

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Thursday, December 8th, 2020 at 7:43 a.m. via Zoom virtual meeting of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present via Zoom: John Michalec, attending from Owosso, Michigan, Ric Crawford attending from Corunna, Michigan & Mike Constine attending from Ovid, Michigan.

Staff Present via Zoom at the Shiawassee County Road Commission Office: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA ZOOM VIDEO AND TELECONFERENCE:

John Plowman, Shiawassee County Commissioner

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from November 24th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) MCRCSIP Virtual Training Workshop.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID EXTENSION REQUEST ADVANCED DRAINAGE SYSTEMS, INC.:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve and authorize the Managing Director to sign the bid extension request presented by Advanced Drainage Systems Incorporated for corrugated plastic pipe from January 1st, 2021 through December 31st, 2021.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

APPOINTMENT OF THE 2021 CHAIRMAN OF THE BOARD:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to appoint Commissioner, John Michalec, as the Chairman of the Shiawassee County Road Commission Board for calendar year 2021.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

WEIGHMASTER ENFORCEMENT:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director to sign the agreement with the Michigan State Police for the 2021 weighmaster law enforcement services, not to exceed 75 hours at a total cost of \$6,277.50.

Roll Call Vote

Ayes, Commissioners Crawford, Constine & Michalec.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Tentative 2021 M.T.A. Meeting Schedule B) Austin Road Bridge and C) COVID-19 Update.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) Free Conference Call B) MTF Update C) November 2020 Financial Statements and D) 2021 Proposed Budget – For Board Review.

FREECONFERENCECALL.COM:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to mail Free Conference call a check for \$200.00 for their conference line services.

Roll Call Vote

Ayes, Commissioners Crawford, Constine & Michalec.

Nays, None.
Motion Carried.

2020 ADDITIONAL MERS PAYMENT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Director of Finance & Human Resources/Clerk to make an additional payment to our MERS retirement system in the amount of \$510,000.00.

Roll Call Vote
Ayes, Commissioners Crawford, Constine & Michalec.
Nays, None.
Motion Carried.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Township gradall projects are complete B) Arm mowing projects are complete and 40 hour rotation has been completed. Arm mowing is continuing in townships until winter arrives and can not be performed. The sprayers have been removed for the winter C) Scraping of gravel roads has been hit and miss form the moisture and drying out time needed this time of year D) Working on tree projects for their crews while we are waiting for winter to arrive and E) Employees are working in their districts patching, chipping brush and regular maintenance items.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Salters and Wings are on all but a couple single axle heavy trucks and have been testing them in the field B) Second shift mechanic started on Monday, December 7th, 2020 and second and third shift patrol have been helping out with cleaning and sanitizing the building including high traffic areas and equipment and C) New grader update.

ACCOUNTS PAYABLE:

Action Traffic Maintenance Inc	2,524.00
Interstate Billing Service/AIS	9,153.74
Autozone	231.00
C&S Motors	67.72
CE&A Professional Services Co	54.00
Cintas Corporation	225.67
Coffield Oil Co Inc	385.69
Consumers Energy	3,085.78
D&D Truck & Trailer	1,362.33
D&G Equipment Inc	766.13
D&K Truck Company	279.52
Dave's Muffler LLC	260.30
Henry Handl	75.00
Home Depot Credit Services	313.00
I.T. Right	12,600.00
Jay's Septic Tank Service	200.00
Kimball Midwest	204.12
Knapheide Truck Equipment-Flint	655.69
M&K Truck Centers of Flint	171.54
Maurer's Textile Rental	1,890.22
Pro Comm Inc	222.98

	S379
Searles Construction Inc	2,475.38
Signature Ford-Lincoln-	1,958.27
State of Michigan-EGLE	800.00
Staples	58.95
Tennant Sales & Service	346.73
Verizon Wireless	590.81
Waste Management	475.32
Young Chevrolet-Oldsmobile-Cad	503.00
Mutual of Omaha	723.76
Vision Service Plan	245.87
Shiawassee Co Road Commission	30.17

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5806 & 5807 (Checks 19111 - 19142) totaling \$42,936.69; Payroll Voucher #5805 (Checks 26010 - 26054) totaling \$68,240.48 including direct deposit files of \$47,196.23.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, reported on the following: A) The county is forecasting a surplus in 2021 budget and first time, they have not budgeted to take money from the tax surplus fund B) They are still reviewing their retirement plans and he will have more information for our board in the future and C) The board authorized the hire of an assistant finance director and they have hired a local attorney to help with legal representation at the county level.

COMMISSIONERS COMMENTS:

Commissioner Constine commented on the crossing on south Baldwin Road. He stated that it looks good and wanted to thank the crews for a job well done.

ADJOURN:

Motion by Commissioner Constine supported by Commissioner Crawford, to adjourn at 8:28 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

The next regular board meeting is Tuesday, December 22nd, 2020 at 7:30 a.m. via Zoom.

Respectfully Submitted,



Brent P. Friess, Managing Director



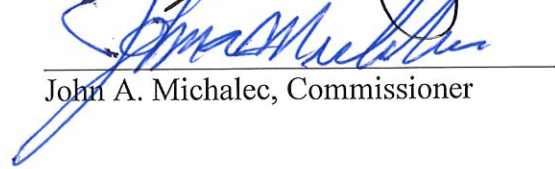
Jennifer Schiebner
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

