

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 26th, 2021 at 7:30 a.m. via Zoom virtual meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present via Zoom: John Michalec, attending from Owosso, Michigan, Ric Crawford attending from Corunna, Michigan & Mike Constine attending from Owosso Township, Michigan.

Staff Present via Zoom at the Shiawassee County Road Commission Office: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA ZOOM VIDEO AND TELECONFERENCE:

John Plowman, Shiawassee County Commissioner.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from January 12th, 2021.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Letter from the County Road Association Self Insurance Pool B) CRASIF/Mackinaw Administrators – Breakroom News and C) Roads +.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID EXTENSION REQUEST FROM ACTION TRAFFIC:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the bid extension request from Action Traffic Maintenance of their February 25th, 2020 bid for guardrail and posts through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

MUTUAL AID & ASSISTANCE AGREEMENT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the Mutual Aid and Assistance Agreement, as presented, and place it on file.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

EQUIPMENT PURCHASES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to order a 2021 Ford F550 Super Cab 4x2 at a cost not to exceed \$71,878.00.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Equipment Superintendent to order a 2021 Ford F150 Super Crew 4x4 pickup at a cost not to exceed \$37,492.00.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Equipment Superintendent to order two (2) Ford F250 Regular Cab 4x2 pickups at a cost not to exceed \$58,462.00.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.
Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to order two (2) 2-ton Falcon Asphalt Recycler & Hot Box Trailers at a cost not to exceed \$31,664.84.

Roll Call Vote
Ayes, Commissioners Crawford, Constine and Michalec.
Nays, None.
Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to order a Swenson Model STCCS Tailgate Cross Conveyer at a cost not to exceed \$11,675.00.

Roll Call Vote
Ayes, Commissioners Crawford, Constine and Michalec.
Nays, None.
Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Equipment Superintendent to order a Henderson Mark III: 9' dump body at a cost not to exceed \$8,718.00.

Roll Call Vote
Ayes, Commissioners Crawford, Constine and Michalec.
Nays, None.
Motion Carried.

TEMPORARY PART-TIME HIRE:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Director of Finance to temporarily hire retiree, Diana Brown, to assist the new Accounts Payable Clerk/Office Manager with her year end processes at an hourly rate not to exceed \$20.00 per hour.

Roll Call Vote
Ayes, Commissioners Crawford, Constine and Michalec.
Nays, None.
Motion Carried.

AUTHORIZATION TO ADVERTISE FOR BIDS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Shiawassee County Road Commission to place a bid advertisement for the 2021 seasonal materials, county roadside mowing, MDOT roadside mowing and MDOT curb sweeping.

Roll Call Vote
Ayes, Commissioners Crawford, Constine and Michalec.
Nays, None.
Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) Letter of Agreement with the Local 1071.1 AFSCME Union – FFCRA Leave and C) Back up Salt Order.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) OPEB Update.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Brush mowing update B) Tree trimming in Bennington Township completed C) Winter Maintenance update D) Tree cutting and chipping brush along roadsides and E) County Salt was delivered along with our seasonal back-up salt (ordered 750 tons).

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) John Deere Grader is ordered scheduled for delivery the first part of April 2021 B) Engine repairs on 2003 Bandit 250 Chipper with CAT engine, only 1,515 hours on it. Approximately \$2,600.00 in repairs.

ACCOUNTS PAYABLE:

| | |
|--------------------------------|-----------|
| 44 North | 1,131.00 |
| Advanced Cutting Systems | 1,544.14 |
| Interstate Billing Service/AIS | 2,078.79 |
| Arcadia Chemical | 472.25 |
| Assoc of So Michigan Co Rd Age | 50.00 |
| Autozone | 92.57 |
| Beaver Research Company | 361.92 |
| Blue Care Network | 2,186.57 |
| Blue Cross Blue Shield | 25,553.80 |
| Central Michigan Diesel | 1,046.68 |
| Certified Power Inc | 250.00 |
| C.H. Schultz & Sons, Inc | 700.00 |
| Cintas Corporation | 522.41 |
| City of Corunna | 2,062.74 |
| CNA Surety | 100.00 |
| Colony Hardware Corporation | 304.23 |
| Consumers Energy | 219.23 |
| D&D Truck & Trailer | 2,241.43 |
| D&G Equipment Inc | 1,334.72 |
| D&K Truck Company | 1,509.74 |
| Dalton Elevator | 145.00 |
| Daystarr Communications | 267.28 |
| Delta Dental Plan of Michigan | 2,549.49 |
| Detroit Salt Company LLC | 47,986.47 |
| Dornbos Sign & Safety | 1,611.32 |
| Ferrall's Tree Trimming | 8,970.00 |
| Flint New Holland Inc | 670.49 |
| H2O Compliance Services Inc | 734.85 |
| Renae Holt | 650.00 |

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|--------------------------------|-----------|
| Humana Insurance Co | 11,131.54 |
| J&H Oil Company | 12,961.52 |
| Kennedy's Auto Repair LLC | 688.84 |
| Kimball Midwest | 2,658.92 |
| Michael R Kluck & Associates | 742.50 |
| M&K Truck Centers of Flint | 4,821.37 |
| Matco Tools | 85.31 |
| Julia McCloskey | 19.40 |
| Mutual of Omaha | 765.62 |
| Pomp's Tire | 1,253.50 |
| Pro Comm Inc | 2,022.19 |
| Rose Pest Solutions | 57.00 |
| Rowe Professional Services Com | 420.00 |
| Safety-Kleen Corporation | 533.80 |
| Searles Construction Inc | 612.00 |
| Shiawassee Co Road Commission | 165.00 |
| Signature Ford-Lincoln- | 1,294.79 |
| SLH Metals Inc | 1,035.16 |
| Staples | 249.16 |
| Tennant Sales & Service | 788.06 |
| Truck & Trailer Specialties In | 9,494.28 |
| Valley Truck Parts | 3,363.50 |
| Vision Service Plan | 491.74 |
| Waste Management | 613.86 |
| Win's Electrical Supply Compan | 431.20 |
| Young Chevrolet-Oldsmobile-Cad | 28.56 |

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5816 (Checks 19250 - 19307) totaling \$164,075.94; Payroll Voucher #5815 (Checks 26100 - 26108) totaling \$62,699.00 including direct deposit files of \$58,864.35.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) Continue to work on the new Defined Contribution plan for employees.

COMMISSIONERS COMMENTS:

Commissioner Crawford commented on the bump on the overpass of M71 and I69 is much better.

Commissioner Michalec discussed bid opening at the board meetings via zoom and what was discussed at our Seven County Council Meeting. It varied on how all those Road Commissions were handling it.

CLOSED SESSION:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave regular session and go into closed session under section 8(h) of the Open Meetings Act to review the closed session minutes of Tuesday, January 12th, 2021 at 8:13 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Constine, to leave closed session and enter back into regular session at 8:15 a.m.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the closed session minutes of Tuesday, January 12th, 2021 and place them on file.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Chairman Michalec.

Nays, None.

Motion Carried.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:16 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.


Nays, None.

Motion Carried.

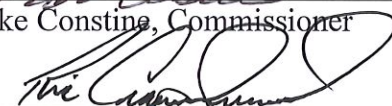
The next regular board meeting is Tuesday, February 9th, 2021 at 7:30 a.m. via Zoom.


Respectfully Submitted,


Brent P. Friess, Managing Director


Jennifer Schiebner
Director of Finance and Human Resources/
Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John A. Michalec, Commissioner