

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, July 14<sup>th</sup>, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec & Mike Constine

Commissioners Via Teleconference: Ric Crawford joined the teleconference at 7:32 a.m.

Staff Present: Managing Director, Brent Friess & Director of Finance, Jennifer Rosser.

VISITORS VIA TELECONFERENCE:

County Commissioner, John Plowman, Drain Commissioner Attorney, Doug Kelly, Drain Commissioner, Tony Newman and MERS Regional Manager, Matt Taylor.

AGENDA:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to approve the minutes from June 23<sup>rd</sup>, 2020.

Roll Call Vote.

Ayes, Commissioners Constine and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) Mackinaw Administrators – Breakroom News.

A motion was made by Commissioner Constine, supported by Commissioner Michalec, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

REVIEW OF THE REVISED ADMINISTRATIVE HANDBOOK:

The questions the board had regarding the administrative handbook regarding the MERS calculation were answered by Matt Taylor, our MERS Regional Manager.

NEW BUSINESS:

PETITION FOR MAINTENANCE OF OWOSSO DRAIN:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the resolution with the Shiawassee County Drain Commission for the petition for maintenance and improvement of the Owosso Drain as follows:

**WHEREAS**, the Board of the County Road Commissioners requests the maintenance and improvement of a drain, located in the City of Owosso and Owosso Charter Township, Shiawassee County, pursuant to Chapter 8 of Public Act 40 of 1956, as amended; and

**WHEREAS**, Section 327 of the Drain Code authorizes a board of county road commissioners to file with the Drain Commissioner a petition for maintenance and improvement of a drain if necessary for the construction or maintenance of any highway to take the surplus water across adjacent lands; and

**WHEREAS**, the Board of County Road Commissioners has determined that the maintenance and improvement of the drain is necessary for the construction or maintenance of Krouse Road to take surplus water across adjacent lands and is also necessary and conducive to the public health, convenience or welfare.

**NOW, THEREFORE BE IT RESOLVED THAT**, the Board of County Road Commissioners does authorize the filing of a petition for maintenance and improvement of the drain.

**BE IT FURTHER RESOLVED THAT** the Managing Director is authorized to execute the petition for maintenance and improvement of the drain.

**BE IT FURTHER RESOLVED** that the Director of Finance & Human Resources/ Clerk to the Board shall forward to the Shiawassee County Drain Commissioner a copy of this Resolution for the petition for maintenance and improvement of the drain.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried

ANNUAL MAINTENANCE CONTRACT WITH PRO-COMM INCORPORATED:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the annual radio maintenance contract from Pro-Comm Incorporated.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.  
Motion Carried.

2019 MERS ANNUAL ACTUARIAL VALUATION:

Matt Taylor, MERS Regional Manager, presented the 2019 Actuarial Valuation to the board.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the 2019 Municipal Employee's Retirement System Annual Actuarial Valuation report dated December 31<sup>st</sup>, 2019 and place it on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) MCRCSIP 2020 Annual Meeting B) 7 County Council Meeting C) Upcoming Board Meetings D) MERS Annual Conference E) Ruess Road Pit F) COVID-19 Update and G) Project Tour Discussion.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to move the August 6<sup>th</sup>, 2020 meeting to Tuesday, August 11<sup>th</sup>, 2020.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried

Director of Finance, Jennifer Rosser, reported on the following: A) MTF Update B) 2021 Humana Renewal and C) AR Aging Update.

Managing Director, Brent Friess gave the report for the Engineer's Assistant, Chris Cannon. He reported on the following: A) All scratch course paving is complete B) All chip seal is complete C) All chip seal projects from 2019 have been repainted D) Tier painting is going on now with the 2020 construction projects to follow E) Federal Aid – Carland Road has both leveling and top course of asphalt complete. The project needs shoulders, turf establishment, signs and paint. Federal Aid bridge rehabilitation will start after Labor Day. Progress schedule that was submitted has contractor starting September 8<sup>th</sup>, 2020 and completed on November 6<sup>th</sup>, 2020.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gradall Update – working in Woodhull Township next week Caledonia Charter Township (#5 in rotation) B) Brine update – being delayed with high temperatures. Michigan Chloride will be returning at the end of this week C) Bridge crew update – repairing big culverts at State Road and Copas Road D) Arm mowing update – they are working on township agreements E) Shaftsbury Road at Winegar Road tile installation is complete. Minor clean-up is needed, and F) County roadside mowing, asphalt and gravel mowing is complete.

