

The regular meeting of the Board of County Road Commissioners of the Shiawassee County Road Commission was held on Tuesday, May 26th, 2020 at 7:30 a.m. in the boardroom of the Shiawassee County Road Commission, 701 West Corunna Avenue, Corunna, MI 48817-1229.

The Pledge of Allegiance was led by Chairman, John Michalec.

Commissioners Present: John Michalec, Ric Crawford & Mike Constine

Staff Present: Managing Director, Brent Friess, Director of Finance, Jennifer Rosser & Engineer's Assistant, Chris Cannon.

VISITORS VIA TELECONFERENCE:

County Commissioner, John Plowman and J.W. Kalin of Kalin Construction.

AGENDA:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve the agenda.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

MINUTES:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to approve the minutes from May 12th, 2020.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

COMMUNICATIONS:

There were no communications.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

BID OPENING FOR GRAVEL PROCESSING AT THE RUESS ROAD PIT:

Bids were opened and read to the public via teleconference. Bid tabs will be compiled and mailed to all bidders and posted on our website prior to our next board meeting.

2020 MDOT ENGINEERING REIMBURSEMENT:

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to authorize the Shiawassee County Road Commission Board of Commissioners to approve and sign the 2020 MDOT Engineering Reimbursement for the licensed professional engineering expenditures from July 1st, 2019 through June 30th, 2020, not to exceed \$10,000.00.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine & Michalec

Nays, None.

Motion Carried.

SOIL EROSION PLAN REVIEW AND DESIGN TRAINING AND EXAM:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, to authorize our Westside Foreman, Henry Handl, to attend the Soil Erosion Plan Review and Design Training and Exam online, at a cost not to exceed \$225.00.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine & Michalec

Nays, None.

Motion Carried.

STAFF REPORTS:

Managing Director, Brent Friess, reported on the following: A) COVID-19 Update and B) Maintenance Update.

Commissioner Crawford inquired on a culvert on Bennington and Reed Roads.

Chairman Michalec inquired about water over the road on Chipman Road south of Cronk Road.

Director of Finance, Jennifer Rosser, reported on the following: A) MTF Update and B) April 2020 Financial Statements.

Engineer's Assistant, Chris Cannon, reported on the following: A) Chip Seal Update - Burns Township Chip seal is complete and a portion of Antrim on Britton Road will be completed B) Asphalt Update- Pavement on Britton Road just west of State -will be finished today. Will start working on State Road between Britton and Beard today – one lane and finish the other lane tomorrow. Then they will start on Warren Road.

ACCOUNTS PAYABLE:

44 North	2,714.46
44 North	718.50
44 North	718.50
Advanced Drainage Systems	1,400.86
Interstate Billing Service/AIS	630.93
CCP Industries	1,173.71
Cintas Corporation	178.05
Collard's Concrete	5,780.00

Colony Hardware Corporation	389.00
D&D Truck & Trailer	503.07
D&G Equipment Inc	406.09
Dalton Elevator	145.00
Daystarr Communications	252.14
First Bankcard	190.74
Grand Trunk Western	30,482.00
Hubbard Supply Co	1,191.13
J&H Oil Company	3,951.66
Kimball Midwest	71.68
Michael R Kluck & Associates	2,230.30
Knapheide Truck Equipment-Flin	239.43
M&K Truck Centers of Flint	455.70
Maner Costerisan	1,000.00
Municipal Employees	137,384.34
Michigan Cat	2,268.10
Michigan Chloride Sales LLC	4,379.22
Michigan Paving & Materials	6,113.65
Lloyd Miller & Sons	433.45
MITA	75.00
Ocenasek Inc	24,525.89
Pro Comm Inc	2,500.00
Ricoh USA Inc	85.15
Rose Pest Solutions	57.00
Rowe Professional Services Com	23,990.00
Searles Construction Inc	1,130.79
Signature Ford-Lincoln-	2,576.96
Truck & Trailer Specialties In	12,770.00
Valley Truck Parts	915.54

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to approve Accounts Payable Voucher #5771 (Checks 18355-18391) totaling \$274,028.04, including a MERS ACH payment of \$137,384.34; Payroll Voucher #5770 (Checks 25871 - 25879) totaling \$60,841.73; including direct deposits of \$55,952.02.

Roll Call Vote

Ayes, Commissioners Michalec, Crawford and Constine.

Nays, None.

Motion Carried.

PUBLIC COMMENTS:

Commissioner Plowman commented that the Shiawassee County Board of Commissioners met last week for their meeting. The county is stepping up their cleaning of the offices due to COVID-19 and the Governor's orders. The new county administrator is doing well. They are currently looking at Blue Cross Blue Shield rates for upcoming year. They have hired a new Executive Secretary. They are doing one furlough day per week for all employees through July 25th, 2020 approximately \$300,000 dollars in payroll savings.

CLOSED SESSION:

A motion was made by Commissioner Constine, supported by Commissioner Crawford, at 8:04 a.m. to enter into closed session under section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by section 13 (1) (g) of the Freedom of Information Act.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine, and Michalec.

Nays, None.

Motion Carried.

A motion was made by Commissioner Crawford, supported by Commissioner Constine, to leave closed session and return to regular session at 8:32 a.m.

Roll Call Vote.

Ayes, Commissioners Crawford, Constine, and Michalec.

Nays, None.

Motion Carried.

COMMISSIONERS COMMENTS:

Chairman Michalec stated that we will adhere to the C.A.R.E.S. Act and if there is childcare available within our county, the employees should be utilizing that childcare under the act. If the employee makes a choice to not exercise the use of those daycares on the supplied list by the county weekly, they will have to utilize their personal, sick or vacation time to take care of their children.

Commissioner Constine asked if we could look at putting a skip patch on Ruess Road between M-21 and Simpson Road.

ADJOURN:

Motion by Commissioner Crawford, supported by Commissioner Constine, to adjourn at 8:40 a.m.

Roll Call Vote

Ayes, Commissioners Crawford, Constine and Michalec.

Nays, None.

Motion Carried.

The next Regular Board Meeting is Tuesday, June 9th, 2020 at 7:30 a.m.

Respectfully Submitted,



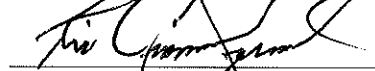
Brent P. Friess, Managing Director



Jennifer Rosser
Director of Finance & Human Resources/
Clerk of the Board



Mike Constine, Commissioner



Ric Crawford, Commissioner



John A. Michalec, Commissioner