounts to Maner Wealth C) It is up for discussion to hire a Human Resource Manager D) Working on moving in the direction to move over to the new retirement system all new hires will be put in the new plan at hire and E) Wage adjustment was given to all non-represented employees of 2.0% going back to January 1st, 2021

COMMISSIONERS COMMENTS:

Board Chairman, John Michalec, stated it is funny Commissioner Plowman mentioned wage adjustments. The board was waiting to see how we were going to end the year in 2020 to look at the non-represented employees and contractual employees who did not receive a wage adjustment in January of 2021. I would like to look further into this and bring it back to the board for further discussion. All represented employees and a few contractual employees

whose contracts had not expired, received the 1.5% increase in January. Now that we know we ended the year (2020) in a surplus, I would like to look at the employees who did not receive a wage adjustment in January of 2021. Commissioner Constine and Commissioner Crawford agreed.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:52 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.


Nays, None.

Motion Carried.

The next regular board meeting is Tuesday, February 23rd, 2021 at 7:30 a.m. via Zoom.

Respectfully Submitted,


Brent P. Friess, Managing Director


Jennifer Schiebner
Director of Finance and Human Resources/
Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John A. Michalec, Commissioner

