

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, January 12th, 2021 at 7:30 a.m. via Zoom virtual meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present via Zoom: John Michalec, attending from Owosso, Michigan, Ric Crawford attending from Corunna, Michigan & Mike Constine attending from Ovid, Michigan.

Staff Present via Zoom at the Shiawassee County Road Commission Office: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA ZOOM VIDEO AND TELECONFERENCE:

John Plowman, Shiawassee County Commissioner.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from December 22nd, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) 2021 CRA Highway Conference and Road Show.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

AUTHORIZATION TO ADVERTISE FOR BIDS:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Shiawassee County Road Commission to place a bid advertisement for the 2021 construction season: bituminous paving and gravel hauling bid specifications.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

2020 GASB OPEB ACTUARY:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept and authorize the Managing Director to approve the quote from Watkins Ross for the 2020 GASB OPEB Actuarial report with PA202 information at a cost not to exceed \$1,300.00.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

REVISION OF POLICY NO.40- COVID-19 INFECTIOUS DISEASE PREPAREDNESS RESPONSE PLAN AND TRANSMISSION REDUCTION PLAN:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the revision of Policy No. 40 – COVID-19 Infectious Disease Preparedness Response Plan and Transmission Reduction Plan and authorize the Director of Finance and Human Resources/Clerk to distribute the revised plan to the employees of the Shiawassee County Road Commission and place it on file.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

JOHN DEERE 772 MOTOR GRADER PURCHASE:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the purchase of a John Deere 772 GP Motor Grader through MiDeal State of Michigan contract at a cost not to exceed \$326,159.00 less the trade of the 2014 Caterpillar 12M3 of \$111,000.00; net cost not to exceed \$215,159.00.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

RESOLUTION WITH MDOT FOR REMOVAL AND REPLACEMENT OF STRUCTURES
9831, 9877 AND 9880:

On a motion duly made by Commissioner Crawford, seconded by Commissioner Constine, and passed with 3 ayes, 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Shiawassee County Road Commission has been presented for consideration for Job Number 208106CON, Contract Number 20-5437, and

WHEREAS, this contract is for: Bituminous deck removal and replacement on structure #9831, which carries Cook Road over the Maple River, Section 1, T6N, R2E, Bennington Township, Shiawassee County, Michigan, on the structure #9877, which carries Reed Road over the Holly Drain, Sections 8 and 9, T6N, R4E, Vernon Township, Shiawassee County, Michigan, and on the structure #9880, which carries County Line Road over the Jones Creek, Section 12, T6N, R4E, Vernon Township, Michigan, including thrie beam retrofit, approach and maintaining traffic work; and all together with necessary related work, and

WHEREAS, the Shiawassee County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson John Michalec and Director of Finance/Clerk Jennifer Schiebner be authorized and instructed to sign the contract for and on behalf of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

2021 CRA BOARD OF DIRECTORS POSITION:

A Motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director to vote on behalf of the Shiawassee County Road Commission for the 2021 CRA Board of Director's position.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) Seven County Council Meeting – Tuesday, January 19th, 2021 via Zoom and C) 2021 Tentative Township Meeting Schedule.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following:
A) MTF Update.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Winter Maintenance Update B) Brush and tree

cutting update C) MDOT State trunkline update and D) Update on the training of new employee.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Working on equipment included in our 2021 capital outlay budget to get quotes for the board to approve. Once approved I can get them on order.

ACCOUNTS PAYABLE:

December 31st, 2020

Cintas Corporation	89.94
Consumers Energy	203.55
County Road Association Self-I	5,075.96
D&G Equipment Inc	306.87
Diesel Truck Sales Inc	4.06
Industrial Supply	13.95
Jay's Septic Tank Service	200.00
Kennedy's Auto Repair LLC	318.60
Kimball Midwest	1,003.39
MERS Retiree Health Funding V	649,439.67
Michigan Cat	261.18
Northwoods Printers LLC	0.60
Safety-Kleen Corporation	729.38
Signature Ford-Lincoln-	1,314.25
Valley Truck Parts	1,090.98
Verizon Wireless	590.81
Young Chevrolet-Oldsmobile-Cad	190.54

January 4th, 2021

Humana Insurance	11326.67
Delta Dental	2624.21
BCBS of Michigan	26885.14
BCN	2620.51
Mutual of Omaha	723.76

January 12th, 2021

Interstate Billing Service/AIS	3,196.38
Allied Universal Tech Services	437.50
The Argus Press	28.00
CCP Industries	1,887.73
Cintas Corporation	394.60
Coffield Oil Co Inc	598.97
Consumers Energy	5,030.15
D&D Truck & Trailer	971.16
D&G Equipment Inc	446.10
Dalton Elevator	103.40
DK Security	46.50
FD Lake Company	282.13
First Bankcard	131.39
Fishbeck	302.00
Flex Administrators	65.00
Genesee County Road Commission	17.48
Home Depot Credit Services	346.53
J&H Oil Company	9,262.64

Kimball Midwest	692.01
M&K Truck Centers of Flint	1,443.68
Matco Tools	36.99
Maurer's Textile Rental	1,429.33
Memorial Healthcare Center	119.00
Michigan Cat	2,684.90
Precision Computer Solutions I	10,927.00
Ricoh USA Inc	149.20
Rowe Professional Services Com	3,720.00
Signature Ford-Lincoln-	1,860.14
State of Michigan-MDEQ	665.00
Valley Truck Parts	1,404.91
Windmill Pro Paint LLC	4,770.69

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5811- 5813 (Checks 19197 - 19249) totaling \$758,104.53 including a MERS ACH transfer of \$649,439.67; Payroll Voucher #5810 & 5814 (Checks 26067 - 26099) totaling \$158,423.20 including direct deposit files of \$118,633.86.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, reported on the following: A) Working on their pension in process of converting over to Manor Wealth B) New Assistant Finance Director is doing well C) Our Health Department is working on the vaccinations for the COVID-19 and are doing a fantastic job of working through this and D) Just received their 2019 Audit. It was a clean audit, and they are incredibly pleased with it and E) New Commissioner, Greg Brodeur.

COMMISSIONERS COMMENTS:

There were no commissioner comments.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to go into closed session under section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by section 13(1)(g) of the Freedom of Information Act at 8:20 a.m.

Roll Call Vote

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Constine, to leave closed session and enter back into regular session at 9:33 a.m.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director of the Shiawassee County Road Commission to enter into negotiations to discuss the potential extension of the FFCRA leave that expired on December 31st, 2020.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 9:39 a.m.

Roll Call Vote

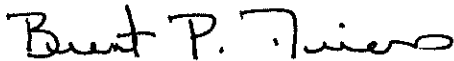
Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

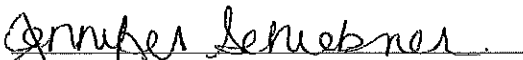
Motion Carried.

The next regular board meeting is Tuesday, January 26th, 2021 at 7:30 a.m. via Zoom.

Respectfully Submitted,

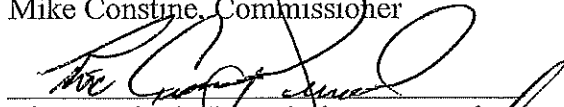



Brent P. Friess, Managing Director



Jennifer Schiebner
Director of Finance and Human Resources/
Clerk


Mike Constine, Commissioner


Ric Crawford, Commissioner


John A. Michalec, Commissioner