Managing Director, Brent Friess gave the report for the Equipment Superintendent, Jeremy Dietz. He reported on the following: A) New CAT grader is in service and trade in is repaired and was picked up by Michigan CAT last week. We should be seeing a bill for the new grader prior to our next board meeting B) New arm mower tractor came in last week and was prepped and sent to Flint Ford to have the arm mower installed. Spoke with them yesterday and sounds like they will start on it this week and have it completed in a week or so. Then it will go back to D&G Equipment for the final preparations.

ACCOUNTS PAYABLE:

44 North	6,411.25
Ace-Saginaw Paving Company	741,860.46
Action Traffic Maintenance Inc	20,627.37
Advanced Drainage Systems	7,325.51
Interstate Billing Service/AIS	479.24
The Argus Press	120.00
Autozone	233.07
Beaver Research Company	609.76
Card Bros Equipment Inc	546.36
Cintas Corporation	269.82
City of Corunna	181.80
Coffield Oil Co Inc	72.14
Colony Hardware Corporation	217.76
Consumers Energy	2,255.71
County Road Association of Mi	493.50
D&D Truck & Trailer	327.98
D&G Equipment Inc	140.77
D&K Truck Company	155.60
Dalton Elevator	785.40
Jack Doheny Supplies Inc	1,448.85
Dornbos Sign & Safety	3,251.64
Falcon Asphalt Repair Equipment	492.07
Fastenal Company	242.63
First Bankcard	383.61
Flint New Holland Inc	346.42
Gilbert Sales & Service	157.25
Home Depot Credit Services	132.28
J&H Oil Company	3,685.14
Jay's Septic Tank Service	200.00
Kennedy's Auto Repair LLC	268.77
Kimball Midwest	1,849.50
Lacrosse Seed	5,610.00
Maurer's Textile Rental	1,908.76
Michigan Cat	7,292.04
Michigan Chloride Sales LLC	67,709.61
Michigan Paving & Materials	1,585,780.89
Mutual of Omaha	702.83
Ocenasek Inc	8,749.49
Owosso Ready Mix Company	472.00
Pomp's Tire-Flint	4,315.00
Professional Services Industri	3,415.50

Rhomar Industries	448.80
Ricoh USA Inc	89.65
Ronald Root	75.00
John Rosser	80.00
Rose Pest Solutions	57.00
Schultz Inc	3,052.42
Searles Construction Inc	1,058.72
Shults Equipment LLC	946.63
Signature Ford-Lincoln-	1,609.38
Randall Wellman	170.00
Stewart Engineering & Sales Co	742.50
Sumbera Excavating	461.62
Underground Security Co	10.00
United States Treasury	73.66
Verizon Wireless	616.63
Vision Service Plan	236.71
Waste Management	451.82
Win's Electrical Supply Company	165.17
Wolf Creek Landscape Services	14,164.00

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5781 (Checks 18533 -18592) (voided checks #18473 - 18532) totaling \$2,506,037.49; Payroll Vouchers #5779 & #5780 (Checks 25903 – 25923) totaling \$108,895.76.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

County Commissioner, John Plowman reported on the following: MERS Regional Manager, Matt Taylor, explained the impact well on the economic and demographic assumption changes to the MERS actuary and how it has and will continue to effect the unfunded liability over the next five (5) years. The County will have to conduct a good roundtable on their retirement system with the changes in assumptions and how that effects their actuary in upcoming years. They are currently looking at 15% budget cut department wide and examining other cost reductions to help with the rising cost of the MERS retirement system. Which is currently under review. John commented that he reviewed our annual report and stated, it looked very good. He gave kudo's for finishing up our projects this year under estimation.

COMMISSIONERS COMMENTS:

Commissioner Constine inquired about the state trunkline. Consumers worked on some power lines in a resident's front yard on M-21. The road has been blocked and for several weeks but there is no work going on. What does it take to get these signs removed?

ADJOURN:

Motion by Commissioner Constine, supported by Commissioner Crawford, to adjourn at 9:24 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

The next Regular Board Meeting is Tuesday, July 28th, 2020 at 7:30 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



Jennifer Rosser

Director of Finance & Human Resources/  
Clerk of the Board



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner