

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, June 9th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess & Director of Finance, Jennifer Rosser.

VISITORS VIA TELECONFERENCE:

J.W. Kalin of Kalin Construction and Shiawassee County Commissioner, John Plowman.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from May 26th, 2020.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

The following communications were received: A) CRASIF call for Board of Trustee Candidates B) Letter from Sandra Mimranek C) Letter from Jerry Chapman D) Newsletter from the Road Commission for Oakland County and E) Shiawassee County Parks and Recreation Meeting Minutes.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to accept the communications as presented and place them on file.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

2020 GRAVEL PROCESSING BID AT RUESS ROAD PIT AWARD:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to award the 2020 Gravel Processing at the Ruess Road pit to Kalin Construction, unless not in the best interest of the Shiawassee County Road Commission as it deals with price, availability and delivery time, then the next bidder will be given the opportunity to perform to the Shiawassee County Road Commission standards.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

PUBLIC ACT 51, SECTION 18j and MCL247.668j CERTIFICATION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize the Director of Finance to submit the certification of Public Act 51, Section 18j and MCL247.668j; Annual Certification of Employee related conditions on behalf of the Shiawassee County Road Commission certifying that we are in compliance with (1)(b) and remain under the hard cap for the 2020 plan year.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

MCRCSIP BOARD OF DIRECTORS AT-LARGE POSITION BALLOT FOR A THREE-YEAR TERM:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Managing Director to cast the vote on behalf of the Shiawassee County Road Commission for the MCRCSIP Board of Directors at-large position.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

REVIEW OF THE REVISED ADMINISTRATIVE EMPLOYEE HANDBOOK:

The board reviewed the revised administrative handbook and decided to table this until the next meeting.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) Seymour Road and B) COVID-19 Update.

Director of Finance, Jennifer Rosser, reported on the following: A) MTF Update.

Managing Director, Brent Friess gave the report for the Engineer's Assistant, Chris Cannon. He reported on the following: A) Asphalt paving update for Michigan Paving; Owosso Charter Township - Chipman Road being paved today and Burning Tree being paved on Thursday; Rush Township - Chipman Road being paved today; Venice Township - Vernon Road being paved today and Lennon Road being paved Thursday. B) Asphalt Paving update for ACE Saginaw paving; Perry Township - Bennett Drive was paved on Monday and looks great. They used a super pave product called E5 and it turned out really nice. We did not have to pay more than the bid price on this; Woodhull Township - Beard Road will be paved Wednesday (tomorrow); The remainder of the paving work load for Ace will be done in a clockwise rotation with Sciota, Bennington, Owosso Charter, New Haven, Hazelton, Vernon and Caledonia Township being the final project. C) Chip Seal Update - Fahrner is scheduled to resume chip sealing on June 15th, 2020 in Burns Township and moving in a clockwise rotation through the other Townships. D) Crackseal update - Fahrner is scheduled to begin crack sealing in late August or the beginning of September E) Pavement Markings to retrace the chip seal/fog seal roads from 2019 will begin this weekend; The tiered painting for 2020 will follow construction painting and railroad crossings they will include Sciota, Bennington, Shiawassee and Vernon Townships F) Carland Road federal aid project - curb and gutter being placed today; crush and shape next week. This project is well ahead of schedule.

Managing Director, Brent Friess gave the report for the Superintendent of Operations, Troy Howes. He reported on the following: A) Gravel project update; Ocenasek Trucking is working in our last township to receive gravel - Antrim Township. B) Roadside mowing update; Woodhull, Perry, Antrim, Burns, Vernon completed, working in Venice, Shiawassee and Caledonia. C) Gradall update; working in Burns Township. Started gradall work on June 8th, 2020 and D) Brine update; six townships first applications are complete. They are spraying Antrim Township today; scraping Burns, Vernon and Shiawassee townships this week, weather permitting.

ACCOUNTS PAYABLE:

44 North	471.45
Advanced Drainage Systems	1,134.60
Interstate Billing Service/AIS	1,673.58
The Argus Press	48.00
CCP Industries	371.43
CE&A Professional Services Co	471.90
Cintas Corporation	179.88
Coffield Oil Co Inc	92.00
Colony Hardware Corporation	48.32
Consumers Energy	2,443.10
Curbco Sweeping	9,497.44
Fishbeck	1,427.00
Great Lakes Fusion	13,731.43
Renae Holt	650.00
Home Depot Credit Services	588.95
HR Direct	159.98
Hubbard Supply Co	907.01
J&H Oil Company	998.76
Jay's Septic Tank Service	200.00
Kimball Midwest	2,155.76
Lepley & Sons Towing	65.50

Maurer's Textile Rental	1,473.80
Memorial Healthcare Center	44.00
Michigan Chloride Sales LLC	13,470.67
Michigan Paving & Materials	330,183.63
Mutual of Omaha	746.29
David O'Berry	75.00
Ocenasek Inc	33,919.52
Professional Services Industri	2,219.00
Ricoh USA Inc	63.05
Rowe Professional Services Com	710.00
Safety-Kleen Corporation	333.00
SLH Metals Inc	442.00
Staples	200.09
Sumbera Excavating	256.50
Truck & Trailer Specialties In	12,659.04
Verizon Wireless	616.63
Vision Service Plan	236.71
Waste Management	450.72

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve Accounts Payable Vouchers #5773 & 5774 (Checks 18392-18431) totaling \$435,532.75; Payroll Voucher #5772 (Checks 25880 – 25892) totaling \$67,490.13.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

John Plowman stated that he glanced at the Road Commissions audit and he stated this in the board packet for the Commissioners meeting. He noticed that we got an A+ on our audit and looked very pleasing. He will look at it more thoroughly prior to their board meeting on Thursday. They did implement a furlough program at the County.

CLOSED SESSION:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, at 9:00 a.m. to enter into closed session to review the minutes of the closed session on May 26th, 2020, under section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by section 13 (1) (g) of the Freedom of Information Act.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine, and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to leave closed session and return to regular session at 9:02 a.m.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine, and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the closed session minutes of May 26th, 2020.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine, and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Commissioner Crawford stated that Frank Toma contacted him and regarding Bennington Road. He stated there is already a fairly good crack in the asphalt between Scribner Road and Lemon Road. Commissioner Crawford asked if we could please check this out and possibly fill the crack. Brent said he would go look at this.

Commissioner Crawford continued to comment that Bancroft between Parmenter Road and Bennington Road had a hole in the asphalt from an animal burrowing under the road. Brent went over the weekend and filled the hole with gravel. He did check on this yesterday to make sure the gravel was still packed down good until we can patch it.

Commissioner Crawford also stated that the Shia Town Park residents said the ditch runs slow from the Shiawassee River up towards Newbury Road. He asked if our gradall will be able to reach that to correct it. It is a deep ditch. Brent stated that he would have the Eastside Foreman check this out.

Commissioner Constine inquired about the J & H fuel bill being lower than normal. Commissioner Constine stated he was disappointed that Michigan Paving did not take care of the problem on Ruess Road south of M21 without charging us more money for the skip patch. They were right there.

Commissioner Michalec commented on Chipman Road drainage issue. Brent stated that the Westside Foreman and our Superintendent were in contact with the residents.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 9:02 a.m.

Roll Call Vote

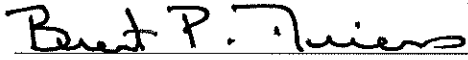
Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

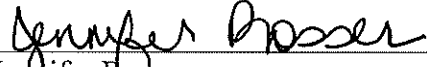
Motion Carried.

The next Regular Board Meeting is Tuesday, June 23rd, 2020 at 7:30 a.m.

Respectfully Submitted,



Brent P. Friess, Managing Director



Jennifer Rosser

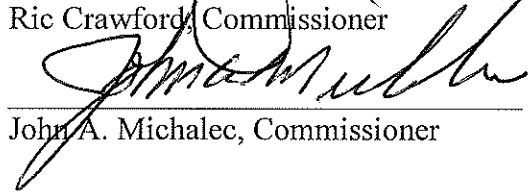
Director of Finance & Human Resources/
Clerk of the Board



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner