

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, July 28th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess, Office Manager/Accounts Payable Clerk, Andrea Montague & Director of Finance, Jennifer Rosser.

VISITORS VIA TELECONFERENCE:

MERS Regional Manager, Matt Taylor.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from July 14th, 2020.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) 2020 Northern Conference Cancellation Notice from CRA B) 2020 S.A.M. Conference Cancellation Notice from CRA C) 2020 CRASIF Annual Virtual Conference, Wednesday, September 16th, 2020 D) Thank you letter from Marty and Karen Stone.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:REVIEW OF THE REVISED ADMINISTRATIVE HANDBOOK:

Matt Taylor, MERS Regional Manager, teleconferenced into the meeting to follow up with a question from our last board meeting regarding the beneficiaries and how they are calculated into the pension compensation calculation. Matt stated that they do calculate a beneficiary based upon an annuity factor and this happens upon retirement. This all depends upon what the retiree chooses upon retirement for their beneficiary benefit. A workshop will be set up in an upcoming meeting to further review the handbook.

NEW BUSINESS:CRASIF 2020 BOARD OF TRUSTEE POSITIONS:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, and passed unanimously to authorize the Managing Director, Brent Friess, to cast the vote for the County Road Association Self Insurance Fund 2020 Board of Trustee positions on behalf of the Shiawassee County Road Commission.

Roll Call Vote.

Ayes, Commissioners Constine, Crawford and Michalec.

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Ruess Road Pit and B) MCRCSIP Annual Meeting.

Director of Finance, Jennifer Rosser, reported on the following: A) June Financial Statements.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gradall Update – working in Caledonia Charter Township this week and in Perry Township next week, weather permitting B) Arm mowing contracts in Burns and Woodhull Townships are complete. Currently working in Fairfield and Burns Townships C) State and Copas Road culverts are complete D) Riley Road culvert, shoulder widening for Rush Township complete E) Started 2nd application of Mineral Well Brine and F) County asphalt mowing (2nd time) will be starting next week or the following week.

Managing Director, Brent Friess gave the report for the Equipment Superintendent, Jeremy Dietz. He reported on the following: A) New arm mower update and B) Generator update.

Managing Director, Brent Friess gave the report for the Engineer's Assistant, Chris Cannon. He reported on the following: A) Carland Road update – minor ditching along with turf establishment, new signs along with paint by July 31st, 2020 which is the open to traffic date per the contract B) 2020 Bridge rehabs – Crews will be starting on the bridge rehabs on September 8th, 2020 with a completion date of November 11th, 2020 C) Pavement marking – Tier painting is near completion and construction painting to follow and D) Crack sealing is

scheduled to start after Labor Day. This will be Woodhull and Burns Townships. The contractor is Fahrner Asphalt Sealers.

ACCOUNTS PAYABLE:

44 North	1,375.99
44 North	712.05
Advanced Cutting Systems	318.46
Advanced Drainage Systems	2,535.17
Interstate Billing Service/AIS	6,102.40
Autozone	269.97
Barkham & Co LLC	41,733.20
Blue Cross Blue Shield	31,418.80
Cintas Corporation	585.29
City of Corunna	179.35
Consumers Energy	53.04
D&D Truck & Trailer	274.43
D&G Equipment Inc	VOIDED
Dalton Elevator	145.00
Daystarr Communications	284.22
Delta Dental Plan of Michigan	2,512.89
Fahrner Asphalt Sealers	1,485,447.75
Fastenal Company	194.86
Fishbeck	2,472.00
Flint New Holland Inc	1,950.40
Rena Holt	650.00
Hubbard Supply Co	32.07
Humana Insurance Co	13,575.95
I.T. Right	500.00
J&H Oil Company	9,696.06
Kimball Midwest	3,017.45
Lacrosse Seed	1,060.00
Lepley & Sons Towing	93.00
M&M Pavement Marking Inc	26,992.65
Michigan Cat	215,314.03
Michigan Chloride Sales LLC	147.33
John Michalec	24.18
Mutual of Omaha	723.76
Nequist & Son Electric LLC	2,325.00
Owosso Bolt & Brass Company	158.07
Pomp's Tire-Flint	439.00
Pro Comm Inc	2,022.48
Safety-Kleen Corporation	193.40
Searles Construction Inc	2,772.63
State of Michigan-MDOT	37,251.63
Staples	226.89
Valley Truck Parts	1,461.08
Vision Service Plan	236.71
Young Chevrolet-Oldsmobile-Cad	517.66
D & D Truck	1,832.94
D&G Equipment Inc	650.47
MERS	138,026.78

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Vouchers #5783 (Checks 18593 -18639) (Voided check 18605) totaling \$2,038,702.49 including the MERS ACH payment of \$138,222.78; Payroll Vouchers #5782 (Checks 25924 – 25930) totaling \$58,003.38.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

There were no public comments.

COMMISSIONERS COMMENTS:

Commissioner Crawford stated that he has received some comments regarding the gravel shoulders on Bennington Road by Zudunic Farms. He inquired if we had planned to regravel this from M-71 to Durand Road. He went on to state that the fairground truck show is still scheduled for Saturday, August 1st, 2020. He inquired if the Road Commission had digital message boards. Managing Director, Brent Friess, stated that we do not have any message boards.

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 8:33 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

The next Regular Board Meeting is Tuesday, August 11th, 2020 at 7:30 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



Jennifer Rosser
Director of Finance & Human Resources/
Clerk of the Board



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner