

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, October 27th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA TELECONFERENCE:

John Plowman, Shiawassee County Commissioner.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the minutes from October 13th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Mackinaw Administrators Breakroom News – October 2020 B) 6th Annual CRA Legal Symposium.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Managing Director and Engineer's Assistant to attend the 6th Annual CRA Legal Symposium – Road Commission contracts, working with engineer's to protect legal considerations and case law update zoom session at a cost not to exceed \$45.00 per attendee.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

MERS DEFINED BENEFIT ADOPTION AGREEMENT ADDENDUMS FOR ALL DIVISIONS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to electronically submit the MERS Defined Benefit Adoption Agreement Addendums for all divisions.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

REVISION OF POLICY NO. 40 – INFECTIOUS DISEASE PREPAREDNESS PLAN AND TRANSMISSION REDUCTION PLAN:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the revision of Policy No. 40 Infectious Disease Preparedness Plan and Transmission Reduction Plan and authorize the COVID-19 Coordinators to distribute the revised policy to the employees of the Shiawassee County Road Commission and place it on file.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

BOARD EFFECT PRESENTATION FOR COMMISSIONERS:

Sylvia Schilling, Client Advocate of BoardEffect software is joining us via teleconference to go over the new board program.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update B) Ruess Road Pit Update C) 7 County Council Meeting D) Austin Road Bridge E) MCRCSIP by-law changes and email from Gayle Cummings, Administrator of MCRCSIP.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) September 2020 Financial Statements B) OPEB Quarterly Statements C) Free Conference Call and D) 2020 Budget Amendment.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gradall working in Owosso Charter Township, Vernon Township needs 20 hours and there are two (2) townships to be completed once Owosso is finished B) Arm mowers are continuing to work on township agreements and the 40 hour rotation, working on the last township contract for brush mowing C) Grader operators are scraping gravel roads getting them ready for winter D) County and state salt has been delivered to the Corunna barn. They were delivering state salt to Perry on Monday E) District Hydro Operators have been shouldering and brooming intersections F) Highway Hydro Operators are finishing shoulders G) Bridge Crew will be assisting Bruce Holzhausen on Jacobs Road Thursday and H) Waiting on Frontier for approval to fix the manhole on M-21 and Chestnut as they have fiberoptic lines that could be damaged in the repair. MDOT stated we must have their approval to repair that manhole.

Managing Director, Brent Friess gave the report for the Engineer's Assistant, Chris Cannon. He reported on the following: A) 2020 Bridge Rehabilitations – Bridges are complete. Preparing file for MDOT Review B) Pavement Markings – All painting is complete. School and Railroad symbols are to start now C) Skip patching being scheduled for 2020 – Grand River Road, east of M52; Hibbard Road between the two Morrice Road intersections; Byron Road south of Prior Road D) Estimating the 2021 Township projects and preparing documents for the township meetings.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) Starting to load salters on the trucks in preparation for winter.

ACCOUNTS PAYABLE:

44 North	841.00
Action Traffic Maintenance Inc	3,393.00
Advanced Drainage Systems	8,598.88
Interstate Billing Service/AIS	1,271.48
David Arnett	75.00
Blue Cross Blue Shield	28,609.02
CCP Industries	317.10
Cintas Corporation	179.88
City of Corunna	2,981.84
Consumers Energy	204.46
D&D Truck & Trailer	1,258.10
D&G Equipment Inc	1,342.68
D&K Truck Company	956.15
Daystarr Communications	282.97
Delta Dental Plan of Michigan	2,631.24
Delau Fire Services	250.00
Detroit Salt Company LLC	114,264.31
Dornbos Sign & Safety	4,191.20
Fishbeck	302.00
Flint New Holland Inc	866.98
Great Lakes Fusion	10,299.09
Bruce Holzhausen	1,815.00
Renae Holt	650.00

	\$364
Humana Insurance Co	13,575.95
Netfronts Inc	69.50
I.T. Right	249.00
J&H Oil Company	10,939.50
Kalin Construction Co Inc	102,223.80
Kimball Midwest	3,184.93
Paul Kirby	75.00
Michael R Kluck & Associates	891.00
M&K Truck Centers of Flint	479.16
MCRCSIP	63.00
Municipal Employees	137,341.68
Michigan Paving & Materials	1,247.72
Mutual of Omaha	723.76
Pomp's Tire-Flint	2,408.25
Pro Comm Inc	2,022.19
Professional Services Industri	755.00
Rose Pest Solutions	57.00
Rowe Professional Services Com	5,237.75
Safety-Kleen Corporation	252.80
Kathy Sawyer	1,360.00
Schultz Inc	3,223.94
Signature Ford-Lincoln-	1,008.82
SLH Metals Inc	326.42
State Industrial Products	202.36
State of Michigan-MDOT	12,428.88
Valley Truck Parts	5,180.02
Vision Service Plan	236.71
Win's Electrical Supply Compan	100.18

CHECK NUMBERS 18871-18979 VOIDED

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5797 (Checks 18980 - 19030) (Voided checks 18871 – 18979) totaling \$491,445.70 including a MERS ACH payment of \$137,341.68 and Payroll Vouchers #5796 (Checks 25981 – 25988) totaling \$58,514.26 including direct deposit files of \$53,812.46.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Shiawassee County Commissioner, John Plowman, commented on the following: A) The board authorized to hire an Assistant Finance Director position to start effective January 1st, 2021 B) Budgeted to have a surplus of around 1.5 million at the end of 2020 C) Early retirements of eight to nine employees and possibly a couple more D) Commissioner pay discussion E) Thanked Rick Crawford the Road Commission for their help on the Parks F) Durand Rotary has approached the Parks and Recreation Board regarding a donation towards the construction a bathroom at the canoe launch at the Shiatown park and G) The prosecuting attorney is working on the paperwork to transfer the property at the Lytle Road Park from the Road Commission to the Shiawassee County Parks and Recreation Board.

COMMISSIONERS COMMENTS:

Commissioner Constine commented regarding Zmitko Farms who have dug across Cronk Road east of Baldwin Road to install a culvert. Resident is asking the Road Commission to see if this was an approved culvert.

ADJOURN:

Motion by Commissioner Crawford supported by Commissioner Constine, to adjourn at 9:42 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

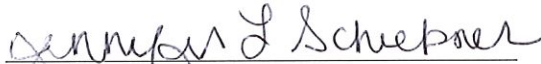
Motion Carried.

The next Regular Board Meeting is Thursday, November 5th, 2020 at 7:30 a.m.

Respectfully Submitted,




Brent P. Friess, Managing Director

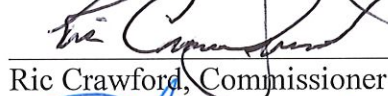


Jennifer Schiebner

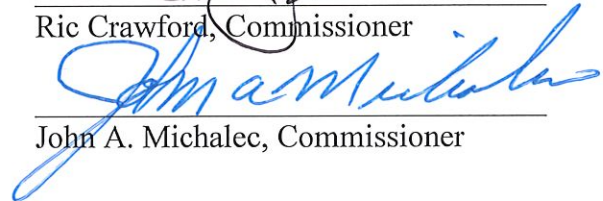
Director of Finance and Human Resources/
Clerk



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner

