

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Thursday, November 24th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA TELECONFERENCE:

There were no visitors via teleconference.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from November 5th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRA Nominations for Impress and Recognition of employees who made significant contributions to the county road system.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2021 BOARD MEETING DATES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the 2021 Board Meetings dates and authorization to publish on our website and with the Shiawassee County Clerk's Office.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

I.T.SERVICES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the quote from I.T. Right for our information technology services for a period of two (2) years at an annual cost not to exceed \$12,600.00.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

REVISION OF POLICY NO. 40:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the revision of Policy No. 40: Infectious Disease Preparedness plan and Transmission Reduction Plan and authorize the COVID-19 Coordinators to distribute the revised policy to the employees of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

POLICY NO. 41- REMOTE WORK POLICY:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Policy No. 41 – Remote Work Policy and authorize the COVID-19 Coordinators to distribute the revised policy to the employees of the Shiawassee County Road Commission.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Letter of Agreement with the Local 1071.1 AFSCME Union – Staggering Staff B) COVID-19 Update and C) MTA Meeting – Tuesday, December 1st, 2020 @ 7:00 p.m. at the Caledonia Charter Township Hall.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) October 2020 Financial Statements B) 2021 Proposed Budget – For Board review C) MTF Update and D) BCBSM and BCN Update.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gradall is working in Owosso Township, 20 hours left. All Townships will be complete B) Arm mowers are working in Townships, Sciota has 20 hours for rotation; all Townships will be complete C) Grader operators are scraping gravel roads weather permitting D) Bridge crew has completed the last routine maintenance culverts for the year and all projects are paved back on asphalts E) MDOT winter patrol started last Sunday, November 15th, 2020.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Equipment update – Preparing trucks for winter maintenance.

ACCOUNTS PAYABLE:

44 North	704.50
Advanced Drainage Systems	4,684.95
Interstate Billing Service/AIS	7,880.77
Autozone	273.35
Jeff Bennett	75.00
Blue Cross Blue Shield	28,038.32
C.H. Schultz & Sons, Inc	1,450.00
Cintas Corporation	269.82
CNA Surety	510.00
Coffield Oil Co Inc	198.80
Consumers Energy	95.07
County Road Association of Mi	90.00
CRASIF	15,464.00
D&D Truck & Trailer	2,240.79
D&G Equipment Inc	175.22
D&K Truck Company	349.76
Dalton Elevator	170.50
Daystarr Communications	286.82
Delta Dental Plan of Michigan	2,481.30
Dornbos Sign & Safety	3,150.60
First Bankcard	411.32
Flint New Holland Inc	154.89
Gilbert's Do It Best Hardware	1.60
Bruce Holzhausen	1,750.00
Troy Howes	80.00
Humana Insurance Co	14,153.65
J&H Oil Company	2,937.93
Kimball Midwest	2,177.33
Michael R Kluck & Associates	99.00
Knapheide Truck Equipment-Flin	313.01
Ryan Kruger	75.00
M&K Truck Centers of Flint	1,202.61
Municipal Employees	137,298.91
Michigan Cat	698.44

	S374
Michigan Chloride Sales LLC	594.59
Michigan Kenworth-Grand Rapids	1,141.34
Michigan Paving & Materials	38,919.18
Lloyd Miller & Sons	92.84
North American Overhead Door	169.49
Professional Services Industri	1,211.50
Rowe Professional Services Com	21,897.00
Safety-Kleen Corporation	202.80
Signature Ford-Lincoln-	1,170.79
Randall Wellman	130.00
State of Michigan-MDOT	15,985.18
Staples	105.02
Truck & Trailer Specialties In	266.74
Interstate Billing Service/AIS	1836.22
Consumers Energy	189.67
Home Depot Credit Services	523.42
M&M Pavement Marking Inc	127049.19
Ricoh USA Inc	140.32
Home Depot Credit Services	115.92

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5800, 5803 & 5804 (Checks 19056 - 19110) totaling \$313,554.65 and a MERS ACH of \$137,298.91; Payroll Voucher #5802 (Checks 26000 - 26009) totaling \$60,069.83 including direct deposit files of \$53,800.71.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Constine commented on the dusk to dawn lighting on South M52 and Delaney Road; Ruess Road and M-21; and Sherman and M21.

ADJOURN:

Motion by Commissioner Constine supported by Commissioner Crawford, to adjourn at 8:15 a.m.

Roll Call Vote

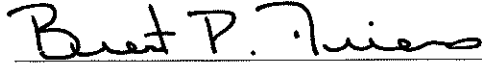
Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

The next regular board meeting is Tuesday, December 8th, 2020 at 7:30 a.m.

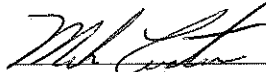
Respectfully Submitted,



Brent P. Friess, Managing Director



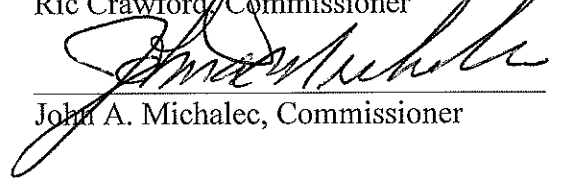
Jennifer Schiebner
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

