

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, September 8th, 2020 at 7:45 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess, Director of Finance and Human Resources/Clerk, Jennifer Schiebner.

VISITORS VIA TELECONFERENCE:

There were no visitors.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from August 25th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

REVISION OF POLICY NO. 40:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the revision of Policy No. 40, COVID-19 Infectious Disease Preparedness Response Plan and Transmission Reduction Plan.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

BID EXTENSION REQUEST FROM FAHRNER ASPHALT SEALERS INC.:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve and authorize the Managing Director to sign the bid extension request of Fahrner Asphalt Sealers Incorporated to extend their 2020 bid pricing for chip and fog seal for the period of January 1st, 2021 through December 31st, 2021.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

BID EXTENSION REQUEST FROM M & M PAVMENT MARKING.:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve and authorize the Managing Director to sign the bid extension request of M & M Pavement Marking to extend their 2020 bid pricing for pavement marking for the period of January 1st, 2021 through December 31st, 2021.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) MERS Virtual Annual Conference B) Ruess Road Pit C) Shiawassee County Parks & Recreation Commission – August 5th, 2020 meeting minutes D) Administrative Handbook Workshop, Tuesday, September 22nd, 2020 and E) CRASIF virtual 42nd Annual Membership Business Meeting, Wednesday, September 16th, 2020 at 1:00 p.m.

Director of Finance & Human Resources/Clerk, Jennifer Schiebner, reported on the following: A) MTF Update B) July Financial Statements C) MCRCSIP Refund and D) I.T. Services.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gradall is working in Sciota township; nine (9) townships are completed; will be in Hazelton Township this week B) Arm mowers are continuing to work on township agreements and the forty (40) hour rotation; Woodhull and Fairfield Townships are complete; currently working in Middlebury and Owosso Charter Townships C) Highway mowing I-69 mowing complete using an extra county worker; mowing on M-78 this week D) L & D Carey gravel hauling complete in Vernon, Woodhull and Middlebury Townships; New gravels will be brined September 9th, 2020, weather permitting E) Bridge and culvert crew – culverts for next year; Vandekarr Road and Lytle Road are replaced, need to be hot patched in; working on maintenance culverts, then starting on the Durand Road culvert replacements and working south from Johnstone Road and F) Crack sealer is working; Hibbard Road complete; working on Vandekarr Road.

Managing Director, Brent Friess gave the report for the Engineer's Assistant, Chris Cannon. He reported on the following: A) 2019 Carland Road Federal Aid Project – Project is complete and all paperwork is submitted to MDOT; waiting for final invoice from MDOT B) 2020 Bridge Rehabilitation – Detours are set up on all three bridges; Construction started on September 1st, 2020 C) Pavement Marking – Construction paint to start any day; and D) Crack sealing is scheduled to start after Labor Day. This will be Woodhull and Burns Townships. The contractor is Fahrner Asphalt Sealers.

Managing Director, Brent Friess gave the report for the Garage Superintendent, Jeremy Dietz. He reported on the following: A) CRASIF/Mackinaw Administrators were here on Monday to do a safety visit B) Arm mower is done at Flint New Holland and going back to D & G today for final upfitting and C) Rangerbid Auction is September 15th, 2020.

ACCOUNTS PAYABLE:

Interstate Billing Service/AIS	120.46
H. K. Allen Paper Company	120.00
American Speedy Printing Cente	85.00
Autozone	186.68
Barkham & Co LLC	22,266.80
CCP Industries	252.80
Cintas Corporation	179.88
Colony Hardware Corporation	290.04
Consumers Energy	59.85
D&D Truck & Trailer	992.05
D&K Truck Company	747.45
Dalton Elevator	353.70
H2O Compliance Services Inc	500.00
Hubbard Supply Co	137.50
I.T. Right	108.00
J&H Oil Company	2,935.15
Kennedy's Auto Repair LLC	580.26
Kimball Midwest	973.02
Maurer's Textile Rental	1,757.62
Municipal Employees	137,317.79
Michigan Cat	2,552.94
Michigan Chloride Sales LLC	8,936.20
Michigan Paving & Materials	45,523.73
Michigan State Police	15,548.43
Lloyd Miller & Sons	22.53
Red River Specialties Inc	4,017.56
Rowe Professional Services Com	17,736.50
Safety-Kleen Corporation	729.38
Shults Equipment LLC	3,400.56
Signature Ford-Lincoln-	297.10
SLH Metals Inc	1,845.00
Superior Equipment & Supply Co	2,166.88
The Town Tub	775.55
TSC Stores	95.71
Verizon Wireless	545.68
Waste Management	451.82

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5789 (Checks 18726 - 18761) totaling \$274,609.62 including the MERS ACH transfer of \$137,317.79.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Constine commented regarding the south Baldwin Road culvert just north of Dewey Road. He was out there the other day and it had not been repaired yet.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 8:47 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

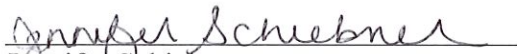
Motion Carried.

The next Regular Board Meeting is Tuesday, September 22nd, 2020 at 7:30 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



Jennifer Schiebner

Director of Finance and Human Resources/
Clerk


Mike Constine, Commissioner
Ric Crawford, Commissioner
John A. Michalec, Commissioner